



EUROPEAN UNION

Erasmus+

Enriching lives, opening minds

2021-2027

LETI "SMAIL QEMALI"

ZEMAJE PINGJONGU - ARKIVĒS

Nr. 1605/23 PROT.

DATA 20. 0. 2023

Erasmus+ Programme
Inter-institutional agreement
Key Action 1

Learning mobility for higher education students and staff

between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years **20[21]-20[27]** in:

- **KA131**
- **KA171**

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

¹Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

²https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/applicants/higher-education-charter_en

³https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
Università degli Studi della Campania "Luigi Vanvitelli"	I NAPOLI 09	Ufficio Internazionalizzazione (International Relations Office) Viale Lincoln, 5-Palazzina B 81100 Caserta (Italy) Tel +39 0823.274485/275006 mobint@unicampania.it	General: https://www.unicampania.it/ https://www.unicampania.it/index.php/international Departments: https://www.unicampania.it/index.php/scuole-di-ateneo Course catalogue: https://www.unina2.it/index.php/ateneo/dipartimenti
Departments of: Economics Law Engineering Mathematics and Physics Medicine Pharmaceutical, Environmental and Health Sciences	I NAPOLI 09	Department Erasmus Coordinator: Prof.ssa Vinciguerra Rosa (Economics) rosa.vinciguerra@unicampania.it Prof.ssa Catalano Roberta (Law) roberta.catalano@unicampania.it Prof. Nardini Sergio (Engineering) sergio.nardini@unicampania.it Prof.ssa D'Aquino Paola (Mathematics and Physics) paola.daquino@unicampania.it Prof. Minucci Sergio (Medicine) sergio.minucci@unicampania.it Prof. De Lange Pieter (Pharmaceutical, Environmental and Health Sciences) pieter.delange@unicampania.it	https://www.xxxx.unicampania.it/ https://www.xxx.unicampania.it/didattica/corsi-di-studio

⁵ Higher education institutions (HEIs) from Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

	OID: E10159336		
University of Vlora		Institutional coordinators: Academic issues: Assoc. Prof. Enkelejd Mëhilli Vice-Rector for Scientific Research and Institutional Development Administrative contact: Rezarta Sinanallaj Director of the Directory Internal Quality Assurance and Projects	General: https://univlora.edu.al/ Faculty/faculties: https://univlora.edu.al/fakulteti-i-shkencave-teknike/ https://univlora.edu.al/fakulteti-i-shkencave-humane/ https://univlora.edu.al/fakulteti-i-shendetit-publik/ https://univlora.edu.al/fakulteti-i-ekonomise/ Course catalogue: https://univlora.edu.al/sektori-projekteve/erasmus/
Department of Business Department of Economics Department of Law Department of Engineering and Marine Technology Department of Physic Department of Mathematic Department of Biology Department of Nursing Department of Health Care	OID: E10159336	Department Coordinator: Assoc. Prof. Fioralba Vela (0413) Dr. Florian Miti (311) PhD. Erjon Hitaj (0421) Assoc. Prof. Luljeta Gusha (0715) Dr. Valbona Tahira (0533) Assoc. Prof. Llambri Sota (0541) Dr. Aurora Bakaj (511) Dr. Majlinda Zahaj (0913) Emirjona Këçaj (0913)	

2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement. *In case of later updates in the mobility data, the partners can also agree to accept informal communication means (e.g. exchanges of emails as written proof).*

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE ⁷ (optional)	Subject area NAME (optional)	Study cycle [short cycle, 1st, 2nd or 3rd] (optional)	Number of mobility periods			
					Student Mobility [Specify here total number of students]	Student Mobility [Specify here total number of months]	Staff Mobility [Specify here total number of staff]	Staff Mobility [Specify here total number of days]
I NAPOLI 09	OID: E10159336	0413	Business Administration	1st, 2nd	2	6 months max. for each student	2	1 week – 8 hours
		0311	Economics	1st, 2nd	2	6 months max. for each student	2	1 week – 8 hours
		0421	Law	1st, 2nd	2	6 months max. for each student	2	1 week – 8 hours
		0715	Mechanical Engineering	1st, 2nd	2	6 months max. for each student	2	1 week – 8 hours
		0533	Physics	1st, 2nd	2	6 months max. for each student	2	1 week – 8 hours
		0541	Mathematics	1st, 2nd	2	6 months max. for each student	2	1 week – 8 hours

⁷<https://cirabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-f12cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

		511	Biology	1st, 2nd	2	6 months max. for each student	2	1 week – 8 hours
		0913	Nursing	1st, 2nd	2	6 months max. for each student	2	1 week – 8 hours
OID: E10159336	I NAPOLI 09	0413	Business Administration	1st, 2nd	2	6 months max. for each student	2	1 week – 8 hours
		0311	Economics	1st, 2nd	2	6 months max. for each student	2	1 week – 8 hours
		0421	Law	1st, 2nd	2	6 months max. for each student	2	1 week – 8 hours
		0715	Mechanical Engineering	1st, 2nd	2	6 months max. for each student	2	1 week – 8 hours
		0533	Physic	1st, 2nd	2	6 months max. for each student	2	1 week – 8 hours
		0541	Mathematic	1st, 2nd	2	6 months max. for each student	2	1 week – 8 hours
		511	Biology	1st, 2nd	2	6 months max. for each student	2	1 week – 8 hours
		0913	Nursing	1st, 2nd	2	6 months max. for each student	2	1 week – 8 hours

Optional additional information

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
I NAPOLI 09	OID: E10159336	ITALIAN		B1	B1/B2
OID: E10159336	I NAPOLI 09	Albanian	English	B1	B1/B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

⁸For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organization or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

This section is mandatory/applicable only for KA171. Repartition of the granted Organisational Support between the partners is strongly recommended, but not mandatory.:

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
I NAPOLI 09	Winter Term: from September to December. To know that correctly it is necessary to contact the Department Erasmus Coordinator: rosa.vinciguerra@unicampania.it - Economics roberta.catalano@unicampania.it - Law sergio.nardini@unicampania.it - Engineering paola.daquino@unicampania.it - Mathematics and Physics sergio.minucci@unicampania.it - Medicine pieter.delange@unicampania.it - Pharmaceutical, Environmental and Health Sciences Spring Term: from February to June. To know that correctly it is necessary to contact the Department Erasmus Coordinator: rosa.vinciguerra@unicampania.it - Economics roberta.catalano@unicampania.it - Law sergio.nardini@unicampania.it - Engineering paola.daquino@unicampania.it - Mathematics and Physics sergio.minucci@unicampania.it - Medicine	Both Nomination and Application for winter term: from March 1st until March 31th Both Nomination and Application for spring term: from September 1st until September 30th

⁹ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

OID: E10159336	pieter.delange@unicampania.it - Pharmaceutical, Environmental and Health Sciences	
	Winter Term: from October to February Spring Term: from March to July	Both Nomination and Application for winter term: 31st of July Both Nomination and Application for spring term: 31st of December

The receiving institution will send its decision within [x] weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
I NAPOLI09	mobint@unicampania.it	To be updated. In any case it is necessary to send the nomination (or a simple request) and the application (or -more simply- useful documents such as cv and learning agreement of the student) to the Department Erasmus Coordinator: rosa.vinciguerra@unicampania.it - Economics roberta.catalano@unicampania.it - Law sergio.nardini@unicampania.it - Engineering paola.daquino@unicampania.it - Mathematics and Physics sergio.minucci@unicampania.it - Medicine pieter.delange@unicampania.it - Pharmaceutical, Environmental and Health Sciences (cc: mobint@unicampania.it) (Only) during the first year of the new Erasmus+ Programme (2021-2027) the European Universities can't receive incoming students from partner countries
OID: E10159336	international@univlora.edu.al	https://univlora.edu.al/sektori-projekteve/miresevini/

Selection criteria <i>Please sum up in this table the selection criteria. This is a non-exhaustive list – partners are invited to agree on the eventual list of selection criteria.</i>		
Requirement	Details	Website for information (optional)
Academic requirements	Number of ECTS credits (or equivalent) already completed / current level of completion of studies Subject area (ISCED code) EQF level	
CV		
Motivation letter		
Inclusion measures ¹⁰	Targeted categories of participants with fewer opportunities (see Erasmus+ Programme Guide) To further enhance the inclusion dimension of KA171, partners are encouraged to discuss indicative targets during selection process.	
Other		

6. Preparation and support

The Higher Education Institution(s) in a Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the [Erasmus Student Charter¹¹](#).

¹⁰ You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here: <https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity-en>

¹¹ The Erasmus Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs **partially** or in full.

- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

The table serves as a template - the partners are free to adjust it, e.g. to add more measures, to replicate per partner HEI etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	INAPOLI09	accommodation@unicampania.it https://www.unicampania.it/index.php/2013-07-10-10-49-01/international-welcome-desk	For help in finding accommodation, students can refer to: International Welcome Desk Largo Santa Maria La Nova, 12 - 1st floor on the left-80138 Napoli Tel. +39 081 0482669 cell. +39 3245947719 Email: internationalwelcomedesk@unicampania.it - accommodation@unicampania.it Office: Monday-Friday 10-14, Tue-Thur 10-16:30 Italian Language Courses: University of Campania "Luigi Vanvitelli" offers free Italian language courses to all its Erasmus students. Students who choose to live in Naples may follow their courses in Naples. Students who will study in Caserta or S. Maria Capua Vetere can attend the Italian language course at the Faculty of Arts and Letters in S. Maria Capua Vetere. However, students receive useful information after the registration.
Language Support	INAPOLI09		
Visa	INAPOLI09	internationalwelcomedesk@unicampania.it https://www.unicampania.it/index.php/2013-07-10-10-49-01/international-welcome-desk	Non-EU Students must contact the Italian Embassy/Consulate in their city of residence to check on visa requirements for a study period in Italy. University of Campania "Luigi Vanvitelli" has established a partnership with ISU, which offers a totally free assistance to all students who join the Erasmus Programme. Students must contact ISU by email Contact: International Welcome Desk Largo Santa Maria La Nova, 12 - 1st floor on the left-80138 Napoli Tel. +39 081 0482669 cell. +39 3245947719 Email: internationalwelcomedesk@unicampania.it Office: Monday-Friday 10-14, Tue-Thur 10-16:30
Insurance	INAPOLI09	internationalwelcomedesk@unicampania.it https://www.unicampania.it/index.php/2013-07-10-10-49-01/international-welcome-desk	University of Campania "Luigi Vanvitelli" will provide assistance in obtaining insurance for outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

			Healthcare information In Italy, healthcare through the National Health Service (SSN) is available also for foreign citizens who are temporary residents. EU citizens must have the European Health Insurance Card, while non-EU citizens must show proof of health insurance coverage. Health care is provided by local health enterprise (ASL: Azienda Sanitaria Locale), which releases a card that is necessary to access health needs (general and specialised practice, hospitalisation etc.). For detailed information visit: https://www.asinapoli1centro.it/ - www.asicaserfa.it/portale/Default.aspx	
Inclusion of participants with fewer opportunities	INAPOLI09	cid.inclusion@unicampania.it https://inclusion.unicampania.it/	e.g. available infrastructure for: Reduced mobility or hearing/visual impairments, students/staff with children, etc. Persons with disabilities can find some information to this web site: https://www.unicampania.it/index.php/2011-03-28-06-44-19/disabilita	
Mentoring	INAPOLI09			
Grant payments	INAPOLI09	Outgoing students: UFFICIO INTERNAZIONALIZZAZIONE		
Alumni information	INAPOLI09			

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information& arrangements
Accommodation	OID E10159336	international@univlova.edu.al	https://univlova.edu.al/wp-content/uploads/2021/02/UV-Erasmus-Incoming-Student-Guide-2020-2021.pdf
Language Support	OID E10159336	international@univlova.edu.al	https://univlova.edu.al/wp-content/uploads/2021/02/UV-Erasmus-Incoming-Student-Guide-2020-2021.pdf

Visa	OID E10159336	international@univlova.edu.al	https://puneteshashtme.gov.al/regjimi-i-vizave-per-te-huajt/
Insurance	OID E10159336	international@univlova.edu.al	https://www.ish.gov.al/
Inclusion of participants with fewer opportunities	OID E10159336	international@univlova.edu.al	https://univlova.edu.al/wp-content/uploads/2021/02/UV-Erasmus-Incoming-Student-Guide-2020-2021.pdf
Mentoring	OID E10159336.	international@univlova.edu.al	https://univlova.edu.al/wp-content/uploads/2021/02/UV-Erasmus-Incoming-Student-Guide-2020-2021.pdf
Grant payments	OID E10159336	international@univlova.edu.al	
Alumni information	OID E10159336.	international@univlova.edu.al	https://univlova.edu.al/wp-content/uploads/2021/02/UV-Erasmus-Incoming-Student-Guide-2020-2021.pdf

7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed. *[Please specify the recognition tools that will be used, e.g. the European Credit Transfer and Accumulation System.]*

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- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organizations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - A Transcript of Records will be issued by the receiving institution no later than [x] weeks after the assessment period has finished at the receiving HEI. *[it should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
 - Providing staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

8. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide¹². The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
INAPOLI 09	TO BE DEFINED LATER	Not available (Every incoming student is entitled to attend courses for a maximum of 30 ECTS per semester. In the Italian grading system, students are graded according to a scale ranging from 0 to 30, with 18 as passing mark. A cum laude may be added to the highest grade (30 e lode), as special distinction. The lowest passing grade is 18. Grades from 18 to 30 are all used. For information concerning the proposed study programme, courses or academic year, students have to contact the Host Department Erasmus Coordinator: rosa.vinciguerra@unicampania.it - Economics roberta.catalano@unicampania.it - Law sergio.nardini@unicampania.it - Engineering paola.dagolino@unicampania.it - Mathematics and Physics sergio.minucci@unicampania.it - Medicine pieter.delange@unicampania.it - Pharmaceutical, Environmental and Health Sciences
OID E 10159336	TO BE DEFINED LATER	oi90-100 A „excellent” 10 „shkëlqyeshëm” 80-89 B „very good” 9 „shumë mirë” 70-79 C „good” 8 „mirë” 60-69 D „satisfactory” 7 „kenaqshëm” 50-59 E „sufficient” 6 „mjaftueshëm” 40-49 E „pass” 5 „kalueshëm” 0-39 FX „fail” 1-4 „jokalues”

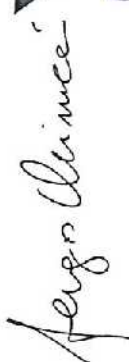
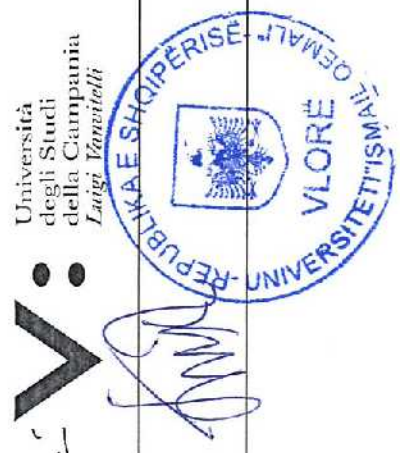
¹² The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

9. Any other information regarding the terms of the agreement (optional)

10. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹³
INAPOLI 09	PROF. SERGIO MINUCCI (Rector's delegate for Erasmus Programme and International Affairs)	27/10/2022	 
OID E10159336	Prof. Dr. Roland Zisi Rector of University of Vlora "Ismail Qemali"		

¹³ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation