



EUROPEAN UNION

Erasmus+
Enriching lives, opening minds.

2021-2027

Erasmus+ Programme
Inter-institutional agreement
Key Action 1

Learning mobility for higher education students and staff

between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme

UNIVERSITETI MARRAKECH
M2 2021
ZYRRA ERASMUS+ KA1
NR. 2853/2
DATA 24.12.2024

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 20[21]-20[27] in:

- KA171

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
RECEP TAYYIP ERDOGAN UNIVERSITY (TURKIYE)	TR RIZE01	erasmus@erdogan.edu.tr +904642236126 (Extension 4257 & 4347)	<p>General: https://erdogan.edu.tr/</p> <p>Faculties:</p> <ul style="list-style-type: none"> • Bachelor's Degrees: https://bologna2.erdogan.edu.tr/en/programlar/5368 • Master's Degrees: https://bologna2.erdogan.edu.tr/en/programlar/5369 • Doctorate Degrees: https://bologna2.erdogan.edu.tr/en/programlar/5371 <p>Course catalogue:</p> <ul style="list-style-type: none"> • Bachelor's Degrees: https://bologna2.erdogan.edu.tr/en/programlar/5368 • Master's Degrees: https://bologna2.erdogan.edu.tr/en/programlar/5369 <p>Doctorate Degrees: https://bologna2.erdogan.edu.tr/en/programlar/5371</p>
UNIVERSITY OF VLORA "ISMAIL QEMALI"	ALVLORE01	Administrative contact: Rezarta Sihanaliaj International@univlora.edu.al	<p>General: https://univlora.edu.al/</p> <p>Faculty/faculties: https://univlora.edu.al/fakulteti-i-shkencave-humane/</p>

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>Projects and International Relations Sector</p>	<p>Course catalogue: https://univlora.edu.al/wp-content/uploads/2024/08/UNI-VLORA-COURSES-IN-ENGLISH-LANGUAGE-2023-2024.pdf https://univlora.edu.al/wp-content/uploads/2020/02/student-guide-2019-2020.pdf</p>
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2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE? (optional)	Subject area NAME (optional)	Study cycle [short cycle, 1st, 2nd or 3rd] (optional)	Number of mobility periods			
					Student Mobility [Specify here total number of students]	Student Mobility [Specify here total number of months]	Staff Mobility [Specify here total number of staff]	Staff Mobility [Specify here total number of days]
TR RIZE01	ALVLORE01	<ul style="list-style-type: none"> ▪ 0913 ▪ 0311 ▪ 0110, 0119 ▪ 0421 ▪ 0230 ▪ 0232 	<ul style="list-style-type: none"> ▪ Nursing ▪ Economics ▪ Education ▪ Law ▪ Languages ▪ Literature and Linguistics 	<ul style="list-style-type: none"> 1st 2nd 3rd 	2	10	2	10
ALVLORE01	TR RIZE01	<ul style="list-style-type: none"> ▪ 0913 ▪ 0311 ▪ 0110, 0119 	<ul style="list-style-type: none"> ▪ Nursing ▪ Economics ▪ Education 	<ul style="list-style-type: none"> 1st 2nd 3rd 	2	10	2	10

⁷ <https://cirabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

		<ul style="list-style-type: none"> ▪ 0421 ▪ 0230 ▪ 0232 	<ul style="list-style-type: none"> ▪ Law ▪ Languages ▪ Literature and Linguistics 					
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Optional additional information

e.g. blended mobility, etc.

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level /n at least one of the languages: B1]	Staff Mobility [Minimum recommended level /n at least one of the languages for teaching: B2]
TR RIZE01		English	Turkish	B1	B2

⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

ALVLORE01	English	Albanian	B1	B2
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For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section

4. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
TR RIZE01	Autumn Term: from September to January Spring Term: from February to June	Please check the information given in the following link: https://erdogan.edu.tr/Website/Contents.aspx?PageID=190&LangID=1 Orientation week: First week of the semester
ALVLORE01	Winter Term: from the first week of October till end of February	Winter term: Nomination and application period: 15 July Spring Term:

⁹ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

	Spring Term: from March till June	Nomination and application period: 15 December
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The receiving institution will send its decision within [x] weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure:

Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
TR RIZE01	Assistant Prof. Yasemin Necmiye TUTAR Erasmus Institutional Coordinator yasemin.tutar@erdogan.edu.tr +90 464 223 6126 (Ext.4257)	erasmus.erdogan.edu.tr
ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

Selection criteria

Requirement	Details	Website for information (optional)
Academic requirements	30 ECTS credits per term / 60 ECTS for full 0533,0541 5-6 EQF LEVEL	http://erasmus.erdogan.edu.tr/en/page/not-sistem/1449
Application Form	Must be included in the application	http://erasmus.erdogan.edu.tr/en/page/ka171-application-form/4699

Learning Agreement for Student Mobility / Mobility Agreement For Staff Mobility	Must be included in the application	http://erasmus.erdogan.edu.tr/en/page/documents-ka107/4702
Inclusion measures ¹⁰	Participants with fewer opportunities are prioritized	http://erasmus.erdogan.edu.tr/en/page/icerme-inclusion-stratejisi/4499

¹⁰ You may find the implementation guidelines of the Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy here: <https://>

Partner institution	Details	Website for information (optional)
Academic requirements	Number of ECTS credits (or equivalent) already completed / current level of completion of studies Subject area (ISCED code) EQF level	
CV	Required for staff	AL VLORE01: https://univiviora.edu.al/wp-content/uploads/2023/01/Regulation-ICM--english.pdf
Motivation letter	Required for students	https://univiviora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Inclusion measures ¹⁰	Targeted categories of participants with fewer opportunities (see Erasmus+ Programme Guide) To further enhance the inclusion dimension of KA171, partners are encouraged to discuss indicative targets during selection process.	
Other	Academic requirements: Application form (students/staff) Academic requirements for students: 1. Academic achievement. 2. Written and spoken command of English. Academic requirements for staff: 1. Academic merit (ranked according to the academic title/degree) for teaching staff. 2. Work experience/performance (for administrative staff). 3. Written and spoken command of English in compliance with the proficiency level laid down in the inter-institutional agreement.	https://univiviora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

5. Preparation and support

The Higher Education Institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the *Erasmus+ Student Charter*¹¹,
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way

	<p>Teachers can also be appointed/invited by the management of the respective departments/faculties based on strategic considerations (continuous professional development, international recruitment, future project preparation, lectures integrated into the regular study programme of the receiving institution, preparation of new study material etc.)</p>	
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ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

¹¹ The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

to cover related costs partially or in full.

- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	TR RIZE01	Visit the website for details	http://erasmus.erdogan.edu.tr/en/page/accommodation/1441
Language Support	TR RIZE01		
Visa	TR RIZE01	Visit the website for details	http://erasmus.erdogan.edu.tr/en/page/ize-ve-oturma-izni/1442
Insurance	TR RIZE01	Visit the website for details	http://erasmus.erdogan.edu.tr/en/page/health-insurance/1443
Inclusion of participants with fewer opportunities	TR RIZE01	Visit the website for details	http://erasmus.erdogan.edu.tr/en/page/icerme-inclusion-stratejisi/14499
Mentoring	TR RIZE01	Incoming Student and Staff will be mentored by the related department coordinator	-
Grant payments	TR RIZE01	Visit the website for details	http://erasmus.erdogan.edu.tr/en/page/fogrenci-ogrenim-hareketliliqi/1374 http://erasmus.erdogan.edu.tr/en/page/staff-mobility-for-teaching/1381
Alumni information	-	-	-

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	AL VLORE01	Projects and International Relations international@univlorea.edu.al Qyteza Studenti Vlore trajtimi.studentit.vlore@gmail.com	https://univlorea.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf https://univlorea.edu.al/ https://www.facebook.com/people/Qyteza-Studenti-Vlore/100046352926013/

Language Support	AL VLORE01	N/A	Provided by the receiving institution if needed.
Visa	AL VLORE01	Projects and International Relations international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Insurance	AL VLORE01	N/A	Individual – each participant is responsible for their own insurance. Support may be given to those who need it from the side of the sending institution.
Inclusion of participants with fewer opportunities	AL VLORE01	Projects and International Relations international@univlora.edu.al	The University of Vlora "Ismail Qemali" has limited infrastructure to welcome students/staff with disabilities. However, for each case specific arrangements can be made. https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM--english.pdf
Mentoring	AL VLORE01	international@univlora.edu.al	Schedule, mobility programme, LA and additional assistance related to the mobility period at UV.
Grant payments	AL VLORE01	N/A	
Alumni information	AL VLORE01	N/A	

6. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

- *The higher education institution is obliged to provide full recognition for the period of study abroad.*

- *Full Recognition must be achieved as follows: The original names and credits of the courses/internship taken at the host institution and included in the student's study/internship agreement must be included in the transcript and Diploma Supplement, and the footnotes must clearly indicate that the student has benefited from mobility within the scope of Erasmus+.*

AL VLORE01: ECTS-the European Credit Transfer and Accumulation System

<https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM--english.pdf>

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than [x] weeks after the assessment period has finished at the receiving HEI. *[it should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

7. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide¹². The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or cty]	EGRACONS [if applicable]	Website for information
TR RIZE01		http://erasmus.erdogan.edu.tr/en/page/not-sistem/1449
AL VLORE01		https://univloria.edu.al/wp-content/uploads/2023/01/Regulation-ICM--english.pdf

8. Any other information regarding the terms of the agreement (optional)

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9. Termination of the agreement

In the event of unilateral termination, by the end of November of the preceding academic year will be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

¹² The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹³
TR RIZE01	Assistant Prof. Dr. Yasemin Necmiye TUTAR Erasmus Institutional Coordinator yasemin.tutar@erdogan.edu.tr +90 464 223 6126 (Ext. 4257)		
ALVLORE01	Prof. Dr. Aurelia Saliqaj Rector rektori@univlora.edu.al	24.12.2014	

¹³ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation