

## ANEX I

# Mobility Agreement Staff Mobility For Training<sup>i</sup>

Planned period of the training activity: from [day/month/year] till [day/month/year]

Duration (days) – excluding travel days: .....

### The Staff Member

Last name (s)		First name (s)	
I.D number (N.I.F.)		Category	
Seniority <sup>ii</sup>		Nationality <sup>iii</sup>	
Sex [M/F/Undefined]		Academic year	20../20..
E-mail		Phone number/extension	

### The Sending Institution

Name	<b>University of Vlora "Ismail Qemali"</b>	Faculty/Department	
Erasmus code <sup>iv</sup> (if applicable)			
Address	L. Pavarësia Rr. Kosova 9400 Vlorë	Country/ Country code <sup>v</sup>	<b>Albania/ AL</b>
Contact person name and position	<b>Academic Contact:</b> Dr. Eva Çipi Director of Interdisciplinary Regional Development Study Center  <b>Administrativ contact:</b> Rezarta Sinanaliaj Director of Internal Quality Assurance and Projects Unit	Contact person e-mail / phone	<a href="mailto:eva.cipi@univlora.edu.al">eva.cipi@univlora.edu.al</a>  <a href="mailto:rezarta.sinanaliaj@univlora.edu.al">rezarta.sinanaliaj@univlora.edu.al</a>

### The Receiving Institution

Name	<b>Universidad de León</b>	Faculty/Department	<b>Vicerrectorado de Internacionalización</b>
Erasmus code (if applicable)	<b>E LEON01</b>		

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Address	Edificio de Servicios S/N Campus de Vegazana E-24071 León	Country/ Country code	<b>ESPAÑA / ES</b>
Contact person, name and position	Roberto Baelo Álvarez Vice-Rector	Contact person e-mail / phone	internacional@unileon.es 987 291650/1656

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**For guidelines, please look at the end notes on page 3.**

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## Section to be completed BEFORE THE MOBILITY

### I. PROPOSED MOBILITY PROGRAMME

Language of training: .....

<p><b>Overall objectives of the mobility:</b></p>
<p><b>Training activity to develop pedagogical and/or curriculum design skills:</b> Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p><b>Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):</b></p>
<p><b>Activities to be carried out:</b></p>
<p><b>Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):</b></p>

## II. COMMITMENT OF THE THREE PARTIES

By signing<sup>vi</sup> this document, the staff member, the sending institution and the receiving institution/enterprise confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving institution/enterprise will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

### **The staff member**

Name:

Signature:

Date:

### **The sending institution**

Name of the responsible person: Head of Unit

Signature:

Date:

Name of the responsible person: Rector of the University of Vlora

Prof. Dr. Roland Zisi

Signature:

Date:

### **The receiving institution/enterprise**

Name of the responsible person:

Signature:

Date:

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<sup>i</sup> Adaptations of this template:

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- In case the mobility combines teaching and training activities, **the mobility agreement for teaching template** should be used and adjusted to fit both activity types.
  - In the case of **mobility between Programme and Partner Countries**, this agreement must be always signed by the staff member, the Programme Country HEI as beneficiary and the Partner Country HEI as sending or receiving organisation. In case of mobility from Partner Country HEIs to Programme Country enterprises the last box should be duplicated to include the signature of the Programme Country HEI (the beneficiary) and the receiving organisation (four signatures in total).
- ii **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience).
- iii **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.
- iv **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries.
- v **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.
- vi Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution.

