

**UNIVERSITY "ISMAIL QEMALI" – VLORE**  
**FACULTY OF PUBLIC HEALTH**  
**DEPARTMENT OF NURSING**

THE SUBJECT PROGRAMME									
Nursing Management									
<b>Subject pedagogue:</b>		<b>Enkelejd Mëhilli</b> <i>Dr. Pre-Clinical Science</i>							
<b>Hours:</b>	<b>ECTS</b>	Teaching hours in the auditorium						Individual Study	Total
		Lecture	Seminar	Labs	Practice	Projects	Total		
	5 ECTS	30	15	0	5	5	55	70	125
<b>Typology of the subject</b>		Interdisciplinary / integrative subjects							
<b>Academic year /term when the subject is followed</b>		Year I, Term I							
<b>Type of the subject</b>		Mandatory							
<b>Study programme</b>		Scientific Master in Nursing Sciences Professional Master in Pathology , Professional Master in Cirurgy							
<b>Subject code</b>		INF 441							
<b>E-mail of the pedagogue of the subject</b>		<a href="mailto:mehili@univlora.edu.al">mehili@univlora.edu.al</a> <a href="mailto:mehili@uoc.gr">mehili@uoc.gr</a>							

SUMMARY AND LEARNING RESULTS	
<b>Description of subject</b>	This course deals with basic concepts, methods and instruments of medical management. Basic knowledge is provided on the direction and organization of development of health projects, on nursing activity records and interventions to improve the impact of nursing staff. Students are provided with the necessary knowledge to understand the financial mechanism on which hospital activity and medical service functions in general. The students who will attend this course will have sufficient qualification to perform in the task of the headmasters of different departments.
<b>Objectives of the course</b>	<ul style="list-style-type: none"> <li>☞ Strategic knowledge of health management.</li> <li>☞ Knowledge of the principles of a health economy.</li> <li>☞ Knowing the functions and the roles of health management</li> </ul>
<b>Expected results</b>	<p>At the end of the course students will be able to:</p> <ul style="list-style-type: none"> <li>☞ Know the modern management strategies of primary and secondary health care.</li> <li>☞ Enable a critical analysis of research in nursing and healthcare management.</li> <li>☞ To form habits to independently judge existing models and to suggest recommendations for interventions in the health system.</li> </ul>

## BASIC CONCEPTS

1. Health economy guidelines.
2. Economic Concepts and Related Techniques to Apply.
3. Political and institutional barriers to the health economy.
4. Health management as a system.

Week	SUBJECT TOPICS	Literature	Form of Teaching
I.	<p><b>Topic 1.</b> Introduction to the Health Economics.</p> <p><i>Basic components of economic systems; efficiency; calculation of DALY.</i></p> <p><b>Topic 2.</b> Health Economy in Developing Countries.</p> <p><i>Basic concepts; code about the economy; the activity of the health economy; the development of the health economy.</i></p> <p><b>Seminar 1 :</b> Health Economics in Developing Countries.</p>	<p><sup>(1)</sup>pg.7 – 15</p> <p><sup>(1)</sup>pg.16 - 56</p>	<p>Lecture 1 hour</p> <p>Lecture 1 hour</p> <p>Seminar 1 hour</p>
II.	<p><b>Topic 3-4.</b> Key ethical issues in health management.</p> <p><i>Health Care Performance and its Processes; benefits; information; autonomy; ethical issues.</i></p> <p><b>Seminar 2 :</b> Key ethical issues in health management.</p>	<p><sup>(1)</sup>pg.57-73</p>	<p>Lecture 2 hours</p> <p>Seminar 1 hour</p>
III.	<p><b>Topic 5-6.</b> Planning health status in the health sector and national and international development.</p> <p><i>Planning the determination of health needs; determination of sanitary priorities planning of national development methodology of health planning; pragmatic planning.</i></p> <p><b>Seminar 3 :</b> Planning of Health Status .</p>	<p><sup>(1)</sup>pg.74 -108</p>	<p>Lecture 2 hours</p> <p>Seminar 1 hour</p>
IV.	<p><b>Topic 7 -</b> Demand and supply in the health sector.</p> <p><i>Health demand; demographic factors; cultural factors.</i></p> <p><b>Topic 8 -</b> Expenditure in the health sector.</p> <p><i>The main methods of cost analysis; the usual evolution of spending; the tariffication problem; cost-benefit approach to the disease; treatment of the price of human life.</i></p> <p><b>Seminar 4 :</b> Expenditures in the Health Sector. Real cases.</p>	<p><sup>(1)</sup>pg.109 -118</p> <p><sup>(1)</sup>pg. 118 - 138</p>	<p>Lecture 1 hour</p> <p>Lecture 1 hour</p> <p>Seminar 1 hour</p>
V.	<p><b>Topic 9 - 10.</b> Public and Private Financing of the Health Sector .</p> <p><i>Economic Information and Health Policies; Studies on Financing and Expenditures in the Health Sector; definition of health sector; the scope of judgment and objectives.</i></p> <p><b>Seminar 5 :</b> Public and Private Financing .</p>	<p><sup>(1)</sup>pg.139 - 155</p>	<p>Lecture 2 hours</p> <p>Seminar 1 hour</p>
VI.	<p><b>Topic 11 -</b> Expenditure Over Expenditure Settlement Solutions .</p> <p><i>Case Analysis</i></p>	<p><sup>(1)</sup>pg.120 – 138</p> <p><sup>(1)</sup>pg.150 - 155</p>	<p>Lecture 1 hour</p> <p>Lecture 1 hour</p>

Week	SUBJECT TOPICS	Literature	Form of Teaching
	<p><b>Topic 12</b> – Case Solutions on Financing Provision . <i>Case Analysis</i></p> <p><b>Seminar 6:</b> Exercise for Case Analysis.</p>		Seminar 1 hour
VII.	<p><b>Topic 13 - 14.</b> Methods and instruments of economic evaluation. <i>Comparative tools ,cost-benefit studies; cost efficiency studies; econometric methods; economic information and health policies; studies on financing and spending in the health sector; definition of health sector; the scope of judgment and objectives.</i></p> <p><b>Seminar 7 :</b> Economic Assessment Instruments.</p>	<sup>(1)</sup> pg.205-238	Lecture 2 hours  Seminar 1 hour
VIII.	<p><b>Topic 15</b> – Control of health expenditure . <i>Control of the production of health personnel; distribution control and number of beds; the advantages of global involvement.</i></p> <p><b>Topic 16</b> – Health market and its liberalization <i>Consumer choice restrictions: Doctors profession rules;</i></p> <p><b>Seminar 8 .</b> Health market</p> <p><b>Practice</b></p>	<sup>(1)</sup> pg 162-204  <sup>(1)</sup> pg 257 - 269	Lecture 1 hour  Lecture 1 hour  Seminar 1 hour Practice 5 hours
IX.	<p><b>Topic 17.</b> Liberalization of health services in Albania . <i>Problems of liberalization.</i></p> <p><b>Topic 18.</b> Health systems in the European Union. <i>Organization of health services Belgian, British and Danish, Spanish, French, Greek, Danish; Irish, Italian; Portugal, the Netherlands, Luxemburg.</i></p> <p><b>Seminar 9.</b> Health Services .</p>	<sup>(1)</sup> pg 269 - 272  <sup>(1)</sup> pg 273 - 303	Lecture 1 hour  Lecture 1 hour  Seminar 1 hour
X.	<p><b>Topic 19-20.</b> The Ideological Environment in the Health Sector <i>Importance; Community..</i></p> <p><b>Seminar10.</b> The Ideological Environment in the Health Sector</p>	<sup>(1)</sup> pg 304 - 308	Lecture 2 hours Seminar 1 hour
XI.	<p><b>Topic 21.</b> Introduction to management. System Management. Functions roles and skills. <i>Management as system ; management functions; planning; organization; personnel; management direction; management skills;</i></p> <p><b>Topic 22.</b> Direction by Situation . <i>What is the direction; subordinate and readiness; still of direction; doctor in the role of the leader;</i></p> <p><b>Seminar 11</b></p>	<sup>(2)</sup> pg 3 - 14  <sup>(2)</sup> pg 14 - 22	Lecture 1 hour  Lecture 1 hour  Seminar 1 hour
XII.	<p><b>Topic 23.</b> Management and leadership. <i>Leader; manager; the difference between them; leader or manager; the challenges of the leader.</i></p> <p><b>Topic 24 -</b> Hospital Management . <i>Management; hospital risk management; the principles governing the decision of the manager; patient .</i></p>	<sup>(2)</sup> pg 23 -38  <sup>(2)</sup> pg 39 - 49	Lecture 1 hour  Lecture 1 hour

Week	SUBJECT TOPICS	Literature	Form of Teaching
	<b>Seminar 12.</b> Hospital Management .		Seminar 1 hour
<b>XIII.</b>	<p><b>Topic 25.</b> State role in the health sector. Structure of the health system in Albania. <i>Expenses and Outcomes Failures; the role of the state; healthcare management structure; hospital risk management; the principles governing the decision of the manager; patient safety.</i></p> <p><b>Topic 26.</b> Importance of management information systems. <i>Conception and implementation of information systems; computer and its programs; institutional management; ; program planning; management of medical records; the structure of the information flow.</i></p> <p><b>Seminar 13.</b> Structure of the health system in Albania.</p>	<p><sup>(2)</sup> Pg 51 - 61</p> <p><sup>(2)</sup> Pg 63 - 78</p>	<p>Lecture 1 hour</p> <p>Lecture 1 hour</p> <p>Seminar 1 hour</p>
<b>XIV.</b>	<p><b>Topic 27 -</b> Health Insurance Economics . <i>Sources of uncertainty; types of health insurance; health insurance in Albania; private health insurance; methods of insurance payment.</i></p> <p><b>Topic 28-</b> Quality Management. Determining the quality of care. <i>The dimensions of quality of care; main components; vision; group work; process models in quality management; human resource Management.</i></p> <p><b>Seminar14.</b> Health insurance Project Presentation</p>	<p><sup>(2)</sup>Pg 79 – 90</p> <p><sup>(2)</sup>Pg 91 – 114</p>	<p>Lecture 1 hour</p> <p>Lecture 1 hour</p> <p>Seminar 1hour Projects 3 hours</p>
<b>XV.</b>	<p><b>Topic 29.</b> Project Management <i>Project proposals; planning.</i></p> <p><b>Topic 30.</b> Social production of the disease; <i>Disease orientation of health care; orientation towards community care; factors associated with morbidity and mortality;</i></p> <p><b>Seminar 15.</b> Project Management <b>Project Presentation</b></p>	<p><sup>(2)</sup> Pg 115 - 125</p> <p><sup>(2)</sup> Pg 135 - 150</p>	<p>Lecture 1 hour</p> <p>Lecture 1 hour</p> <p>Seminar 1hour Projects 2 hours</p>

### FORMS OF KNOWLEDGE EVALUATION

<b>ATTENDANCE:</b>		<p>It is required active participation in the class. Lesson hours are mandatory at 75%. Laboratory hours are 100% mandatory in case of justified absences the lab hour will be repeated in agreement with the lecturer. All students must be present in the laboratory hours at the designated time and equipped with a lab coat and hair on a pony tail (respecting the ethical code of nursing).</p> <p>Absences are allowed to be repeated up to 25% of the hours if they are justified. Otherwise, the student is deprived of the right to be admitted in the final exam. Absences are personal responsibility of the student, as well as missed assignments or tests.</p>				
THE METHOD OF EVALUATION	Type of evaluation	Time of evaluation	Themes being evaluated	Maximal points	Forms of knowledge testing	Testing contents
	Final exam	End of the term	Lectures 6-15	90 points	Written exam	Quizzes and explanation questions

Continued evaluation *	Week 14/15	Clinical cases	10 points	Oral exam	Case report
Continued evaluation* -Will be realized by the lecture for the whole semester. Students will present their projects (oral).					
Conversion of the points in the final grade will be as follows:					
40- 49 points	50-59 points	60-69 points	70-79 points	80-89 points	90- 100 points
5	6	7	8	9	10

<b>LITERATURE</b>	
<b>Mandatory literature</b>	(1) Parimet baze te ekonomise se shendetit' 2009 Prof.Dr. Bajram Hysa ISBN 99927-0-300-8 (2) Hyrje në menaxhim Shëndetësor dhe strategji Biznesi. Adriatik Gabrani, Jonila Çyço ISBN 9995603438
<b>Recommended literature</b>	Guy Carrin, (New York University), U.S.A. – Economic Evaluation of Health Care in Developing Countries. Alan Williams – Health and Economics (University of York, U.k.) Victor R. Fuchs, (Colorado – U.S.A.), - The Health Economy. Kenneth Lee and Anne Mills – Developing countries, health and health economics. European Observatory on Health Care Systems Vol. 4 No.6 2002 – “Health Care Systems in transition - Albania”

<b>FINAL REMARKS FROM THE SUBJECT PEDAGOGUE</b>	
<b>Dispositions:</b>	Students are expected to develop values and ethics that show their interests and behavior in a professional perspective. These expectations relate to the appearance at the University premises, accountability during the teaching process, their honesty and social justice issues. Students should respect individual differences, be collaborative, evaluate the abilities and qualities of themselves and others, to evaluate the different forms of expression of thought and individual choices. In accordance to the ethical rules, students should respect ethnic differences and assist with integrating and supporting attitudes of persons with disabilities.
<b>Lateness</b>	Being late in lectures and seminars will not be tolerated. After the pedagogue enters the classroom no student is allowed to enter after.
<b>The professional behavior of the student</b>	Students are considered adults and this requires a higher level of responsibility and self-awareness about their behavior, goals and interests for which they have chosen to attend the university. Bearing in mind that the university infrastructure and ecology of the environment where knowledge is provided is not perfect, we must set some mandatory rules for everyone. That is, attention during the process of teaching, mobile phones should be turned off, no messages and no use of other digital entertainment devices (MP3s), no games, no make ups on the desks, suitable clothing to attend the lesson, acceptable vocabulary (strictly forbidden vulgarity) and communication within and outside the classroom. For any deviation from these rules, there will be penalties, as written in the University Regulations and the Faculty of Public Health.

**The academic integrity and the rights of the author**

Each test or written work should be entirely individual and original. This means that the students write only based on argument concepts, in lectures, abstracts and original analyses and always state the source of their information. Copying and mixtures of information, stealing of other's work will not be tolerated.