



EUROPEAN UNION

Erasmus+
Enriching lives, opening minds.

2021-2027

UNIVERSITETI "ISMAIL QEMALI"

VLORE

ZYRA E PROTOKOLL - ARKIVËS

NR. 3185/1 PROT.

DATA 10.12.2025

Erasmus+ Programme

Inter-institutional agreement

Key Action 1

Learning mobility for higher education students and staff

between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 2022/23-2027/28 in KA 171.

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ¹	Contact details ² (email, phone)	Websites
Martin-Luther-Universität Halle-Wittenberg (MLU)	DHALLE01	Institutional Erasmus Coordinator Anna Kostov Tel: +49 345 55 21579 anna.kostov@international.uni-halle.de Program Coordinators Prof. Dr. Ralf Bernd Klös gen Tel: +49 345 55 26200 klosgen@pflanzenphys.uni-halle.de Dr. Bationa Bennewitz Tel: +49 345 55 26203 bationa.bennewitz@pflanzenphys.uni-halle.de	General: https://www.uni-halle.de/?lang=en Faculty/faculties: https://www.uni-halle.de/fakultaeten/?lang=en Course catalogue: https://studip.uni-halle.de/dispatch.php/search/courses?start_item_id=43177d855cc74917204b4fb3e8bd8ca0
University of Vlora "Ismail Qemali"	ALVLORE01	Agreement Coordinators: Prof. Assoc. Denada Sota Head of Biology Department denada.kasemi@univlora.edu.ua	General: https://univlora.edu.al Faculty/faculties: https://univlora.edu.al/fakulteti Course catalogue: https://old.univlora.edu.al/wp-content/uploads/2024/08/UNI-VLORA-COURSES-IN-ENGLISH-LANGUAGE-2023-2024.pdf

¹ Higher education institutions (HEIs) from Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE ² (optional)	Subject area NAME (optional)	Study cycle [short cycle, 1st, 2nd or 3rd] (optional)	Number of mobility periods			
					Student Mobility [Specify here total number of students]	Student Mobility [Specify here total number of months]	Staff Mobility [Specify here total number of staff]	Staff Mobility [Specify here total number of days]
DHALLE01	ALVLORE01	0511	Biology	2 nd /3 rd	4	2	2	56
ALVLORE01	DHALLE01			1 st / 2 nd	4	4	4	56

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁴ at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution [Erasmus code or city]	Language of instruction 1	Language of instruction 2	Recommended level	
			Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
DHALLE01	English	English	B1	B2
ALVLORE01	English	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

⁴ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Partnership arrangements: fees

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organization or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁵
DHALLE01	Winter Term: Nomination: from October 1st to March 31st Spring Term: from April 1st to September 30th	Winter Term: Nomination: 01.06. / Application 15.06. Spring Term: Nomination: 01.12. / Application: 15.12.
ALVLORE01	Winter Term: from October to February Spring Term: from March to July	Winter Term: Nomination: 15 th July / Application 15 th July Spring Term: Nomination: 15 th December / Application: 15 th December

The receiving institution will send its decision within four [4] weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

⁵ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
DHALLE01	Anna Kostov Koordinator für internationale Austauschprogramme Coordinator for International Exchange Programs International Office erasmus@ international.uni-halle.de	https://www.international.uni-halle.de/international_office/students/international_students/exchange_students/?lang=en
ALVLORE01	Administrative contact: Romina Tahiraj Director of Research, Development and Third-Party Relations international@univlora.edu.al	General: https://univlora.edu.al Faculty/faculties: https://univlora.edu.al/fakulteti-Course-catalogue: https://old.univlora.edu.al/wp-content/uploads/2024/08/UNI-VLORA-COURSES-IN-ENGLISH-LANGUAGE-2023-2024.pdf

6. Preparation and support

The Higher Education Institution(s) in a Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the *Erasmus Student Charter*⁶.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

⁶ The Erasmus Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.

- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	DHALLE01	Dr. Heike Link phone: +49 345 55 21535 heike.link@international.uni-uni-halle.de	https://www.international.uni-halle.de/international_office/betreuungsangebote/international_students/wohnen/
	ALVLORE01	international@univlora.edu.al	https://old.univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

Language Support	DHALLE01	Dr. Heike Link phone: +49 345 55 21535 heike.link@international.uni-uni-halle.de	https://www.international.uni-halle.de/international_office/betreuungsangebote/international_students/sprachkursangebote/
	ALVLORE01	international@univlora.edu.al	https://old.univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

Visa	DHALLE01	Dr. Heike Link phone: +49 345 55 21535 heike.link@international.uni-uni-halle.de	https://www.international.uni-halle.de/international_office/betreuungsangebote/international_students/einreise_aufenthaltsrecht/
	ALVLORE01	international@univlora.edu.al	https://old.univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

Insurance	DHALLE01	Dr. Heike Link phone: +49 345 55 21535 heike.link@international.uni-halle.de	https://www.international.uni-halle.de/international_office/betreuungsangebote/international_students/versicherung/
	ALVLORE01	international@univlor.a.edu.al	https://old.univlor.a.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

Inclusion of participants with fewer opportunities	DHALLE01	inklusion@uni-halle.de	https://www.inklusion.uni-halle.de/
	ALVLORE01	international@univlor.a.edu.al	https://univlor.a.edu.al/legislacioni

Mentoring	DHALLE01	Dr. Heike Link phone: +49 345 55 21535 heike.link@international.uni-halle.de	Pairing with a buddy upon successful application
	ALVLORE01	international@univlor.a.edu.al	Service given by the department in collaboration with international relations office

7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

the recognition tool is the European Credit Transfer and Accumulation System

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organizations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
 - Providing staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ⁸
DHALLE01	Prof. Dr. Ralf Bernd Klößen Institute of Biology - Plant Physiology, Department Coordinator	2.7.2025	 Martin-Luther-Universität Halle-Wittenberg Naturwissenschaftliche Fakultät I Institut für Biologie Küstereich Pflanzenphysiologie Weidenburgweg 10 06120 Halle (Saale)
ALVLORE01	Dr. Bationa Bennewitz Institute of Biology - Plant Physiology, Project Leader Prof. Dr. Aurela Sallaj Rector	7.1.2026	 

⁸ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation