



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2020-2027 between institutions from programme and partner countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organization and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

A. Information about the higher education institutions

Full name of the institution / country	Erasmus code or city ²	Name of the contact person	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Information Science and Technology "Saint Paul the Apostle" Ohrid Univerzitet za Informaticki Nauki i Tehnologii "Sveti Apostol Pavle" Ohrid Partizanska bb Ohrid, Republic of North Macedonia	MK OHRID01	Olgica Apostolova Erasmus+ Institutional Coordinator	E-mail: olgica.apostolova@uist.edu.mk Tel: +389 76 464 160	http://uist.edu.mk/erasmus/incoming-students/
University of Vlora "Ismail Qemali" L. Pavarësia, Rr. Kosova 9400 Vlorë, Shqipëri	ALVLORE01	Administrative contact: Romina Tahiraj International Relations	international@univlora.edu.al	https://univlora.edu.al/

¹ Inter-institutional agreements can be signed by two or more higher education institutions (HEIs), at least one of them must be located in a Programme Country of Erasmus+.

² Higher Education Institutions (HEI) from Erasmus+ programme countries should indicate their Erasmus code while Partner Countries HEI should mention the city where they are located.

		Agreement coordinator: Assoc. Prof. Miftar Ramosaçaj Dean of faculty of technical sciences and nature	miftar.ramosacaj@univlora.edu.al
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B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by the end of January at the latest in the preceding academic year.

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area code* [ISCED 2013]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [Total number of students/months]	Student Mobility for Traineeships* [Total number of students/months]
MK OHRID01	ALVLORE01	061	ICT	1 st	2 x 5 Months	-
ALVLORE01	MK OHRID01	061	ICT	1 st	2 x 5 Months	-

[*Optional: subject code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff mobility for Training. Institutions may agree to cooperate on the organization of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area code * [ISCED 2013]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [Total number of staff/days]	Staff Mobility for Training * [Total number of staff/days]
MK OHRID01	ALVLORE01	061	ICT	2 x 5 Days	2 x 5 Days
ALVLORE01	MK OHRID01	061	ICT	2 x 5 Days	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

Receiving institution [Erasmus code or city]	Optional: Subject area	Main language of instruc- tion	Additional language of instruction	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

⁴ See Common European Framework of Reference for Languages

MK OHRID01	ALVLORE01	English		B1	B2
ALVLORE01	MK OHRID01	English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

D. Respect of fundamental principles and other mobility requirements

The higher education institution(s) located in a **programme country**⁵ of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here:

http://eacea.ec.europa.eu/funding/2014/call_he_charter_en.php

The higher education institution(s) located in a **partner country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.
- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.
- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.
- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

The higher education institution located in a **partner country** of Erasmus further undertakes to:

Before mobility

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.
- Provide assistance related to obtaining insurance, when required, for incoming and outbound

⁵ Erasmus+ programme countries are the 28 EU countries, the EFTA countries and other European countries as defined in the Call for proposals.

mobile participants. The institution from the Partner country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organizational support grants. See the information / insurance section for contact details.

- Provide guidance to incoming mobile participants in finding accommodation. See the information / housing section for contact details.

During and after mobility

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.
- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- Ensure that staffs are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

E. Any additional requirements

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Winter semester	Summer semester
MK OHRID 01	June 15	December 1
ALVLORE01	July 15	December 15

2. The receiving institution will send its decision within 6-8 weeks after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

G. Information

1. Grading systems of the institutions

MK OHRID01: <http://uist.edu.mk/Erasmus/IncomingStudents>

Banja Luka:

1 full academic year = 60 credits

1 semester = 30 credits

ALVLORE01:

Credits The Albanian Credit System is compatible with the European Credit Transfer System (ECTS)
1 semester = 30 ECTS credits
1 full academic year = 60 ECTS credits

Grading system

ECTS grade	Points (%)	Local grade	Description of the grade	Description of the local grade in Albanian
A	90-100	10	Excellent	Shkëlqyeshëm
B	80-89	9	Very good	Shumë mirë
C	70-79	8	Good	Mirë
D	60-69	7	Satisfactory	Kënaqshëm
E	50-59	6	Sufficient	Mjaftueshëm
E	40-49	5	Passable	Kalueshëm
FX	0-39	1-4	Fail	Mbetës

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (e-mail, phone)	Website for information
MK OHRID01	Olgica Apostolova E-Mail: olgica.apostolova@uist.edu.mk	http://uist.edu.mk
ALVLORE01	international@univlora.edu.al	https://old.univlora.edu.al/wp-content/uploads/2023/01/nderko_mbtarizimi_2023.pdf

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:


Institution [Erasmus code or city]	Contact details (e-mail, phone)	Website for information
MK OHRID01	Olgica Apostolova E-Mail: olgica.apostolova@uist.edu.mk	http://uist.edu.mk
ALVLORE01	international@univlora.edu.al	https://old.univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation,

Institution [Erasmus code or city]	Contact details (e-mail, phone)	Website for information
MK OHRID01	Olgica Apostolova , E-Mail: olgica.apostolova@uist.edu.mk	http://uist.edu.mk
ALVLORE01	international@univlora.edu.al	https://old.univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature
MK OHRID01	Rector Ivan Bimbilovski, PhD	16.2.2026	
ALVLORE01	Rector, Prof. Dr. Aurela Saliqaj		