

**Erasmus+ Programme
Inter-institutional agreement
Key Action 1
Learning mobility for higher education students and staff**

**between EU Member States and third countries associated to the
Programme
and third countries not associated to the Programme**

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 2025 - 2028 in:

- KA131
- KA171

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
ETHNIKON KAI KAPODISTRIAKON PANEPISTIMION ATHINON	G ATHINE01	Central level: ERASMUS+ Institutional Coordinator: Prof. Sophia Papaioannou Vice Rector for Academic Affairs, International Relations and Extroversion	https://en.uoa.gr/ https://en.uoa.gr/schools_and_department/s/
NATIONAL AND KAPODISTRIAN UNIVERSITY OF ATHENS		Administrative contact: Department of European and International Relations 30, Panepistimiou street, 106 79 Athens, Greece e-mail: erasmus@uoa.gr Academic Coordinator Prof. Minitti Gonias Domenica	http://en.interel.uoa.gr/erasmus/erasmus-student-mobility/language-of-courses.html

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Email: domini@isll.uoa.gr	
ISMAIL QEMALI UNIVERSITY OF VLORA	AL VLORE 01 VLORA (VLORE)	Academic Coordinator : Assoc.Prof. Kozeta Hyso Department of Foreign Languages kozeta.hyso@univlora.edu.al Administrative contact : Romina Tahiaj international@univlora.edu.al +355695120991	

2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

Number of student and staff mobility periods

FROM <small>[Erasmus code or city of the sending institution]</small>	TO <small>[Erasmus code or city of the receiving institution]</small>	Subject area <small>ISCED CODE 7 (optional)</small>	Subject area <small>NAME (optional)</small>	Study cycle <small>[short cycle, 1st, 2nd or 3rd] (optional)</small>	Number of mobility periods			
					Student Mobility <small>[Specify here total number of students]</small>	Student Mobility <small>[Specify here total number of months]</small>	Staff Mobility <small>[Specify here total number of staff]</small>	Staff Mobility <small>[Specify here total number of days]</small>
G ATHINE01	VLORE		Italian Language and Literature		2	5 MONTHS	1	5 DAYS
VLORE	G ATHINE01		Italian Language and Literature		2	5 MONTHS	1	5 DAYS

⁷ <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

Optional additional information

e.g. blended mobility, etc.

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution <small>[Frasnius code or city]</small>	Subject area <small>(Optional)</small>	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility <small>[Minimum recommended level in at least one of the languages: B1]</small>	Staff Mobility <small>[Minimum recommended level in at least one of the languages for teaching: B2]</small>
G ATHINE01		Greek	English	B2	B2
AL VLORE 01		English	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR):
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
<p>OS Repartition according to the number of mobilities to be completed between institutions.</p> <p>30% of 500 EUR (per each participant) will be transferred to partner university for organizational support of the mobilities (more details in section 9)</p>	Selection of students and staff
	Facilitate the integration of incoming mobile participants in the HEI
	Linguistic and intercultural preparation provided to both incoming and outbound students and staff, complementary to the Erasmus+ Online Language Support
	Promote and manage the participation of individuals with fewer opportunities

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
G ATHINE01	<p>Winter Term: from beginning October to mid-February</p> <p>Spring Term: from mid-February to mid-July</p>	<p>30/06 for nomination</p> <p>15/07 for application</p> <p>20/11 for nomination</p> <p>15/12 for application</p>
AL VLORE 01	<p>Winter Term: from the first week of October till end of February</p> <p>Spring Term: March till June</p>	<p>Winter term</p> <p>Nominations: December 15th</p> <p>Spring term</p> <p>Nominations: July 15th</p>

The receiving institution will send its decision within [x] weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

⁹ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

Application procedure		
Receiving Institution (Erasmus code or city)	Contact details (email, phone)	Website for information
G ATHINE01	erasmus@uoa.gr	http://en.interel.uoa.gr/erasmus/erasmus-international-mobility/information-for-incoming-students.html
AL VLORE 01	international@univlora.edu.al	https://univlora.edu.al/nderkombetarizimi

Selection criteria		
Requirement	Details	Website for information (optional)
Academic requirements	Number of ECTS credits (or equivalent) already completed / current level of completion of studies Subject area (ISCED code) EQF level	
CV	No specific requirements	
Motivation letter	To be determined in the sending institution	
Inclusion measures ¹⁰	Targeted categories of participants with fewer opportunities (see Erasmus+ Programme Guide) To further enhance the inclusion dimension of KA171, partners are encouraged to discuss indicative targets during selection process.	
Other	Erasmus+ Mobility Agreement (Staff Mobility for Teaching/Training) accepted by sending institution in the case of staff participants	

¹⁰ You may find the implementation guidelines of the Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

AL VLORE	Internal regulation of mobility implementation of UV	https://old.univlora.edu.al/wp-content/uploads/2024/08/UNI-VLORA-COURSES-IN-ENGLISH-LANGUAGE-2023-2024.pdf
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Preparation and support

The Higher Education Institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the *Erasmus+ Student Charter*¹¹.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.

¹¹ The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	G ATHINE01	erasmus@uoa.gr	http://en.interel.uoa.gr/erasmus/erasmus-international-mobility/information-for-incoming-students.html
Language Support	G ATHINE01	erasmus@uoa.gr	http://en.interel.uoa.gr/erasmus/erasmus-international-mobility/information-for-incoming-students.html
Visa	G ATHINE01	erasmus@uoa.gr	http://en.interel.uoa.gr/erasmus/erasmus-international-mobility/information-for-incoming-students.html
Grant payments	G ATHINE01	erasmus@uoa.gr	http://en.interel.uoa.gr/erasmus/erasmus-international-mobility/information-for-incoming-students.html
Accommodation	ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/nderkombetarizimi
Language Support	ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/nderkombetarizimi
Visa	ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/nderkombetarizimi

- **Administrative Issues**

Information about application procedure and required documents can be obtained at the web site of the National and Kapodistrian University of Athens <http://en.interel.uoa.gr/erasmus/erasmus-international-mobility.html>. Participants shall have adequate insurance coverage. The insurance must cover: health insurance and personal accident insurance. Participants themselves are responsible for the insurance costs and they have to submit relevant documents upon application.

- **Financial Issues**

The implementation of the activities mentioned in this agreement depends on the annual approval of grants that is announced at the end of June of each year by ERASMUS+ National Agency of Greece. The financial administration will be handled by the National and Kapodistrian University of Athens according to the guidelines and policies given by the European Commission and the National Agency.

Erasmus+ International Mobility Incoming students will receive the 80% of the grant upon arrival and after the opening of a bank account and the signature of the Grant Agreement. The 20% of the grant will be paid after the

final estimation of the mobility period and the successful submission of the on-line EU survey.

Erasmus+ International Mobility academic staff will receive the 80% of the grant upon arrival and after the signature of the Mobility and Grant Agreements. Participants are required to have an open account in their country and they are responsible to provide the NKUA with full and accurate bank details. The 20% of the grant will be paid after the final estimation of the mobility period and the successful submission of the on-line EU survey.

- **Infrastructure for students and staff with disabilities**

Accessibility Unit for Students with Disabilities of the National and Kapodistrian University of Athens
https://en.uoa.gr/about_us/services_units/accessibility_unit_for_students_with_disabilities/

- **Information for incoming staff for a short teaching period**

<http://en.interel.uoa.gr/erasmus/erasmus-international-mobility/information-for-incoming-staff-for-a-short-period-of-teaching-or-training.html> **Recognition**

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

6. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide¹². The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [if applicable]	Website for information																																								
G ATHINE01	The grading scale runs from 0 to 10. Passing grades are from 5 to 10: 5-6 = GOOD, 7-8 = VERY GOOD, 9-10= EXCELLENT.																																									
ALVLORE01	<p>Credits The Albanian Credit System is compatible with the European Credit Transfer System (ECTS) 1 semester = 30 ECTS credits 1 full academic year = 60 ECTS credits</p> <p>Grading system</p> <table border="1"> <thead> <tr> <th>ECTS grade</th> <th>Points (%)</th> <th>Local grade</th> <th>Description of the grade</th> <th>Description of the local grade in Albanian</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>90-100</td> <td>10</td> <td>Excellent</td> <td>Shkëlqyeshëm</td> </tr> <tr> <td>B</td> <td>80-89</td> <td>9</td> <td>Very good</td> <td>Shumë mirë</td> </tr> <tr> <td>C</td> <td>70-79</td> <td>8</td> <td>Good</td> <td>Mirë</td> </tr> <tr> <td>D</td> <td>60-69</td> <td>7</td> <td>Satisfactory</td> <td>Kërkueshmëri</td> </tr> <tr> <td>E</td> <td>50-59</td> <td>6</td> <td>Sufficient</td> <td>Mjaftueshëm</td> </tr> <tr> <td>F</td> <td>40-49</td> <td>5</td> <td>Fair</td> <td>Kalueshëm</td> </tr> <tr> <td>FX</td> <td>0-39</td> <td>4</td> <td>Fail</td> <td>Mbështetës</td> </tr> </tbody> </table>		ECTS grade	Points (%)	Local grade	Description of the grade	Description of the local grade in Albanian	A	90-100	10	Excellent	Shkëlqyeshëm	B	80-89	9	Very good	Shumë mirë	C	70-79	8	Good	Mirë	D	60-69	7	Satisfactory	Kërkueshmëri	E	50-59	6	Sufficient	Mjaftueshëm	F	40-49	5	Fair	Kalueshëm	FX	0-39	4	Fail	Mbështetës
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7. Any other information regarding the terms of the agreement (optional)

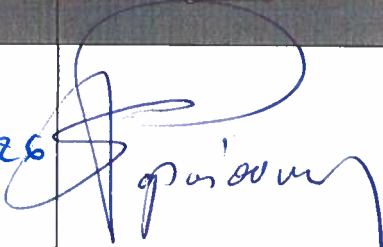

8. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to

¹² The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹³
G ATHINE01	Prof. Sophia Papaioannou Vice Rector for Academic Affairs, International Relations and Extroversion	16.02.2026	
ALVLORE01	Prof. Dr. Aurela Saliaj Rector		



¹³ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation