



UNIVERSITETI "ISMAIL QEMALI"  
VLORË  
ZYRA E PROTOKOLL - ARKIVI<sup>LS</sup>  
NR. 87411 PROT.  
DATA 26.04.2024

## Erasmus+ Programme

**Key Action 1**  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2023-26<sup>2</sup>

2020-1-EL01-KA171-HED-000129463

between programme countries

**GREECE- ALBANIA**

**[Minimum requirements]<sup>3</sup>**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF WEST ATTICA (UNIWA)		<b>Prof. THEODORE XANTHOS</b> VICE RECTOR of International Affairs and Extroversion e-mail: <a href="mailto:vrector-intaffairs@uniwa.gr">vrector-intaffairs@uniwa.gr</a>	
Campus EGALÉO PARK Ag. Spyridonos str, Egaleo Postal code 12243, Athens +302105385100	G EGALÉO 02	<b>Fani A. PAPOUTSI</b> Mobility Coordinator E+/ICM Administration Officer	<a href="https://erasmus.uniwa.gr/en/erasmus-icm-info/">https://erasmus.uniwa.gr/en/erasmus-icm-info/</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup>Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<p><b>Campus ANCIENT OLIVE GROVE</b>  250 Thivon &amp; P. Ralli str,  Egaleo Postal code 12241,  Athens, +302105381100</p> <p><b>Campus ATHENS</b>  196 Alexandras Avenue,  Postal code 11521 Athens  +302132010115-6</p>		<p>Tel: +30 210 538 5174  e-mail:  <a href="mailto:erasmus.global@uniwa.gr">erasmus.global@uniwa.gr</a></p> <p><b>Prof. KOSMAS KAVVADIAS</b>  E+/ICM Regional and  Departmental  Coordinator  e-mail:  <a href="mailto:kosmas.kavvadias@uniwa.gr">kosmas.kavvadias@uniwa.gr</a></p>	<p>Course catalogue:  <a href="https://erasmus.uniwa.gr/en/erasmus/course-catalogue/">https://erasmus.uniwa.gr/en/erasmus/course-catalogue/</a></p>
<p><b>University of Vlora "Ismail Qemali"</b>  L. Pavarësia, Rr. Kosova  9400 Vlorë, Albania</p>	<b>ALVLORE01</b>	<p><b>Academic coordinator:</b>  Assoc. Prof. Enkelejd Mëhilli  Vice-Rector for Scientific  Research and Institutional  Development  <a href="mailto:mechili@univlora.edu.al">mechili@univlora.edu.al</a></p> <p><b>Administrative contact:</b>  Rezarta Sinanaliaj  Project and International  Relations Sector  <a href="mailto:international@univlora.edu.al">international@univlora.edu.al</a></p>	<p>Web:  <a href="https://univlora.edu.al/">https://univlora.edu.al/</a></p> <p>Faculty of Health:  <a href="https://univlora.edu.al/fakulteti-i-shendetit-publik/">https://univlora.edu.al/fakulteti-i-shendetit-publik/</a></p> <p>Faculty of Technical Sciences and Nature:  <a href="https://univlora.edu.al/fakulteti-i-shkencave-teknike/">https://univlora.edu.al/fakulteti-i-shkencave-teknike/</a></p> <p>Faculty of Humanities:  <a href="https://univlora.edu.al/fakulteti-i-shkencave-humane/">https://univlora.edu.al/fakulteti-i-shkencave-humane/</a></p> <p>Faculty of Economy:  <a href="https://univlora.edu.al/">https://univlora.edu.al/</a></p> <p>Course catalogue:  <a href="https://univlora.edu.al/courses-erasmus/">https://univlora.edu.al/courses-erasmus/</a></p>
<p>[...]</p>			

## B. Mobility numbers<sup>5</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

### STUDENTS

ACADEMIC YEAR: 2024 – 2025

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name * [ISCED]	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] * [total number of months of the study periods or average duration*]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	DETAILS INFORM ATION
ALVLORE01	G EGALOE 02		1. Mechanical Engineering 2. All subject areas	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	1*4 MONTHS	Fewer Opport unities
					1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	-

#### Participants with fewer opportunities

People with fewer opportunities means people who, for economic, social, cultural, geographical or health reasons, a migrant background, or for reasons such as disability and educational difficulties or for any other reasons, including those that can give rise to discrimination under article 21 of the Charter of Fundamental rights of the European Union, face obstacles that prevent them from having effective access to opportunities under the programme. Students with fewer opportunities, will receive extra funding per month following the regulations of the running project.

### STAFF

ACADEMIC YEAR: 2024– 2025

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name * [ISCED]	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeships; in this case they should indicate the number of students/staff mobility periods or average duration can be indicated if relevant.]

ALVLORE01	G_EGAL02	1. Mechanical Engineering (plus 2 travel days)	2. All subject areas	G_EGAL02	ALVLORE01
-	-	-	-	-	-

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
ALVLORE01		ALBANIAN	ENGLISH	B1	B2
G EGALOE 02		GREEK	ENGLISH	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
ALVLORE01	June 15 <sup>th</sup>	December 15 <sup>th</sup>
G EGALOE 02	JUNE 30	NOVEMBER 30

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within SIX [6] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than FIVE [5] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

<sup>6</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## **F. Information**

### **1. Grading systems of the institutions**

*[It is recommended that receiving Institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>7</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

*According to the Institution's studies regulations, grading is in a scale from zero (lower) to ten (higher) and the grade distribution as well as the ECTS scale are as follows:*

ECTS scale	ECTS Grade	UNIWA scale	UNIVLORA scale
Excellent	A	8.50 – 10.0	90-100
Very Good	B	7.50 – 8.49	80-89
Good	C	6.50 – 7.49	70-79
Satisfactory	D	5.01 – 6.49	60-69
Sufficient	E	5.00	50-59
Marginal Fail	FX	4.00 – 4.99	40-49
Fail	F	0.00-3.99	0-39

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

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<sup>7</sup>[http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>G EGALEO 02</b>	Fani A. PAPOUTSI, Tel: +30 210 538 5174 e-mail: <a href="mailto:erasmus.global@uniwa.gr">erasmus.global@uniwa.gr</a>	<a href="https://www.mfa.gr/en/appendix/gre_ece-bilateral-relations/a.html">https://www.mfa.gr/en/appendix/gre_ece-bilateral-relations/a.html</a> <a href="https://www.mfa.gr/en/visas/">https://www.mfa.gr/en/visas/</a> <a href="https://erasmus.uniwa.gr/en/homepage/">https://erasmus.uniwa.gr/en/homepage/</a>
<b>ALVLORE01</b>	<a href="mailto:international@univlora.edu.al">international@univlora.edu.al</a>	<a href="https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf">https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>G EGALEO 02</b>	Fani A. PAPOUTSI, Tel: +30 210 538 5174 e-mail: <a href="mailto:erasmus.global@uniwa.gr">erasmus.global@uniwa.gr</a>	<a href="https://erasmus.uniwa.gr/en/erasmus-icm-info/">https://erasmus.uniwa.gr/en/erasmus-icm-info/</a>
<b>ALVLORE01</b>	<a href="mailto:international@univlora.edu.al">international@univlora.edu.al</a>	<a href="https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf">https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf</a>

### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>G EGALEO 02</b>	Fani A. PAPOUTSI, Tel: +30 210 538 5174 e-mail: <a href="mailto:erasmus.global@uniwa.gr">erasmus.global@uniwa.gr</a>	<a href="https://erasmus.uniwa.gr/en/erasmus-icm-info/">https://erasmus.uniwa.gr/en/erasmus-icm-info/</a>
<b>ALVLORE01</b>	<a href="mailto:international@univlora.edu.al">international@univlora.edu.al</a>	<a href="https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf">https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf</a>

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>8</sup>
ALVLORE01	Prof. Dr. Roland Zisi Rector <u>rektori@univlora.edu.al</u>	20.4.2014	 
G EGALEO 02	Prof. THEODORE XANTHOS VICE RECTOR of International Affairs and Extroversion e-mail: <u>vrector-</u> <u>intaffairs@uniwa.gr</u>	10.4.2014	 

<sup>8</sup>Scanned signatures are accepted