



EUROPEAN UNION

Erasmus+
Erasmus+ uses existing funds

2021-2027

UNIVERSITY OF ILICIA

2024-2025

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Erasmus+ Programme
Inter-institutional agreement
Key Action 1
Learning mobility for higher education students and staff

between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme

UNICAL - AOO ARELARU
Numero: 0437976
Data: 15/10/2024 - E
2024-UNICALARELARU-0437976

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 2023-2028 in:

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- KA131
- KA171

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

⁵ Higher education institutions (HEIs) from Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

University of Calabria	I COSENZA01	Dr. Gianpiero Barbuto Erasmus+ Coordinator gianpiero.barbuto@unical.it	General: https://www.unical.it/internazionale/?lang=en Faculty/faculties: https://www.unical.it/organizzazione/strutture/dipartimenti/?lang=en Course catalogue: https://www.unical.it/didattica/offerta-formativa/
University of Vlora "Ismail Qemali",	ALVLORE01	Agreement contact: Dr. Eva Çipi Director of Interdisciplinary Study Center of Regional Development eva.cipi@univlora.edu.al Administrative: Rezarta Sinanaliaj Projects and International Relations international@univlora.edu.al	General: www.univlora.edu.al Faculty of Economy: https://univlora.edu.al/fakulteti-i-ekonomise/ Faculty of Health: https://univlora.edu.al/fakulteti-i-shendetit-publik/ Faculty of Humanities: https://univlora.edu.al/fakulteti-i-shkencave-humane/ Faculty of Technical and Natural Sciences: https://univlora.edu.al/fakulteti-i-shkencave-teknike/ Course catalogue: https://univlora.edu.al/courses-erasmus/

2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement. *In case of later updates in the mobility data, the partners can also agree to accept informal communication means (e.g. exchanges of emails as written proof).*

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE ⁷ (optional)	Subject area NAME (optional)	Study cycle [short cycle, 1st, 2nd or 3rd] (optional)	Number of mobility periods			
					Student Mobility [Specify here total number of students]	Student Mobility [Specify here total number of months]	Staff Mobility [Specify here total number of staff]	Staff Mobility [Specify here total number of days]
I COSENZA01	ALVLORE01	06 0512	Information and Communication Technologies Chemistry	Bachelor, Master, PhD				

⁷ <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

		054	Mathematics					
		053	Physics					
		0412	Finance and insurance					
		0715	Mechanical Engineering					
ALVLORE01	I COSENZA01	06	Information and Communication Technologies Chemistry	Bachelor, Master, PhD				
			Mathematics					
		054	Physics					
		053	Finance, banking and insurance					
		0412						

Optional additional information

e.g. blended mobility, traineeships, staff training etc.

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 “Preparation and Support”).

	Subject area			Recommended level
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⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Receiving institution [Erasmus code or city]	(Optional)	Language of instruction 1	Language of instruction 2	Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
I COSENZA01		Italian	English	B1	B2
ALVLORE01		Albanian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education and the Turing scheme, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
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⁹ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

I COSENZA01	Winter Term: from September to February Spring Term: from March to July	Applications: Winter Term: 30th June Spring Term: 30th November
ALVLORE01	Winter Term: from the first week of October till end of February Spring Term: from March till June	Winter term: Nomination and application period: 15 July Spring Term: Nomination and application period: 15 December

The receiving institution will send its decision within 8 weeks and no later than 8 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
I COSENZA01	erasmus.incoming@unical.it	https://www.unical.it/internazionale/?lang=en
ALVLORE01	International@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM_-_english.pdf

6.Preparation and support

The Higher Education Institution(s) in a Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the *Erasmus Student Charter*¹⁰.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and

¹⁰ The Erasmus Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	I COSENZA01	erasmus.incoming@unical.it	https://www.unical.it/internazionale/?lang=en
	ALVLORE01	Projects and International Relations international@univlora.edu.al Qyteza Studenti Vlore trajtimi.studentit.vlore@gmail.com	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf https://univlora.edu.al/ ; https://www.facebook.com/people/Qyteza-Studenti-Vlore/100046352926013/
Language Support	I COSENZA01	erasmus.incoming@unical.it	https://www.unical.it/internazionale/?lang=en
	ALVLORE01	N/A	Provided by the receiving institution if needed.

Visa	I COSENZA01	erasmus.incoming@unical.it	https://www.unical.it/internazionale/?lang=en
	ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Insurance	I COSENZA01	erasmus.incoming@unical.it	https://www.unical.it/internazionale/?lang=en
	ALVLORE01	N/A	Individual – each participant is responsible for their own insurance. Support may be given to those who need it from the side of the sending institution.
Inclusion of participants with fewer opportunities	I COSENZA01	erasmus.incoming@unical.it	https://www.unical.it/didattica/diritto-allo-studio/servizi-per-studenti-con-disabilita-e-dsa/
	ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM_-_english.pdf
Mentoring	I COSENZA01	erasmus.incoming@unical.it	
	ALVLORE01	eva.cipi@univlora.edu.al international@univlora.edu.al	Schedule, mobility programme, LA and additional assistance related to the mobility period at UV.
Grant payments	I COSENZA01	erasmus.incoming@unical.it	
	ALVLORE01	N.A	N.A
Alumni information	I COSENZA01	erasmus.incoming@unical.it	
	ALVLORE01	N.A	N.A

Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

I COSENZA01	The Department Council for the relevant Degree ensures exams/research activity recognition after examination of the Transcript of Records or Research Activity Report duly signed and stamped.
ALVLORE01	https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM_-_english.pdf

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - A Transcript of Records will be issued by the receiving institution no later than 8 weeks after the assessment period has finished at the receiving HEI.
 - Providing staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

7. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#)¹¹. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
I COSENZA01	Exams are certified according to the local grading system, which is a 30-point scale (marks range from 18/30, minimum mark to pass, to 30/30 cum laude), also the ECTS/CFU credits are indicated for the exams passed successfully. Credits reflect the quantity, while grades assess the quality of the completed work. In order to simplify the procedure of comparing and transferring grades, in a transparent way, from the University of Calabria to other European Universities and vice versa, grading tables are used. These include the percentage of students that, over the duration of the degree courses, have received "local grades" (or each degree	For grading tables link at http://www.unical.it/portale/portaltemplates/view/view_ects.cfm?34454 Course catalogue in Italian http://www.unical.it/portale/didattica/offerta/catalogo/

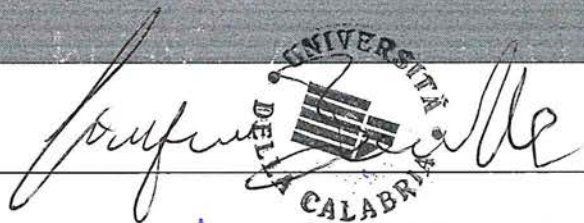
¹¹ The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

	program or group of homogeneous programs offered by exchanging Universities). Grading tables have been organized according to Erasmus general ISCED subject codes.																																									
ALVLORE01	The Albanian Credit System is compatible with the European Credit Transfer System (ECTS) 1 semester = 30 ECTS credits 1 full academic year = 60 ECTS credits	https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM-_-english.pdf Grading system_____																																								
		<table><tr><th>ECTS grade</th><th>Points (%)</th><th>Local grade</th><th>Description of the grade</th><th>Description of the local grade in Albanian</th></tr><tr><td>A</td><td>90-100</td><td>10</td><td>Excellent</td><td>Shkelqyeshem</td></tr><tr><td>B</td><td>80-89</td><td>9</td><td>Very good</td><td>Shumë mire</td></tr><tr><td>C</td><td>70-79</td><td>8</td><td>Good</td><td>Mirë</td></tr><tr><td>D</td><td>60-69</td><td>7</td><td>Satisfactory</td><td>Kënaqshëm</td></tr><tr><td>E</td><td>50-59</td><td>6</td><td>Sufficient</td><td>Mjaftueshëm</td></tr><tr><td>F</td><td>40-49</td><td>5</td><td>Passable</td><td>Kalueshëm</td></tr><tr><td>FX</td><td>0-39</td><td>1-4</td><td>Fail</td><td>Mbetës</td></tr></table>	ECTS grade	Points (%)	Local grade	Description of the grade	Description of the local grade in Albanian	A	90-100	10	Excellent	Shkelqyeshem	B	80-89	9	Very good	Shumë mire	C	70-79	8	Good	Mirë	D	60-69	7	Satisfactory	Kënaqshëm	E	50-59	6	Sufficient	Mjaftueshëm	F	40-49	5	Passable	Kalueshëm	FX	0-39	1-4	Fail	Mbetës
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FX	0-39	1-4	Fail	Mbetës																																						

8. Any other information regarding the terms of the agreement (optional)

9.Termination of the agreement

Institutions can agree to modify or terminate the agreement at any point. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.**SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹²
I COSENZA01	Dr. Gianpiero Barbuto Erasmus+ Coordinator gianpiero.barbuto@unical.it	18.10.2024	
ALVLORE01	Prof. Dr. Aurela Saliaj Rector rektori@univlora.edu.al	19.09.2024	

¹² Scanned copies of signatures or digital signatures may be accepted depending on the national legislation