



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

¹

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

| Timeframe | Academic Year* | Call Year* |
|-------------------|----------------|------------|
| Start of validity | [2023/2024] | [2021] |
| End of validity | [2028/2029] | [2027] |

A. Information about the higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details ² (email, phone) | Websites (General/Faculties/ Course catalogue) |
|--|-----------------|--|--|
| TITU MAIORESCU UNIVERSITY (Universitatea Titu Maiorescu) | RO BUCURES16 | <p>Vice-Rector for International Relations/Erasmus Institutional Coordinator: Associate Professor Ioana MÂNEA, PhD</p> <p>Administrative contact: International Relations Office Calea Văcărești 189, building M, ground floor (entrance after Regina Maria clinic), district 4, Bucharest, Romania</p> <p>Associate teaching staff, Iulia BUZA, PhD Izabela UNGUREANU Sandra VASILESCU Alexandra GRIGOROSOAIA Email: erasmus@univ.utm.ro Tel: +4021.330.25.37</p> | <p>https://www.utm.ro/en/</p> <p>https://www.utm.ro/en/erasmus/</p> <p>https://www.utm.ro/course-catalogue/</p> |

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

| | | | |
|--|-----------|--|---|
| | | | |
| University of Vlora „Ismail Qemali” | ALVLORE01 | <p>Agreement Coordinator: Assoc. Prof. Fioralba Vela Email : fioralba.vela@univlora.edu.al</p> <p>Administrative Contact : Romina Tahiraj: international@univlora.edu.al</p> | <p>General: www.univlora.edu.al</p> <p>Faculties/Units: https://univlora.edu.al/fe-departamentet/</p> <p>https://univlora.edu.al/fakulteti-i-shendetit-publik/</p> <p>https://univlora.edu.al/fakulteti-i-shkencave-teknike/</p> <p>https://univlora.edu.al/wp-content/uploads/2024/08/UNI-VLORA-COURSES-IN-ENGLISH-LANGUAGE-2023-2024.pdf</p> |

B. Mobility numbers³ per academic year

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

| FROM | TO | Number of staff mobility periods |
|------|----|----------------------------------|
| | | |

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

| [Erasmus code of the sending institution] | [Erasmus code of the receiving institution] | Subject area code (optional)* [ISCED] | Subject area name (optional)* | Staff Mobility for Teaching [total number of staff] | Staff Mobility for Teaching [total number of days] | Staff Mobility for Training (optional)* [total number of staff] | Staff Mobility for Training (optional)* [total number of days] |
|---|---|---|--|--|---|--|---|
| RO BUCURES16 | ALVLORE01 | 0410 091 061 | Business Administration Health Information and communication and technologies (ICTs) | 3 | 7 days | 3 | 7 days |
| ALVLORE01 | RO BUCURES16 | 0410 091 061 | Business Administration Health Information and communication and technologies (ICTs) | 3 | 7 days | 3 | 7 days |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution | Language of | Language of | Recommended language of instruction level ⁴ |
|-----------------------|-------------|-------------|--|
|-----------------------|-------------|-------------|--|

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

| [Erasmus code] | Optional: Subject area | instruc-tion 1 | instruc-tion 2 | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
|----------------|------------------------|----------------|----------------|---|--|
| RO BUCURES16 | | English | - | B1 | B1 |
| ALVLORE01 | | English | - | B1 | B1 |

D. Calendar

Nominations of incoming students must reach the institution by:

| Receiving institution [Erasmus code] | Autumn term* [day/month] | Spring term* [day/month] |
|---|---|--|
| RO BUCURES16 | June, 15 th (autumn term starts on October) | November, 15 th (spring term starts on February) |
| ALVLORE01 | June, 15 th (autumn term starts on October) | November, 15 th (spring term starts on February) |

Applications from incoming students must reach the institution by:

| Receiving institution [Erasmus code] | Autumn term* [day/month] | Spring term* [day/month] |
|---|-----------------------------|-----------------------------|
| RO BUCURES16 | July, 15 th | December, 15 th |
| ALVLORE01 | July, 15 th | December, 15 th |

Application procedure for incoming students

| Receiving institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|--|---|
| RO BUCURES16 | e-mail: erasmus@univ.utm.ro Tel: +40213302537 | https://www.utm.ro/en/erasmus/ |

| | | |
|-----------|--|---|
| ALVLORE01 | international@univlora.edu.al | https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM--english.pdf |
|-----------|--|---|

E. Additional requirements

| Receiving institution [Erasmus code] | Requirement | Details | Website for information (if applicable) |
|---|------------------|--|---|
| ALVLORE01 | Application docs | Application form, birth certificate, passport/ID | https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM--english.pdf |
| RO BUCURES16 | Application docs | Application form, birth certificate, passport/ID | https://www.utm.ro/en/erasmus/ |

The receiving institution will send its decision within [x] weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Receiving institution [Erasmus code] | Available infrastructure adjusted for people with: | Description of infrastructure (optional) | Contact details (email, phone) | Website for information |
|---|--|--|--|---|
| ALVLORE01 | | | Email: international@univlora.edu.al | https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM--english.pdf |

| | | | | |
|-----------------|--|--|--|--|
| RO BUCURES16 | | | erasmus@univ.ut m.ro Tel: +40213302537 | https://www.utm.ro/en/eras mus/ |
|-----------------|--|--|--|--|

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|---|---|
| RO BUCURES16 | e-mail: erasmus@univ.utm.ro Tel: +40213302537 | https://www.utm.ro/en/eras mus/ |
| ALVLORE01 | Email: international@univlora.edu.al | https://univlora.edu.al/wp- content/uploads/2023/01/nder kombtarizimi_2023.pdf |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Instituti on [Erasmus code] | Contact details (email, phone) | Website for information |
|--------------------------------------|--|--|
| RO BUCURES1 6 | e-mail: erasmus@univ.utm.ro Tel: +40213302537 | https://www.utm.ro/en/eras mus/ |

| | | |
|-----------|---|---|
| ALVLOREO1 | Email: international@univlora.edu.al | https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf |
|-----------|---|---|

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|---|---|
| RO BUCURES16 | e-mail: erasmus@univ.utm.ro Tel: +40213302537 | https://www.utm.ro/en/erasmus/ |
| ALVLORE01 | Email: international@univlora.edu.al | https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf |

4. Additional information

| Receiving institution [Erasmus code] | Information on recognition process / other useful information: | Contact details (email, phone) | Website for information |
|---|---|---|------------------------------------|
| Institution 1 | | | |
| Institution 2 | | | |

A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI.

RO BUCURES16: The Romanian grading scale runs from 1 to 10 and the marks have the following meanings: 1-4 fail, 5-6 sufficient, 7 satisfactory, 8 good, 9 very good, 10 excellent.

ALVLORE01: The Albanian grading scale runs from 1 to 10 and the marks have the following meanings: 1-4 fail, 5-6 sufficient, 7 satisfactory, 8 good, 9 very good, 10 excellent.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ⁵ |
|-------------------------------|--|------------|---|
| ALVLORE01 | Prof.Dr. Aurela Saliaj RECTOR | 27.01.2021 |  |
| RO BUCURES16 | Professor Daniel Cochior, PhD RECTOR | | |

⁵ Scanned signatures are accepted