



Erasmus+ Programme

Multilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

1

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2025/2026]	[2021]
End of validity	[2026/2027]	[2027]

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
Visokoškolska ustanova Univerzitet FINRA Tuzla (University FINRA Tuzla)	BA Tuzla001	aldijana.finra@gmail.com +38763976445	www.finra.edu.ba
University of Vlora "Ismail Qemali"	ALVLORE01	Agreement coordinator: Msc. Mjafesa Sulaj mjafesa.sulaj@univlora.edu.al Administrative contact: Romina Xhelaj International Relations international@univlora.edu.al	univlora.edu.al https://univlora.edu.al/historiku-fe
[...]			

B. Mobility numbers³ per academic year

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

<https://circabc.europa.eu/sd/a/285ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education - Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods		
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]
BA TUZLA01	ALVLORE01	0412;0411;0613;061;1015		Computer Science and Informatics Finance - accounting	1 st	At request	5 months	At request
ALVLORE01	BA TUZLA01	0412;0411;0613;061;1015		Finance - accounting	1 st	At request	5 months	At request
[...]								

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]

BA TUZLA0 1	ALVLORE 01	0412;0 411;06 13;061 ;1015		At request	5 days	At request	5 days
ALVLORE 01	BA TUZLA0 1	0412;0 411;06 13;061 ;1015		At request	5 days	At request	5 days
[...]							

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BA TUZLA01	ALVLORE01	Home language	English	B1	B2
ALVLORE01	BA TUZLA01	English	Home language	B1	B2
[...]					

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
BA TUZLA01	30 th May	30 th November
ALVLORE01	30 th May	30 th November
[...]		

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
BA TUZLA01	10 th August	30 th January
ALVLORE01	10 th August	30 th January
[...]		

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
BA TUZLA01	Aldijana Omerović Senior Teaching Assistant Coordinator for International Cooperation aldijana.finra@gmail.com aldijana.omerovic@finra.edu.ba	www.finra.edu.ba
ALVLORE01	Mjaftesa Sulaj Assistant Professor for Finance and Accounting mjaftesasulaj@univiora.edu.al tesisulaj97@gmail.com international@univlora.edu.al	univlora.edu.al
[...]		

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
BA TUZLA01	Academic requirements CV Motivation letter Other	- Number of ECTS credits completed - Subject area code - ISCED - EQF level	www.finra.edu.ba
ALVLORE01	Academic requirements CV Motivation letter Other	Number of ECTS credits completed - Subject area code - ISCED - EQF level	https://www.univlora.edu.al/rregullore-per-erasmus-ka1-international-credit-mobility
[...]			

The receiving institution will send its decision within 3 weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
Institution 1	- Reduced mobility - Hearing impairments			

	- Visual impairments - ...			
ALVLORE01	- Reduced mobility - Hearing impairments - Visual impairments - ...		international@univlora.edu.al	https://univlora.edu.al/
Institution 3				
[...]				

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
Institution 1	- Reduced mobility - Hearing impairments - Visual impairments - ...			
ALVLORE01	Reduced mobility - Hearing impairments - Visual impairments - ...		international@univlora.edu.al	https://univlora.edu.al/
Institution 3				
[...]				

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding

accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BA TUZLA01	Aldijana Omerović Coordinator for International Cooperation aldijana.finra@gmail.com aldijana.omerovic@finra.edu.ba a +38763976445	www.finra.edu.ba
ALVLORE01	Mjaftesa Sulaj Assistant Professor for Finance and Accounting mjaftsa.sulaj@univlora.edu.al tesisulaj97@gmail.com 0015704253893 international@univlora.edu.al	univlora.edu.al
[...]		

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BA TUZLA01	Aldijana Omerović	www.finra.edu.ba

	Coordinator for International Cooperation aldjiana.finra@gmail.com aldjiana.omerovic@finra.edu.ba +38763976445	
ALVLORE01	Mjaftesa Sulaj Assistant Professor for Finance and Accounting mjaftsa.sulaj@univlora.edu.al tesisulaj97@gmail.com 0015704253893 international@univlora.edu.al	univlora.edu.al
[...]		

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BA TUZLA01	Aldijana Omerović Coordinator for International Cooperation aldjiana.finra@gmail.com aldjiana.omerovic@finra.edu.ba	www.finra.edu.ba

	+38763976445	
ALVLORE01	Mjaftesa Sulaj Assistant Professor for Finance and Accounting mjaftsa.sulaj@univlora.edu.al tesisulaj97@gmail.com 0015704253893 international@univlora.edu.al	univlora.edu.al
[...]		

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
BA TUZLA01		Aldijana Omerović Coordinator for International Cooperation aldijana.finra@gmail.com aldijana.omerovic@finra.edu.ba +38763976445	www.finra.edu.ba
ALVLORE01		Mjaftesa Sulaj Assistant Professor for Finance and Accounting mjaftsa.sulaj@univlora.edu.al tesisulaj97@gmail.com 0015704253893 international@univlora.edu.al	univlora.edu.al

Institution 3			
[...]			

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Any other information regarding the terms of the agreement (optional)

Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
BA TUZLA01	prof. Ismet Kalić President of the Management Board	19.2.2026	
ALVLORE01	Prof.Dr Aurela Sallaj Rector of the University of Vlora " Ismail Qemali" Vlore Albania		
[...]			



⁵ Scanned signatures are accepted