



UNIVERSITETI "ISMAIL QEMALI"  
VLORE  
ZYRA E PROTOKOLL - ARKIVËS  
NR. 731/1 PROT.  
DATA 27.02.2025

# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1

### Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

### Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

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<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2023/2024]	[2021]
End of validity	[2028/2029]	[2027]

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites ( General/Faculties/ Course catalogue)
<b>TITU MAIORESCU UNIVERSITY</b> (Universitatea Titu Maiorescu)	RO BUCURES16	<b>Vice-Rector for International Relations/Erasmus Institutional Coordinator:</b> Associate Professor Ioana MÂNEA, PhD <b>Administrative contact:</b> International Relations Office Calea Văcărești 189, building M, ground floor (entrance after Regina Maria clinic), district 4, Bucharest, Romania  Associate teaching staff, Iulia BUZA, PhD Izabela UNGUREANU Sandra VASILESCU Alexandra GRIGOROSOAIA Email: erasmus@univ.utm.ro Tel: +4/021.330.25.37	<a href="https://www.utm.ro/en/">https://www.utm.ro/en/</a>  <a href="https://www.utm.ro/en/erasmus/">https://www.utm.ro/en/erasmus/</a>  <a href="https://www.utm.ro/course-catalogue/">https://www.utm.ro/course-catalogue/</a>

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

University of Vlora „Ismail Qemali”	ALVLORE01	<p>Agreement Coordinator: Assoc.Prof. Fioralba Vela Email :fioralba.vela@univlora.edu.al</p> <p>Administrative Contact : Romina Tahiraj: <a href="mailto:international@univlora.edu.al">international@univlora.edu.al</a></p>	<p>General: <a href="http://www.univlora.edu.al">www.univlora.edu.al</a></p> <p>Faculties/Units: <a href="https://univlora.edu.al/fe-departamentet/">https://univlora.edu.al/fe-departamentet/</a> <a href="https://univlora.edu.al/fakulteti-i-shendetit-publik/">https://univlora.edu.al/fakulteti-i-shendetit-publik/</a> <a href="https://univlora.edu.al/fakulteti-i-shkencave-teknike/">https://univlora.edu.al/fakulteti-i-shkencave-teknike/</a> <a href="https://univlora.edu.al/wp-content/uploads/2024/08/UNI-VLORA-COURSES-IN-ENGLISH-LANGUAGE-2023-2024.pdf">https://univlora.edu.al/wp-content/uploads/2024/08/UNI-VLORA-COURSES-IN-ENGLISH-LANGUAGE-2023-2024.pdf</a></p>

**B. Mobility numbers<sup>3</sup> per academic year**

☐ **Short-term blended mobility option for students**

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM	TO			Number of staff mobility periods
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<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*: <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)



[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	<b>Subject area code (optional)*</b> [ISCED]	<b>Subject area name (optional)*</b>	Staff Mobility for Teaching  [total number of staff]	Staff Mobility for Teaching  [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
RO BUCURES16	ALVLORE01	0410  091  061	Business Administration  Health  Information and communication and technologies (ICTs)	3	7 days	3	7 days
ALVLORE01	RO BUCURES16	0410  091  061	Business Administration  Health  Information and communication and technologies (ICTs)	3	7 days	3	7 days

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language of	Language of	Recommended language of instruction level <sup>4</sup>
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<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]	<i>Optional: Subject area</i>	instruc- tion 1	instruc- tion 2	Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
RO BUCURES16		English	-	B1	B1
ALVLORE01		English	-	B1	B1

#### D. Calendar

**Nominations of incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
RO BUCURES16	<b>June, 15<sup>th</sup></b> (autumn term starts on October)	<b>November, 15<sup>th</sup></b> (spring term starts on February)
ALVLORE01	<b>June, 15<sup>th</sup></b> (autumn term starts on October)	<b>November, 15<sup>th</sup></b> (spring term starts on February)

**Applications from incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
RO BUCURES16	<b>July, 15<sup>th</sup></b>	<b>December, 15<sup>th</sup></b>
ALVLORE01	<b>July, 15<sup>th</sup></b>	<b>December, 15<sup>th</sup></b>

#### Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
RO BUCURES16	e-mail: erasmus@univ.utm.ro Tel: +40213302537	<a href="https://www.utm.ro/en/erasmus/">https://www.utm.ro/en/erasmus/</a>

ALVLORE01	<a href="mailto:international@univlora.edu.al">international@univlora.edu.al</a>	<a href="https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM-english.pdf">https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM-english.pdf</a>
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## E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
ALVLORE01	Application docs	Application form, birth certificate, passport/ID	<a href="https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM-english.pdf">https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM-english.pdf</a>
RO BUCURES16	Application docs	Application form, birth certificate, passport/ID	<a href="https://www.utm.ro/en/erasmus/">https://www.utm.ro/en/erasmus/</a>

The receiving institution will send its decision within [x] weeks, **and no later than 5 weeks.**

## Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
ALVLORE01			Email: <a href="mailto:international@univlora.edu.al">international@univlora.edu.al</a>	<a href="https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM-english.pdf">https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM-english.pdf</a>



RO BUCURES16			erasmus@univ.utm.ro Tel: +40213302537	<a href="https://www.utm.ro/en/erasmus/">https://www.utm.ro/en/erasmus/</a>
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F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO BUCURES16	e-mail: erasmus@univ.utm.ro Tel: +40213302537	<a href="https://www.utm.ro/en/erasmus/">https://www.utm.ro/en/erasmus/</a>
ALVLORE01	Email: <a href="mailto:international@univlora.edu.al">international@univlora.edu.al</a>	<a href="https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf">https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf</a>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO BUCURES16	e-mail: erasmus@univ.utm.ro Tel: +40213302537	<a href="https://www.utm.ro/en/erasmus/">https://www.utm.ro/en/erasmus/</a>

ALVLORE01	Email: <a href="mailto:international@univlora.edu.al">international@univlora.edu.al</a>	<a href="https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf">https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf</a>
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### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO BUCURES16	e-mail: <a href="mailto:erasmus@univ.utm.ro">erasmus@univ.utm.ro</a> Tel: +40213302537	<a href="https://www.utm.ro/en/erasmus/">https://www.utm.ro/en/erasmus/</a>
ALVLORE01	Email: <a href="mailto:international@univlora.edu.al">international@univlora.edu.al</a>	<a href="https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf">https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf</a>

### 4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
Institution 1			
Institution 2			

A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI.

**RO BUCURES16:** The Romanian grading scale runs from 1 to 10 and the marks have the following meanings: 1-4 fail, 5-6 sufficient, 7 satisfactory, 8 good, 9 very good, 10 excellent.



ALVLORE01: The Albanian grading scale runs from 1 to 10 and the marks have the following meanings: 1-4 fail, 5-6 sufficient, 7 satisfactory, 8 good, 9 very good, 10 excellent.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
ALVLORE01	Prof.Dr. Aurela Saliaj  RECTOR	27.01.2017	
RO BUCURES16	Professor Daniel Cochior, PhD  RECTOR		

<sup>5</sup> Scanned signatures are accepted