



EUROPEAN UNION

ERASMUS+
nriching lives, opening minds.

2021-2027

**Erasmus+ Programme
Inter-institutional agreement
Key Action 1
Learning mobility for higher education students and staff**

**between EU Member States and third countries associated to the
Programme
and third countries not associated to the Programme**

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 20[21]-20[27] in:

- KA131
- KA171

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

²https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
ROMANIAN-AMERICAN UNIVERSITY (UNIVERSITATEA ROMÂNĂ-AMERICANĂ)	RO BUCURES18	Lavinia Stanica Erasmus Institutional Coordinator Phone: (+40) 372.120.115 lavinia.stanica@rau.ro or: erasmus@student.rau.ro or: erasmus@profesor.rau.ro	www.rau.ro https://www.rau.ro/incoming-students-study-at-rau/?lang=en
University of Vlora "Ismail Qemali"	ALVLORE01	Agreement coordinator: Dr. Lindita Liçaj lindita.licaj@univlora.edu.al Administrative contact: Romina Tahiraj Director of Research, Development and Third-Party Relations international@univlora.edu.al	https://univlora.edu.al/ https://univlora.edu.al/programet/MSC

2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement. In case of later updates in the mobility data, the partners agree to accept informal communication means (e.g. exchanges of emails as written proof).

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE ⁷ (optional)	Subject area NAME (optional)	Study cycle [short cycle, 1 st , 2 nd , 3 rd] (optional)	Number of mobility periods			
					Student Mobility for Studies		Student Mobility for Traineeships	
					[total number of students]	[total number of months]	[total number of students]	[total number of months]
RO	ALVLORE01	041	Business and	1st, 2nd	1	10/20		

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

⁷ <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

BUCURES 18			Administration			(2*5/10)		
		042	Law	1 st , 2 nd	3	10/20 (2*5/10)		
ALVLORE01	RO BUCURES18	041	Business and Administration	1 st , 2 nd	1	10/20 (2*5/10)		
		042	Law	1 st , 2 nd	3	10/20 (2*5/10)		

Optional additional information

Blended mobility – TBD

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE ^a (optional)	Subject area NAME (optional)	Study cycle [short cycle, 1 st , 2 nd , 3 rd] (optional)	Number of mobility periods			
					Staff Mobility for Teaching		Staff Mobility for Training	
					[total number of staff]	[total number of days]	[total number of staff]	[total number of days]
RO BUCURES 18	ALVLORE01	041	Business and Administration	1 st , 2 nd	1	28 (2*14)	1	28 (2*14)
		042	Law	1 st , 2 nd	3	28 (2*14)	3	28 (2*14)
ALVLORE01	RO BUCURES 18	041	Business and Administration	1 st , 2 nd	1	28 (2*14)	1	28 (2*14)
		042	Law	1 st , 2 nd	3	28 (2*14)	3	28 (2*14)

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills^a at the start of the mobility period (see section 5 "Preparation and Support").

Receiving institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility Minimum recommended: B1	Staff Mobility Minimum recommended: B2
RO BUCURES18		English		English –B1	English -B2/C1
ALVLORE01		English		English –B1	English -B2/C1

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

^a<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

^a For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europa.europa.eu/en/resources/european-language-levels-cefr>

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
<i>University of Vlora "Ismail Qemali" will be entitled to receive 50% of the organizational support grant for each INCOMING mobility</i>	Increase the number of student and staff mobilities between the two universities.
	Increase the visibility of the Erasmus+ programme, by promoting and disseminating best practices.
	Enhance the "internationalisation at home" process in both universities, through students and staff exchanges.
	Evaluate the prospects of collaborating in other types of projects and organising various events.

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet Indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ¹⁰
RO BUCURES18	Winter Term: from October to February Spring Term: from February to June	Winter Term: May 15 th / June 1 st Spring Term: October 15 th / November 1 st
ALVLORE01	Winter Term: from October to February Spring Term: from March to July	Winter Term: 15 July Spring Term: 15 December

The receiving institution will send its decision within [4] weeks and no later than 5 weeks.

¹⁰ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
RO BUCURES18	erasmus@student.rau.ro (+40) 372.120.115	https://www.rau.ro/incoming-students-study-at-rau/?lang=en
ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/nderkombetarizimi

Selection criteria		
<i>Please sum up in this table the selection criteria. This is a non-exhaustive list.</i>		
Requirement	Details	Website for information (optional)
Academic requirements	Overall grade above 7.50	https://www.rau.ro/study-in-europe-and-beyond/?lang=en
CV	Europass CV	https://www.rau.ro/study-in-europe-and-beyond/?lang=en
Motivation letter		https://www.rau.ro/study-in-europe-and-beyond/?lang=en
Certificate of English proficiency (not mandatory)	Either an internationally recognized English qualification certificate or a certificate to prove the level of B1 minimum	https://www.rau.ro/study-in-europe-and-beyond/?lang=en
Inclusion measures ¹¹	Targeted categories of participants with fewer opportunities (see Erasmus+ Programme Guide) To further enhance the inclusion dimension of KA171, partners are encouraged to discuss indicative targets during selection process.	
Other		

6. Preparation and support

The Higher Education Institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the *Erasmus+ Student Charter*¹².
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information

¹¹ You may find the implementation guidelines of the Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

¹² The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.

- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks; inviting former participants in promotion activities, etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	RO BUCURES18	erasmus@student.rau.ro (+40) 372.120.115	https://www.rau.ro/incoming-students-study-at-rau/?lang=en
	ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/nderkombetarizimi
Language Support	RO BUCURES18	erasmus@student.rau.ro (+40) 372.120.115	https://www.rau.ro/incoming-students-study-at-rau/?lang=en
	ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/nderkombetarizimi
Visa	RO BUCURES18	erasmus@student.rau.ro (+40) 372.120.115	https://www.rau.ro/incoming-students-study-at-rau/?lang=en
	ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/nderkombetarizimi
Insurance	RO BUCURES18	erasmus@student.rau.ro (+40) 372.120.115	https://www.rau.ro/incoming-students-study-at-rau/?lang=en

	ALVLORE01	international@univlora.edu.a 	https://univlora.edu.al/nderkombetarizim i
Inclusion of participants with fewer opportunities ¹³	RO BUCURES18	erasmus@student.rau.ro (+40) 372.120.115	https://www.rau.ro/incoming-students-study-at-rau/?lang=en
	ALVLORE01	international@univlora.edu.a 	https://univlora.edu.al/nderkombetarizim i
Mentoring	RO BUCURES18	erasmus@student.rau.ro (+40) 372.120.115	https://www.rau.ro/incoming-students-study-at-rau/?lang=en
	ALVLORE01	international@univlora.edu.a 	https://univlora.edu.al/nderkombetarizim i
Alumni information	RO BUCURES18	erasmus@student.rau.ro (+40) 372.120.115	https://www.rau.ro/alumni-association/?lang=en
	ALVLORE01	international@univlora.edu.a 	https://univlora.edu.al/nderkombetarizim i
Grant payments	RO BUCURES18	erasmus@student.rau.ro (+40) 372.120.115	https://www.rau.ro/incoming-students-study-at-rau/?lang=en

7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed. *[Please specify the recognition tools that will be used, e.g. the European Credit Transfer and Accumulation System.]*

RO BUCURES18 - the European Credit Transfer and Accumulation System

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[it should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

8. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide¹⁴. The table will facilitate the interpretation of each grade awarded to students and

¹³e.g. available infrastructure for: Reduced mobility or hearing/visual impairments, students/staff with children, etc.

¹⁴ The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
RO BUCURES18		https://www.rau.ro/incoming-students-study-at-rau/?lang=en
ALVLORE01		https://univlora.edu.al/nderkombetarizimi

9. Any other information regarding the terms of the agreement (optional)

10. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

11. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹⁵
ROMANIAN-AMERICAN UNIVERSITY (UNIVERSITATEA ROMÂNÓ-AMERICANĂ) RO BUCURES18 OID:E10172111	Prof. Iliuță-Costel NEGRICEA, PhD Rector	04/09/2026	
UNIVERSITY OF VLORA "ISMAIL QEMALI" ALVLORE01	Prof. Dr. Aurela Saliaj Rector		

¹⁵ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation