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| 22.05.2024 |
| **AGENDA** |
| 4th Management Board Meeting |
| **Date**: 23.05.2024, 14:00-15:00**Place:** MS Teams |
| **Attendants (in alphabetical order):** Daniela Wenzl, FH JOANNEUM [DW]Gospic Natasa, University Adriatik Bar FSKL [NG]Jovanovic Jelena, Gama Auto [JJ]Kapadia Bhavin, Frankfurt FRAU-UAS [HH]Koca Odhise, Polytechnic University of Tirana [OK]Krasniqi Flora, POLIS University [FK]Rezarta Sinanaliaj, University of Vlora [EAM]Perovic Milos, Alfa Centar, [MP]Popovic Oliver, University Adriatik Bar, FSKL [OP]Maria Rottensteiner, WUS Austria [MR]Christoph Rosenbusch, FRA-UAS [CR]Sendelj Ramo, University of Donja Gorica [RS]Sulejmani Anis, Polytechnic University of Tirana [AS]Tolj Ivan, University of Split [IT]Vujadinovic Radoje, University of Montenegro [RV]Wagenhofer Verena, AVL List [VW] | **Absences:****Proxies:** **Transfer of votes:** **Guests:** **Chair and Protocol:** Wenzl Daniela, FH JOANNEUM [DW] |
| **No.** | **Agenda Item** | **Time** | **Resp.** |
| **1** | Equipment, response of officer and new template, approval of all partners that they will meet the IEEC target with the chosen equipment and can teach with that according the objectives of the project on green mobility | 20’ | DW |
| **2** | Responsibility of WP Leaders, documentation and tracking of activities | 10’ | DW |
| **3** | Upcoming WP for first interim EU report, WP 1 ,3, 4, 6 | 15’ | DW |
| **4** | WP 6 detailed explanation of objectives and badges for ambassadors | 5´ | DW |
| **4** | Overview of activities done* 2nd train the trainer module and survey
* Dissemintation activity - poster
* Internal train the trainer sessions
 | 10’ | DW |
| **6** | Open questions and miscellaneous | 5’ | All |

Resp. … Responsible person