



EUROPEAN UNION

Erasmus+

Enriching lives, opening minds.

2021-2027



UNIVERSITETI "ISMAIL QEMALI"
VLORE
ZYRA E PROTOKOLL - ARKIVËS
NR. 52110 PROT.
DATA 02.02.2022



ROMANIA
1 DECEMBRIE 1918
UNIVERSITY OF ALBA IULIA

**Erasmus+ Programme
Inter-institutional agreement
Key Action 1**

Learning mobility for higher education students and staff

**between EU Member States and third countries associated to the
Programme
and third countries not associated to the Programme**

Start of validity: [2022/2023] Academic Year

End of validity: [2028/2029] Academic Year

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 20[21]-20[27] in: **KA171**

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
University of Vloora "Ismail Qemali" (Department of Foreign Languages)	VLORE PIC number: 934361522 OID number: E10159336	Assoc. prof. Armela Panajoti, Dean, Faculty of Humanities and Law Professor, Department of Foreign Languages Email: armelap@assenglish.org ; armela.panajoti@univloora.edu.al Tel. +355 69 23 844 68 Ms Rezarta Sinanaliaj Quality Assurance and Projects Office email: international@univloora.edu.al Tel: +355695303633	General: https://univloora.edu.al/ Faculty/faculties: https://univloora.edu.al/fakulteti-i-shkencave-humane/ Course catalogue: https://univloora.edu.al/wp-content/uploads/2020/02/student-guide-2019-2020.pdf
"1 DECEMBRIE 1918" UNIVERSITY OF ALBA IULIA	RO ALBAIU01 PIC Number: 952611490 OID Number: E10137029	Assoc. Prof. Petru Stefan Ionescu, PhD., Vice-rector for International Relations, Erasmus Institutional Coordinator Tel/Fax: +40 258 806 042 E-mail: petru.ionescu@uab.ro Mr. Daniel Mihai Melinte Head of the IRO Tel/Fax: +40 258 806 042	General: https://en.uab.ro/ Faculty/faculties: https://en.uab.ro/facultati/ Course catalogue: https://international.uab.ro/

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		E-mail: daniel.melinte@uab.ro Mrs. Liliana Daniela Trifu , Erasmus Mobility Officer Tel/Fax: +40 258 806 042 E-mail: liliana.trifu@uab.ro Address: 5 Gabriel Bethlen Street, 510009 Alba Iulia, ROMANIA	
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2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE ⁷ (optional)	Subject area NAME (optional)	Study cycle [short cycle, 1st, 2nd or 3rd] (optional)	Number of mobility periods			
					Student Mobility	Student Mobility	Staff Mobility	Staff Mobility
					[Specify here total number of students]	[Specify here total number of months]	[Specify here total number of staff]	[Specify here total number of days]
RO ALBAIU01	VLORA	023	Languages					
		0232	Literature and linguistics					
VLORA	RO ALBAIU01	023	Languages					
		0232	Literature and linguistics					

Optional additional information

⁷ <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

e.g. blended mobility, etc.

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
RO ALBAIU01		Romanian	English	B1	B2
VLORA		English	Italian	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR):
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
<p>"1 Decembrie 1918" University of Alba Iulia may transfer up to 100 EURO/per each successful mobility flow implemented between the partners, in accordance with the general framework agreement established through an Annex to the present Memorandum of Understanding. The Annex will set forth the specific conditions and rules and regulations, based on the Erasmus + Programme Guide, as to how the partner institution may utilize the transferred organizational support funds. UAB will use organizational support that is not transferred to the partner institution to increase mobility flows, based on the mutual understanding between the signing partners..</p>	<p>Promote and foster mobility of students and academic exchanges.</p>
	<p>Promote and foster cooperation for exchange of good practices.</p>
	<p>Promote and foster innovation and research based on shared academic and scientific values.</p>
	<p>Advance the goal of free, fair and transparent societies and accessibility for all.</p>

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.

- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
RO ALBAIU01	Autumn Term: from 1 st October to 20 th February Spring Term: from 20 th February to 30 th June	Winter Term: 15 th June Spring Term: 15 th December
VLORA	Autumn Term: from 1st October to 20th February Spring Term: from 20th February to 30th June	Winter Term: 15th June Spring Term: 15th December

The receiving institution will send its decision within [x] weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
RO ALBAIU01	Aura Macarie, aura.macarie@uab.ro Tel/Fax: +40 258 806 042	https://international.uab.ro/

Selection criteria		
RO ALBAIU01		
Requirement	Details	Website for information (optional)

⁹ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

Academic requirements	Number of ECTS credits (or equivalent) already completed / current level of completion of studies: approx. 30 ECTS Subject area (ISCED code): any subject EQF level: 6 th , 7 th	https://international.uab.ro/
CV	Not required	
Motivation letter	Not required	
Inclusion measures ¹⁰	Available infrastructure for: Reduced mobility or hearing/visual impairments, students/staff with children, etc. Based on the Erasmus rules and Erasmus+ Programme Guide: top-up grant for participants with fewer opportunities	https://international.uab.ro/
Other	UAB may organize a motivational interview for incoming students.	https://international.uab.ro/
University of Vlora "Ismail Qemali" Contact: Assoc. prof. Armela Panajoti, coordinator armelap@assenglish.org ; armela.panajoti@univlora.edu.al		
Academic requirements	Number of ECTS credits (or equivalent) already completed / current level of completion of studies: approx. 30 ECTS Subject area (ISCED code): any subject EQF level: 6 th , 7 th	https://univlora.edu.al/
CV	Not required	https://univlora.edu.al/
Motivation letter	Required	https://univlora.edu.al/
Inclusion measures ¹¹	Priority given in the selection process to students with fewer opportunities	https://univlora.edu.al/
Other		https://univlora.edu.al/

6. Preparation and support

The Higher Education Institution(s) in an EU Member State or associated third country commit(s) to:

¹⁰ You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

¹¹ You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

- Ensure that students are aware of their rights and obligations as defined in the *Erasmus+ Student Charter*¹².
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

¹² The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	RO ALBAIU01	Mrs. Liliana Daniela Trifu – for staff +40258/806042 liliana.trifu@uab.ro Mrs. Aura Macarie – for students +40258/806042 aura.macarie@uab.ro	https://international.uab.ro/
Language Support	RO ALBAIU01	Mrs. Aura Macarie +40258/806042 aura.macarie@uab.ro	https://international.uab.ro/
Visa	RO ALBAIU01	Mrs. Liliana Daniela Trifu – for staff +40258/806042 liliana.trifu@uab.ro Mrs. Aura Macarie – for students +40258/806042 aura.macarie@uab.ro	https://international.uab.ro/
Insurance	RO ALBAIU01	Mrs. Liliana Daniela Trifu – for staff +40258/806042 liliana.trifu@uab.ro Mrs. Aura Macarie – for students +40258/806042 aura.macarie@uab.ro	https://international.uab.ro/
Inclusion of participants with fewer opportunities	RO ALBAIU01	Mrs. Liliana Daniela Trifu – for staff +40258/806042 liliana.trifu@uab.ro Mrs. Aura Macarie – for students +40258/806042 aura.macarie@uab.ro	https://international.uab.ro/
Mentoring	RO ALBAIU01	Mrs. Aura Macarie +40258/806042 aura.macarie@uab.ro	https://international.uab.ro/
Grant payments	RO ALBAIU01	Mrs. Liliana Daniela Trifu – for staff +40258/806042 liliana.trifu@uab.ro Mrs. Aura Macarie – for students +40258/806042 aura.macarie@uab.ro	https://international.uab.ro/
Alumni information	RO ALBAIU01	Mrs. Liliana Daniela Trifu – for staff +40258/806042 liliana.trifu@uab.ro Mrs. Aura Macarie – for students +40258/806042	https://international.uab.ro/

		aura.macarie@uab.ro	
University of Vlora "Ismail Qemali"			
Accommodation	VLORA	Qyteza Studenti Vlore trajtimi.studentit.vlore@gmail.com	https://univlora.edu.al/
Language Support	VLORA	Assoc. prof. Armela Panajoti armelap@assenglish.org; armela.panajoti@univlora.edu.al +355 69 23 844 68	https://univlora.edu.al/
Visa	VLORA	Projects and International Relations international@univlora.edu.al +355695303633	https://univlora.edu.al/ ; http://punetejashtme.gov.al/en/regjimi-i-vizave-per-te-huajt/
Insurance	VLORA	Projects and International Relations international@univlora.edu.al +355695303633	https://univlora.edu.al/
Inclusion of participants with fewer opportunities	VLORA	Projects and International Relations international@univlora.edu.al +355695303633	https://univlora.edu.al/
Mentoring	VLORA	Assoc. prof. Armela Panajoti armelap@assenglish.org; armela.panajoti@univlora.edu.al +355 69 23 844 68	https://univlora.edu.al/
Grant payments	VLORA	Not applicable	
Alumni information	VLORA	Projects and International Relations international@univlora.edu.al +355695303633	https://univlora.edu.al/

7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

For RO ALBAIU01: European Credit Transfer and Accumulation System

For University of Vlora "Ismail Qemali": European Credit Transfer and Accumulation System

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:

- o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
- o A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.
- o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

8. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide¹³. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS	[If applicable]	Website for information
RO ALBAIU01			https://international.uab.ro/
VLORA			https://univlora.edu.al/

RO ALBAIU01	ECTS	
Grade	Grade	Predicate
10	A	Excellent
9	B	Very Good
7-8	C	Good
6	D	Satisfactory
5	E	Sufficient
1-4	F	Fail

VLORA	ECTS	
Grade	Grade	Predicate

¹³ The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

10	A	Excellent
9	B	Very Good
8	C	Good
7	D	Satisfactory
6	E	Sufficient
5	E	Pass
1-4	FX	Fail

9. Any other information regarding the terms of the agreement (optional)

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10. Termination of the agreement

However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹⁴
VLORA	Prof. Dr. Roland Zisi, Rector	28.01.2022	
RO ALBAIU01	Prof. Valer Daniel Breaz, PhD Rector		

¹⁴ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation