



**Erasmus+ Programme
Inter-institutional agreement
Key Action 1
Mobility for higher education students and staff**

UNIVERSITETI "ISMAIL QEMALI"
VLORË
ZYRA E PROTOKOLL - ARKIVËS
NR. 304511 PROT.
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**between EU Member States and third countries associated to the
Programme
and third countries not associated to the Programme**

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 2021-2027 in

- KA131 Higher education mobility supported by internal policy funds

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
Lund University (Sweden)	S LUND01	<p>International Office at the Faculties of Humanities and Theology international@ht.lu.se</p> <p>Elena Vinci Senior International Coordinator +46 (0)46 222 8075 elena.vinci@ht.lu.se</p>	<p>General: www.lunduniversity.lu.se</p> <p>Faculty/faculties: https://www.lunduniversity.lu.se/about-university/faculties-lund-university</p> <p>Course catalogue: https://www.lunduniversity.lu.se/lubas/courses-programmes/*/program/1/undefined</p>
University of Vlora "Ismail Qemali" (Albania)	ALVLORE01	<p>Agreement coordinator: Dr. Eva Cipi Regional Development Center eva.cipi@univlora.edu.al</p> <p>Administrative contact: Romina Tahiraj Director of Research, Development and Third-Party Relations international@univlora.edu.al</p>	<p>General: https://univlora.edu.al</p> <p>Faculty/faculties: https://univlora.edu.al/fakulteti-fshh</p> <p>Course catalogue: https://old.univlora.edu.al/wp-content/uploads/2024/08/UNIVLORA-COURSES-IN-ENGLISH-LANGUAGE-2023-2024.pdf</p>

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

2. Mobility numbers for the duration of the agreement

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Field of education [ISCED] ⁷ (optional)	Field of education - clarification (optional)	Level of education [EQF] (optional)	Number of mobility periods			
					Student Mobility [Total number of students]	Student Mobility [Total number of months]	Staff Mobility [Total number of staff]	Staff Mobility [Total number of days]
S LUND01	ALVLORE01	011 Education			0	0	2	10
ALVLORE01	S LUND01	011 Education			0	0	2	10

Optional additional information

n/a

⁷ <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution [Erasmus code or city]	Field of education <i>(Optional)</i>	Language of instruction	Recommended level	
			Student Mobility <i>[Minimum recommended level in at least one of the languages: B1]</i>	Staff Mobility <i>[Minimum recommended level in at least one of the languages for teaching: B2]</i>
ALVLORE01		English	N/A	B2
S LUND01		English	N/A	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR):
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
N/A	N/A	N/A

The receiving institution will send its decision within 10 weeks and no later than 10 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
N/A	N/A	N/A

⁹ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

Academic and additional requirements		
Requirement	Details	Website for information (optional)
Upon mutual agreement	N/A	N/A

6. Preparation and support

The Higher Education Institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the Erasmus+ Student Charter¹⁰.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.

¹⁰ The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Language support

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Website for information & arrangements
N/A	

Inclusion of participants with fewer opportunities

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Website for information & arrangements
N/A	N/A

Visa/residence permit

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Website for information & arrangements
ALVLORE01	https://univlora.edu.al/nderkombetarizimi
S LUND01	Check with Swedish Embassy (https://www.swedenabroad.se/en/)

Insurance

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]		Website for information & arrangements
S LUND01	Outgoing Staff	https://www.staff.lu.se/employment/insurance
	Incoming staff	https://www.staff.lu.se/employment/terms-of-employment/insurance/insurance-for-international-staff
ALVLORE01		https://univlora.edu.al/nderkombetarizimi

Housing

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code or city]		Website for information & arrangements
ALVLORE01		https://univlora.edu.al/nderkombetarizimi
S LUND01		<p>Incoming staff https://www.luaccommodation.lu.se/accommodation-guest-researcher</p>

7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed. Local, faculty and partner specific recognition tools will be used.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - A Transcript of Records will be issued by the receiving institution no later than 10 weeks after the assessment period has finished at the receiving HEI.

- o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

8. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide¹¹. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
n/a		

9. Any other information regarding the terms of the agreement

The candidates for exchange will be subject to the laws and regulations of the country and the university where the candidate is currently studying/working or is under direct supervision.

10. Liability

Each Contracting Party shall be independently liable for any loss, damage or injury to third parties resulting from the performance of the said Contracting Party's obligations by it or on its behalf under this Agreement. A Contracting Party shall not be responsible to the other Contracting Party for any punitive or special damages, indirect or consequential loss or damages or similar, such as, but not limited to, loss of profit, loss of revenue or loss of contracts, unless caused by gross negligence or a wilful act.

11. Use of Logos and Trademarks

Nothing in this Agreement shall be construed as conferring rights to use in advertising, publicity or otherwise the name of the Contracting Parties or any of their logos, trademarks or similar without prior written approval.

12. Termination of the agreement

This agreement shall become effective from the academic year 2025/2026 and shall remain in effect until the academic year 2026/2027. The agreement may be terminated by either contracting party giving at least one academic years' written notice. However, any exchange

¹¹ The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

in progress will continue until completed. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹²
ALVLORE01	Prof. Dr. Aurela Saliaj	26.11.2025	 
S LUND01	Elena Vinci Senior International Coordinator Faculties of Humanities and Theology		

¹² Scanned copies of signatures or digital signatures may be accepted depending on the national legislation