Erasmus+ Programme

BilateralInter-Institutional Agreement

Key Action 1
Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme[1]

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions
Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

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[1]Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2021/2022]	[2022]
End of validity	[2026/2027]	[2027]

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[2] (email, phone)	Websites (General/Faculties/ Course catalogue)
BİNGÖL ÜNİVERSİTESİ (Bingol University)	TR BINGOL 01	**Institutional Coordinator** **Asst. Prof. Ahmet KAYINTU,** Erasmus Office Bingöl Universitesi Rektörlüğü 12000 Bingöl/Turkey Tel.: +90 426 213 25 51 Fax: +90 426 215 10 20 Email: erasmus@bingol.edu.tr **Contact Person** **Lecturer Semra ÇAMUKA** Erasmus Office Bingöl Universitesi Rektörlüğü 12000 Bingöl/Turkey Tel.: +90 426 213 25 51 Fax: +90 426 215 10 20 Email: erasmus@bingol.edu.tr Tel.: +90 426 216 00 12 (2512) Fax: +90 426 215 10 20 Email: faozdemir@bingol.edu.tr	**Contact details:** http://www.bingol.edu.tr/tr **Information for incoming students:** http://www.bingol.edu.tr/en/stu dents/international-relations-office/erasmus-exchange-program/international-students/incoming-students **The course catalogue:** http://www.bingol.edu.tr/en/stu dents/international-relations-office/course-catalog

[2]Contact details to reach the senior officer in charge of this agreement and of its possible updates.

| UNIVERSITY OF VLORA "ISMAIL QEMALI" | ALVLORE01 | **Academic Coordinators:**
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Administrative contact:
Rezarta Sinanaliaj
Project and International Relations
international@univlora.edu.al
Tel: +355695303633 | Web: https://univlora.edu.al/

Course catalog:
https://univlora.edu.al/courses-erasmus/ |

B. Mobility numbers[3] per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1st, 2nd or 3rd] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total numberof students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total numberof students]	Student Mobility for Traineeships (optional)* [total number of months]
TR BINGOL 01	ALVLORE01	041	Business	-	1st, 2nd	5	25	5	15
		0421	Law						
		0230	Language						
		0222	History						
		0540	Maths						
		0713	Electric						
		0715	Mechanics						
		0610	ICT						
		0511	Biology						
		0533	Physics						
		0531	Chemistry						
		0913	Nursing						
ALVLORE01	TR BINGOL 01	041	Business	-	1st, 2nd	5	25	5	15
		0421	Law						
		0230	Language						
		0222	History						
		0540	Maths						
		0713	Electric						
		0715	Mechanics						
		0610	ICT						
		0511	Biology						
		0533	Physics						
		0531	Chemistry						
		0913	Nursing						

[3]Mobility numbers can be given per sending/receiving institutions and per education field (optional*: https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
TR BINGOL 01	ALVLORE01	To be decided	To be decided	6	30	6	30
ALVLORE01	TR BINGOL 01	To be decided	To be decided	6	30	6	30

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[4]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR BINGOL 01	041, 0421 0230, 0222 0540, 0713 0715, 0610 0511, 0533 0531, 0913	English	Turkish	English B1	English B1
ALVLORE01	041, 0421 0230, 0222 0540, 0713 0715, 0610				

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[4]For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

| | 0511, 0533 | | | | |
| | 0531, 0913 | | | | |

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR BINGOL 01	1st September	1st February
ALVLORE01	15th July	15th December

TR BINGOL01:

1. The receiving institution will send its decision within 2 weeks

2. A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

3. Termination of the agreement

   [It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

ALVLORE01:

https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM--english.pdf

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR BINGOL01	1st September	1st February
ALVLORE01	15th July	15th December

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
TR BINGOL01	Lecturer Semra ÇAMUKA (Student & Staff Mobility) scamuka@bingol.edu.tr Tel.: +90 426 213 25 51 Email: erasmus@bingol.edu.tr	http://erasmus.bingol.edu.tr/en
ALVLORE01	**Administrative contact: Rezarta Sinanaliaj** Project and International Relations international@univlora.edu.al Tel: +355695303633	https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM--english.pdf

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
TR BINGOL01	Academic requirements CV Motivation letter Other	- Number of ECTS credits completed - Subject area code – ISCED - EQF level	http://erasmus.bingol.edu.tr/en/documents/incoming-outgoing-student-documents/
ALVLORE01		Details are described in: 1.The internal regulation of UV. 2.Erasmus+ Incoming students guide.	https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM--english.pdf https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

The receiving institution will send its decision within 2 weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
TR BINGOL01	- Reduced mobility - Hearing impairments - Visual impairments - ...		Lecturer Semra ÇAMUKA (Student & Staff Mobility) scamuka@bingol.edu.tr Tel.: +90 426 213 25 51 Email: erasmus@bingol.edu.tr	http://erasmus.bingol.edu.tr/en/
ALVLORE01	- Reduced mobility - Hearing impairments - Visual impairments - ...		International@univlora.edu.al Tel: +355695303633	https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM-_-english.pdf https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR BINGOL01	Lecturer Semra ÇAMUKA (Student & Staff Mobility) scamuka@bingol.edu.tr Tel.: +90 426 213 25 51	http://erasmus.bingol.edu.tr/en/opportunities/
ALVLORE01	International@univlora.edu.al Tel: +355695303633	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR BINGOL01	Lecturer Semra ÇAMUKA (Student & Staff Mobility) scamuka@bingol.edu.tr Tel.: +90 426 213 25 51	The Office of Citizenship and Migration Affairs: http://www.mfa.gov.tr/sub.tr.mfa?886ee610-cd61-428d-ad71-fd86cfa214bc

ALVLORE01	International@univlora.edu.al Tel: +355695303633	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR BINGOL01	Lecturer Semra ÇAMUKA (Student & Staff Mobility) scamuka@bingol.edu.tr Tel.: +90 426 213 25 51	http://www.bingol.edu.tr/en/students/international-relations-office/frequently-asked-questions-faq
ALVLORE01	International@univlora.edu.al Tel: +355695303633	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
TR BINGOL01	-Information for incoming students: http://erasmus.bingol.edu.tr/en/opportunities/ -The candidates with disabilities can only be accepted after the consultation with Bingöl University.	Lecturer Semra Çamuka scamuka@bingol.edu.tr +90 426 213 25 51	http://erasmus.bingol.edu.tr/en/

ALVLORE 01	Details are described in the internal regulation of UV.	International@univlora.edu.al Tel: +355695303633	https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM- -english.pdf

A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.

Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[5]
TR BINGOL01	Prof. İbrahim ÇAPAK		
ALVLORE01	Prof. Dr. Roland Zisi, Rector	2e.d.2024	

[5]Scanned signatures are accepted