



REPUBLIKA E SHQIPËRISË

“ISMAIL QEMALI” UNIVERSITY

FACULTY OF TECHNICAL AND NATURAL SCIENCES

COMPUTER SCIENCE DEPARTMENT

COURSE SYLLABUS ACADEMIC WRITING							
Curriculum Developer		PhD Edlira Çerkezi					
Credits and hours	ECTS	Classroom hours				Individual study	Total
	4	Lectures	Seminars	Labs	Projects		
		30	15	0	0	55	100
Course Typology		D- New formative knowledge					
Academic year /semester		2025-2026 / Year I, Semester II					
Nature and requirement of the course		Mandatory					
Study program		Bachelor in Computer Engineering					
Course Code		MKT107E					
Email of curriculum developer / lecturer		edlira.cerkezi@univlora.edu.al					
Description of the subject		The academic writing program is a challenge that shapes the student’s autonomy to engage in tasks and develop the skills necessary to achieve the goals of scientific research. The academic writing course presents high standards that involve students in meaningful writing activities and encourage them to become scientific leaders of the communities in which they aspire to work. The academic writing course consists of a series of core topics, the development of which helps students acquire the skills necessary for academic studies.					
Prior knowledge		Students must have a good background in Albanian language and literature.					
Objectives		To acquire: • knowledge of academic writing, the importance of academic integrity and policies that include the content and process of developing young scientists • Descriptive and analytical skills to identify and present theses and hypotheses, as well as to provide problem-solving and critique;					

	• Ability to write essays and complete academic assignments based on logic and argument, grammatical rules and proper style. • Presentations formatted according to academic rules in word, power point
The skills that the student is equipped with	• is equipped with in-depth knowledge of the methodology of scientific work, clearly defining the components of a scientific paper and the study process during scientific research. • is equipped with knowledge of several scientific research methods and how to choose a specific scientific topic and the parameters that it must meet to be considered a genuine scientific work. • is equipped with knowledge of how to write a diploma thesis, the time needed for its drafting, the collection of material, the work plan and scheduling, writing the paper and drafting the final version. • is equipped with knowledge of how to use libraries and archives..

COURSE SCHEDULE		
WEEK	TOPICS	BOOK
1	Lecture 1 Brief presentation of the program and course requirements. The role of writing in university life. Basic special features of university writing. Lecture 2: Preliminary phase of writing. Planning and organization. Initial outline of Seminar 1: Writing the first draft of a scientific paper.	Gjovalin Shkurtaj, How to write, Pg. 1-27 Fq. 27-31
2	Lecture 3: Types of perception. Diagram of a scientific work. Good scientific practice. Types of study topics. Theoretical preparation for the chosen topic. Lecture 4: Types of academic writing. Research strategies and sources Seminar 2: Exercises on writing paragraphs	Gjovalin Shkurtaj, How to write, Pg. 31-43 Pg. 43- 47
3	Lecture 5: Scientific methods. Title, subject and problem statement. How to find a subject Lecture 6: Analyzing and formulating the title. The process of literature research. Effective reading and literature selection. Class 3: Exercises on paraphrasing, references, abstracts.	Gjovalin Shkurtaj, How to write, Pg. 47-55 Pg. 55-71
4	Lecture 7: Structuring an academic paper. Summary and final structure of the writing. How to build the structure of an academic paper. Lecture 8: Manuscript. Writing style.. Introduction, development, conclusions Class 4: Paragraph exercises with clarity and coherence. Checklist for reviewing for clarity	Gjovalin Shkurtaj, How to write, Pg. 71-77 Pg. 190-193

5	Lecture 9: Text and its structure; principles of textuality: coherence and cohesion. Typology of texts: narrative, descriptive, informative, argumentative. Lesson 10: Paragraph Development: The Five Steps to This Process. Organizing the Structure of an Argument. Paragraph, Its Definition and Meaning. Paragraph Structure and the Topic Sentence. <i>Class 5: How to organize a research essay.</i>	Gjovalin Shkurtaj, How to write, Pg. 77-88 Mehmet Celiku Introduction to scientific research methodology Pg. 115-124
6	Lecture 11: Searching for arguments and bibliographical sources. Types of bibliographical sources and their origin. Abstract. Rules of construction. Lecture 12: Origin of bibliographical sources. Abstract. Rules of construction <i>Class 6: Writing essays of different types.</i>	Gjovalin Shkurtaj, How to write, Pg. 193-212 Pg. 212-222
7	Lecture 13: Writing job application letters. Writing a CV. Writing formal and informal letters. Writing a report, request, certificate. Lecture 14: Writing a research essay. Checklist for revising research essay drafts. Sample research essay (MLA format). Sample research essay (APA format) <i>Class 7: Individual work with file design.</i>	Gjovalin Shkurtaj, How to write, Pg. 155-170 Kërbisi, M. Introduction to Academic Writing Pg. 20-25)
8	Lecture 15: Understanding the essay and the method of writing it. Essay construction in six steps. Steps for constructing an essay: constructing the thesis of the essay. Lecture 16: Constructing the introduction and conclusions of the essay. Writing a research essay and essay exams. <i>Class 8: Compiling an annotated bibliography.</i>	Kërbisi, M. Introduction to Academic Writing Pg. 25-30 Pg. 30-35
9	Lecture 17: Drafting an essay plan, a graphic outline of an essay; the place of the thesis in paragraphs. Lecture 18: Drafting a clearly defined purpose; Writing the essay; Proofreading and editing. <i>Class 9: Preparation of the manuscript of the scientific paper.</i>	Kërbisi, M. Introduction to Academic Writing, Pg. 35-40 Pg. 50-60
10	Lecture19: Report. Structural features. Thesis. Structural features. Review: purpose and requirements for drafting a review. Lecture20: Definitions. Quotations. Paraphrases. Summaries. Rules for crossing out (paragraph). <i>Class 10: Exercises on writing quotes.</i>	Mehmet Celiku Introduction to scientific research methodology Pg. 115-124

11	Lecture 21: Plagiarism and its avoidance. Avoiding plagiarism through correct documentation Lecture 22: Logical reasoning and its main forms. Analogy, induction, deduction, syllogism. Logical errors. Class 11: Writing a report, review, dissertation.	Gjovalin Shkurtaj How to go, Pages 28-31 Mehmet Celiku Introduction to scientific research methodology Pg.115-124
12	Lecture 23: Reading for Writing. Critical Essay. Responsive Essay. Argumentative Essay Lecture 24: Two Types of Reasoning: Induction and Deduction. Tone and Ethical Appeal. Critical Thinking. Organizing an Argument. Class 12: Exercises on Writing References, Endnotes	Kërbisi, M. Introduction to Academic Writing Pg. 35-45 Mehmet Celiku Introduction to scientific research methodology Pg. 13-30
13	Lecture 25: Documenting sources. Electronic sources. List of references. Page format Alphabetical order. Sample references. Lecture 26: Individual work with scientific research files and folders. Parenthetical citations from an indirect source. Parenthetical citation of two or more works. Class 13: Writing the first draft. How do you get started? What processes are followed to write the first draft)	Gjovalin Shkurtaj, How to write, Pg.194-198 Pg. 51-54
14	Lecture 27: Gathering information through citation. Types of citations and files Lecture 28: Albanian spelling rules. Use of punctuation marks. Class 14: Exercises on the use of punctuation marks and the application of spelling rules.	Gjovalin Shkurtaj, How to write, Pg.187-190
15	Lecture 29: Computer text formatting. Graphical structure of writing according to MLA, APA, Chicago Manual of Style standards. Lecture 30: Preparing the manuscript of the scientific paper for publication. Class 15: Review exercises: citations, references, bibliography, definitions.	

KNOWLEDGE ASSESSMENT

	<i>Assessment form</i>	<i>Evaluation time</i>	<i>Teaching topics that will be assessed</i>	<i>Maximum points</i>	<i>Knowledge testing form</i>	<i>Testing content</i>

Method of assessment	Semester progress	End of the semester	Lex 1-30	10 points	Various tasks	-	
	The first exam	Week 7-8	Lex 21-24	30 points	Written exam	-	
	Final exam	End of the semester	Lex 1-30	60 points	Written exam	-	
		<i>* The grade is based on the conversion of the total grade into %, grade 5-10 progressively 40-100%. The student, who results in less than 75% attendance in seminars, and 50% attendance in lectures will not be admitted to the final exam and will be marked with M (Absence). If the student has attended the course, but does not appear in the next exam, he is assessed NP (Did Not Appear). The student will not be admitted to the exam of the subject if he has not paid all its obligations.</i>					
		The conversion of points to the final grade is as follows:					
	1-39 points	40- 49 points	50-59 points	60-69 points	70-79 points	80-89 points	90-100 points
	4	5	6	7	8	9	10

LITERATURE	
Compulsory literature	<i>How to Write Albanian Gjovalin Shkurtaj (Tirana 2010)</i> <i>Kennedy, X. J. & Dorothy M., & Maria F. (2009).</i> <i>Advanced Guide to Academic Writing. Tirana. U.F.O University</i> <i>Celiku, Mehmet, Introduction to Scientific Research Methodology, Tirana 2014</i> <i>Kërbisi, M. (2011). Introduction to Academic Writing. Durrës.2015</i>
Recommended reading	Bernet, S. & Bellanca, P. (2000). Academic Writing. Dita. Stubbs, M. (2008). Academic Writing. Tirana. 2010 Umberto, E. (1997). How to Write a Diploma Thesis. Tirana: Përpejkja.
FINAL REMARKS FROM THE COURSE INSTRUCTOR	
Provisions	Students are expected to develop values and an ethics that reflect their interests and behavior from a professional perspective. Students must respect individual differences, be cooperative, and in accordance with ethical rules, they should respect ethnic differences and assist individuals with disabilities with inclusive and supportive attitudes.
Delays	Delays in lectures and seminars will not be tolerated.
Academic integrity and copyright	Each test or written work must be completely individual and original. Plagiarism (mixed combinations) or theft of information through various means will not be allowed.

HEAD OF DEPARTMENT OF COMPUTER SCIENCES

Dr. Alketa HYSO