



EUROPEAN UNION

Erasmus+

Enriching lives, opening minds

2021-2027



UNIVERSITÀ
DEGLI STUDI DI BARI
ALDO MORO

UNIVERSITETI "ISMAIL QEMALI"

VLORE

ZYRA E PROTOKOLL - ARRIVËS

NR. 3189/1 PROT.

DATA 12.12.2025

Erasmus+ Programme

Inter-institutional agreement

Key Action 1

Mobility of higher education students and staff

**between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme**

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 20[21]-20[27] in:

- KA131 Higher education mobility supported by internal policy funds
- KA171 Higher education mobility supported by external policy funds

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
UNIVERSITA' DEGLI STUDI DI BARI ALDO MORO	I BARI01	Head of the Internationalization Department: Luisa D'Aniello luisa.daniello@uniba.it T +39 080 5717898 Departmental Coordinator: Prof. Anna Maria Candela annamaria.candela@uniba.it	General: www.uniba.it Didactic and Research Departments: https://www.uniba.it/it/ricerca/dipartimenti Course catalogue: https://www.uniba.it/en/courses?set_language=en
Universiteti i Vlorës 'Smail Qemali'	E10159336	Administrative contact: Romina Tahiraj Head of International Relations International@univlora.edu.al Coordinator contact for the Department of Mathematics-Physics : Assoc. Prof. Ermal Feleqi	https://univlora.edu.al/ https://univlora.edu.al/programme https://univlora.edu.al/wp-content/uploads/2024/08/UNI-VLORA-COURSES-IN-ENGLISH-LANGUAGE-2023-2024.pdf

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Tel: +355 698138798 Email: ernal.felegi@univloria.edu.al	
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2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

In case of later updates in the mobility data, the partners can also agree to accept informal communication means (e.g. exchanges of emails as written proof).

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Field of education [ISCED] (optional)	Field of education - clarification (optional)	Level of education [EQF] (optional)	Number of mobility periods			
					Student Mobility [Total number of students]	Student Mobility [Total number of months]	Staff Mobility [Total number of staff]	Staff Mobility [Total number of days]
I BARIO1	E10159336	0541	Mathematics	1st, 2nd, 3rd	2	2 x 6 = 12	3	3 x 5 = 15
E10159336	I BARIO1	0541	Mathematics	1st, 2nd, 3rd	2	2 x 6 = 12	3	3 x 5 = 15

⁷ <https://circaabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-f2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

Optional additional information

e.g. blended mobility, etc.

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution [Erasmus code or city]	Field of education (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
I BARIO1		ITALIAN	ENGLISH Please check the following link: https://www.uniba.it/en/courses?set_language=en	B1	B2
E10159336		Albanian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organization or administration of their Erasmus+ credit mobility period at their institution. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives	
The OS use and repartition managed by UNIBA	Organizational arrangements including visits to partners	
	Facilitating the integration of participants	
	Assistance to students and staff	

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
I BARI01	Autumn Term: from Mid October to Mid January Spring Term: from Mid February to Mid May	15 th April – 30 th June 15 th Sept. – 30 th November
EI0159336	Autumn Term: from October to January Spring Term: from March to June	15 th July 15 th December

The receiving institution will send its decision within [x] weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

⁹ Please specify the deadline for each term and, if necessary, adapt to a trimester system.

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email)	Website for information
I BARI01	ERASMUS.INCOMING@UNIBA.IT	http://uniba.erasmusmanager.it/Incoming/menu_iniziale.asp
E10159336	International@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM_-_english.pdf

Academic and additional requirements

This table should contain a non-exhaustive list of academic and additional requirements. For KA171 partners are invited to agree on the specific inclusion measures.

Requirement	Details	Website for information (optional)
Academic requirements		https://www.uniba.it/it/internazionale
		https://uniba.erasmusmanager.it/
CV		E10159336
		https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM_-_english.pdf
		https://www.uniba.it/it/internazionale
		https://uniba.erasmusmanager.it/
		E10159336

Motivation letter		https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM_-english.pdf https://www.uniba.it/it/internazionale https://uniba.erasmusmanager.it/
		E10159336 https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM_-english.pdf
<i>For KA171: Inclusion measures</i> ¹⁰		A monthly top-up amount is reserved to students with lower economic opportunities E10159336 https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM_-english.pdf
Other		https://www.uniba.it/it/internazionale https://uniba.erasmusmanager.it/incoming/menu_iniziale.aspx

6. Preparation and support

The higher education institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the *Erasmus+ Student Charter*¹¹.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

¹⁰ You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

¹¹ The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

All involved higher education institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.

- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

The table serves as a template - the partners are free to adjust it, e.g. to add more measures, to replicate per partner HEI etc.

Preparatory & support measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	I BARI01	Erasmus.incoming@uniba.it	http://uniba.erasmusmanager.it/Incoming/menu_iniziale.asp
	E10159336	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Language Support	I BARI01	Erasmus.incoming@uniba.it	http://uniba.erasmusmanager.it/Incoming/menu_iniziale.asp
	E10159336	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Visa	I BARI01	Erasmus.incoming@uniba.it	https://www.uniba.it/it/internazionale/incoming-mobility/general-information
	E10159336	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Insurance	I BARI01	Erasmus.incoming@uniba.it	http://uniba.erasmusmanager.it/Incoming/menu_iniziale.asp
	E10159336	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Inclusion of participants with fewer opportunities	I BARI01	diversabili.ateneo@uniba.it	https://www.uniba.it/studenti/servizi-per-disabili
	E10159336	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Mentoring	I BARI01		
	E10159336		

Grant payments	I BARI01	Erasmus.incoming@uniba.it	http://uniba.erasmusmanager.it/Incoming/menu_iniziale.asp
	E10159336	N.A	N.A
Alumni Information	I BARI01		https://www.uniba.it/it/studenti/Profilo/profilo-studenti
	E10159336	international@univloro.edu.al	https://univloro.edu.al/alumni

7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed. [Please specify the recognition tools that will be used, e.g. the European Credit Transfer and Accumulation System.]

UNIBA: European Credit Transfer and Accumulation System

E10159336: European Credit Transfer and Accumulation System

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

8. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide¹². The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS			[If applicable]	Website for information
	Italian Grades	ECTS Grades	Predicate		
I BARI01	30 - 30 e lode	A	EXCELLENT		https://uniba.erasmusmanager.it/Incoming/docs/uniba_factsheet.p
	28-29	B	VERY GOOD		
	25-26- 27	C	GOOD		
	21-22- 23-24	D	SATISFACTORY		
	18-19- 20	E	SUFFICIENT		
	UNDER 18	F	FAILED		
	IDONEO	-	PASS		
-	ABSENT	The student has not taken part to the exam			

¹² The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

E10159336

ECTS grade	Points (%)	Local grade	Description of the grade	Description of the local grade in Albanian
A	90-100	10	Excellent	Shkëlqyeshëm
B	80-89	9	Very good	Shumë mirë
C	70-79	8	Good	Mirë
D	60-69	7	Satisfactory	Kenaqësëm
E	50-59	6	Sufficient	Mjaftueshëm
F	40-49	5	Passable	Kalueshëm
FX	0-39	1-4	Fail	Mbrokës

https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

9. Any other information regarding the terms of the agreement (optional)

10. Termination of the agreement

a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹³
I BARI01	THE RECTOR		

¹³ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation

	Prof. Stefano Bronzini		
E10159336	THE RECTOR Prof. Dr. Aurelia Sallaj		

