

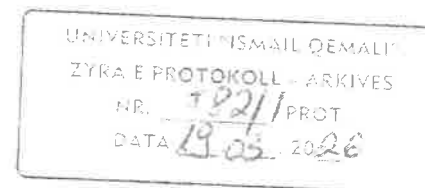


ERASMUS+ PROGRAMME

Erasmus+ Programme
Inter-institutional agreement
Key Action 1

Mobility of higher education students and staff

between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme



The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 20[21]-20[27] in:

- KA131 Higher education mobility supported by internal policy funds
- KA171 Higher education mobility supported by external policy funds

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
Maria Curie-Skłodowska University in Lublin	PL LUBLIN01	PL LUBLIN01 Ms. Karolina Sokolińska Ul. Mariana Langiewicza 24. 20-035 Lublin, Poland tel. (+48) 505 890 159 (+48) 81 537 29 26 e-mail: erasmus@umcs.pl karolina.sokolinska@mail.umcs.pl	General: https://www.umcs.pl/en/ Faculty/faculties: https://www.umcs.pl/en/faculty-of-education-and-psychology,2658.htm Course catalogue: https://www.umcs.pl/en/list-of-courses,5022.htm
The Faculty of Education and Psychology		Faculty coordinator: dr Alicja Lisiecka e-mail: alicia.lisiecka@mail.umcs.pl phone no.: +48 605 095 332	
University of Vlora "Ismail Qemali" OID: E10174348/E10159336 PIC: 986149531/934361522 Department of Education	AL VLORE01	Agreement coordinator: Head of Department Phd. Esmeralda Laci e-mail: esmeralda.laci@univlora.edu.al	General: https://univlora.edu.al/ Faculty/faculties: https://univlora.edu.al/fakulteti-fshh Course catalogue: https://old.univlora.edu.al/wp-content/uploads/2024/08/UNI-VLORA-COURSES-IN-ENGLISH-LANGUAGE-2023-2024.pdf
		Administrative contact: Romina Tahiraj international@univlora.edu.al	
[...]			

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

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Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement. *In case of later updates in the mobility data, the partners can also agree to accept informal communication means (e.g. exchanges of emails as written proof).*

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending Institution]	TO [Erasmus code or city of the receiving Institution]	Field of education [ISCED] ⁷ (optional)	Field of education - clarification (optional)	Level of education [EQF] (optional)	Number of mobility periods			
					Student Mobility [Total number of students]	Student Mobility [Total number of months]	Staff Mobility [Total number of staff]	Staff Mobility [Total number of days]
PL LUBLIN01	AL VLORE01	0110 0222	Education History	1st, 2nd	0	0	2 staff members	(5+2 days) x 2 staff members
AL VLORE01	PL LUBLIN01	0110 0222	Education History	1st, 2nd	9 students	14 months (in total)	1 staff member	(5+2 days) x 1 staff member

Optional additional information

e.g. blended mobility, etc.

2. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁹ at the start of the mobility period (see also section 5 “Preparation and Support”).

⁷ <https://circabc.europa.eu/st/a/285ebac6-aa7c-4ada-a42b-1f2c13a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

Receiving institution [Erasmus code or city]	Field of education (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
PL LUBLIN01	0110 0222	English		B2	C1
AL VLORE01	0110 0222	English		B2	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

^e For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students;

- In connection with the organisation or administration of their Erasmus+ credit mobility period at their institution. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
<p>The partners agree that the organisational support funds will be used by the sending institution to cover costs related to the organisation, management and monitoring of mobility activities. No transfer of organisational support funds to the receiving institution is foreseen under this agreement.</p>	<p>Administrative support for incoming and outgoing staff/students (preparation, documentation, reporting)</p>
	<p>Coordination of mobility activities, communication between partners, monitoring of mobility periods</p>
	<p>Support related to visa procedures, insurance and logistical arrangements</p>
	<p>Receiving institution provides academic support and supervision within existing institutional resources</p>

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email)	Website for information
PL LUBLIN01	Mr Oleksandr Shtanhret, Erasmus Exchange Officer for incoming students oleksandr.shtanhret@mail.umcs.pl	https://www.umcs.pl/en/application-procedure,1534.htm
AL VLORE01	international@univlora.edu.al	https://univlora.edu.al/nderkombetarizim/

The receiving institution will send its decision within 2

weeks, **and no later than 5 weeks**, after the nomination of students and staff.

Academic and additional requirements		
Requirement	Details	Website for information (optional)
Academic requirements	<ul style="list-style-type: none"> - Minimum completion of at least one year of studies or equivalent academic standing; for staff mobility – employment at the sending institution; - Subject area (ISCED code) according to the study programme or field of work relevant to the planned mobility activities - EQF level corresponding to the study cycle or professional position of the participant 	https://www.umcs.pl/en/application-procedure,1534.htm ALVLORE01: https://univlora.edu.al/nderkombetarizim/
CV		https://www.umcs.pl/en/application-procedure,1534.htm

4. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
PL LUBLIN01	Autumn Term 25/26: from October 1 2025 to 17 February 2026 Spring Term 25/26: from 25 February to 12 July 2026	Autumn Term: 15 May Spring Term: 1 December
AL VLORE01	Autumn Term 25/26: from October 1 2025 to 27 February 2026 Spring Term 25/26: from 02 March to 12 July 2026	Autumn Term: 15 May Spring Term: 1 December

The receiving institution will send its decision within **2 weeks, and no later than 5 weeks**, after the nomination of students and staff.

⁹ Please specify the deadline for each term and, if necessary, adapt to a trimester system.

		ALVLORE01: https://univlora.edu.pl/nderkombetarizimi
Motivation letter		https://www.umcs.pl/en/application-procedure,1534.htm ALVLORE01: https://univlora.edu.pl/nderkombetarizimi
For KA171: Inclusion measures ¹⁰	The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:	https://www.umcs.pl/en/counselling,15039.htm https://www.umcs.pl/pl/zespol-optimum-umcs,22938.htm ALVLORE01: https://univlora.edu.pl/nderkombetarizimi
Other		

5. Preparation and support

The higher education institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the *Erasmus+ Student Charter*¹¹.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved higher education institutions commit to the following preparation and support measures. Information and

¹⁰ You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here:

https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

¹¹ The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting

former participants in promotion activities, etc.

Preparatory & support measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	PL LUBLIN01	Erasmus Office Phone no: +48815375410 e-mail: erasmus@mail.umcs.pl Student Affairs Office: Phone no: +48 81 533 86 27 e-mail: akademik@umcs.lublin.pl	The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources: https://www.umcs.pl/en/accommodation_15853.htm
	AL VLORE01	International Relations Office Address: L.“Pavarësia”, Rr.“Kosova”, 9400, Vlore Rectorate. E-mail: international@univlora.edu.al	The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources: international@univlora.edu.al
Language Support	PL LUBLIN01	Erasmus Office Phone no: +48815375410 e-mail: erasmus@mail.umcs.pl	https://www.umcs.pl/en/contact-and-information.4751.htm
	AL VLORE01	International Relations Office Address: L.“Pavarësia”, Rr.“Kosova”, 9400, Vlore Rectorate. E-mail: international@univlora.edu.al	https://old.univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Visa	PL LUBLIN01	Erasmus Office Phone no: +48815375410 e-mail: erasmus@mail.umcs.pl	The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

			Information and assistance can be provided by the following contact points and information sources: https://www.umcs.pl/en/contact-and-information,4751.htm
	AL VLORE01	International Relations Office Address: L."Pavarësia", Rr."Kosova". 9400, Vlore Rectorate. E-mail: international@univlora.edu.al	https://punetejashtme.gov.al/en/regjimi-i-vizave-per-te-huajt/ https://e-visa.al/ international@univlora.edu.al
Insurance	PL LUBLIN01	Erasmus Office Phone no: +48815375410 e-mail: erasmus@mail.umcs.pl	The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided https://www.umcs.pl/en/contact-and-information,4751.htm
	AL VLORE01	International Relations Office Address: L."Pavarësia", Rr."Kosova", 9400, Vlore Rectorate, E-mail: international@univlora.edu.al	E-mail: international@univlora.edu.al
Inclusion of participants with fewer opportunities	PL LUBLIN01	The Office for Persons with Disabilities and Psychological Support Room 9 in the Helios dormitory, 13 Czwartaków Street, phone no. +48 (81) 537 58 90, e-mail: boniwp@mail.umcs.pl	The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources: https://www.umcs.pl/en/course/ing,15039.htm

	AL VLORE01	International Relations Office Address: L."Pavarësia", Rr."Kosova", 9400, Vlore Rectorate, E-mail: international@univlora.edu.al	E-mail: international@univlora.edu.al
Mentoring	PL LUBLIN01	Erasmus Office Phone no: +48815375410 e-mail: erasmus@mail.umcs.pl	https://www.umcs.pl/en/contact-and-information,4751.htm
	AL VLORE01	International Relations Office Address: L."Pavarësia", Rr."Kosova", 9400, Vlore Rectorate, E-mail: international@univlora.edu.al	E-mail: international@univlora.edu.al
Grant payments	PL LUBLIN01	Erasmus Office Phone no: +48815375410 e-mail: erasmus@mail.umcs.pl	https://www.umcs.pl/en/contact-and-information,4751.htm
	AL VLORE01	UMCS ensures timely disbursement of Erasmus grant payments to eligible participants, in accordance with the Erasmus+ programme rules.	
Alumni information	PL LUBLIN01	Erasmus Office Phone no: +48815375410 e-mail: erasmus@mail.umcs.pl	https://www.umcs.pl/en/contact-and-information,4751.htm
	AL VLORE01	International Relations Office Address: L."Pavarësia", Rr."Kosova", 9400, Vlore Rectorate, E-mail: international@univlora.edu.al	E-mail: international@univlora.edu.al

6. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.
- Bachelor and Master students *the European Credit Transfer and Accumulation System of equivalents*
- *Phd and Accademic staf certificate of partecipation*

The receiving institution ensures full recognition of mobility periods successfully completed by students and staff, in accordance with the Erasmus Charter for Higher Education.

For student mobility, the period of mobility is confirmed by a Certificate of Arrival and a Certificate of Departure, indicating the exact start and end dates of the mobility period. Academic recognition is based on the Learning Agreement and the European Credit Transfer and Accumulation System (ECTS) and is documented in the Transcript of Record. The Transcript of Records will be provided no later than five weeks after the end of the assessment period at the receiving institution.

Staff mobility for teaching purposes is recognised through the issuance of a certificate of attendance, confirming the exact start and end dates of the mobility period, the type of activities carried out, and the host institution. The certificate will be issued towards the end of the mobility period.

All student and staff mobilities are based on a Learning Agreement (for students) or a Mobility Agreement (for staff), approved in advance by the sending and receiving institutions. All activities completed in accordance with these agreements and satisfactorily fulfilled by the participants will be fully recognised upon return.

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution **no later than 5 weeks** after the assessment period has finished at the receiving HEI.
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

7. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide¹². The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
PL LUBLIN01		https://www.umcs.pl/en/contact-and-information,4751.htm
AL VLORE01		https://uniylora.edu.al/nderkombetarizimi

8. Any other information regarding the terms of the agreement (optional)

PL LUBLIN01 uses the standard Polish grading system ranging from 2 (fail) to 5 (very good). Often the marks "+" and "-" are added to the principal grades:

- 5. = (*bardzo dobry*) = very good,
- 4.5 / 4+ = (*dobry +*) = good plus,
- 4. = (*dobry*) = good;
- 3.5 / 3+ = (*dostateczny +*) = satisfactory plus,
- 3. = (*dostateczny*) = satisfactory,
- 2. = (*niedostateczny*) = unsatisfactory / failing

According to the Study Regulations of the Maria Curie-Skłodowska University, Chapter IV "Passing a Semester/Year of Study", point 6, the University applies an official conversion scale from the Polish grading system (2-5) to the ECTS letter grading scale (A-F).

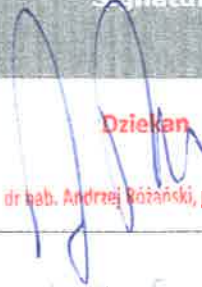


Partner : (Name of Partner Institution): **Ismail Qemali Universiteti, Vlora**

¹² The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

9. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹³
PL LUBLIN01	Dziekan, Peen dr hab. Andrzej Różański, prof UMCS	13.04.2026	 Dziekan dr hab. Andrzej Różański, prof. UMCS
AL VLORE01	Rector Prof. dr Aurela Saliaj	19.03-2026	 

¹³ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation

