



UNIVERSITETI "ISMAIL QEMALI"
VLORE
ZYRA E PROTOKOLL - ARKIVËS
NR. 1333/1
DATA 06.06.2024

Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2023-2027

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Bayburt University	TR BAYBURT 01	Lecturer Şennur Özdemir sennurozdemir@bayburt.edu.tr +90 458 211 11 53 Assoc.Prof.Dr. Didem Gülerüz dguleryuz@bayburt.edu.tr	www.bayburt.edu.tr/http:// /eng.bayburt.edu.tr/
University of Vlora "Ismail Qemali"	ALVLORE01	Administrative contact: Rezarta Sinanaliaj Projects and International Relations	https://univlora.edu.al/ https://univlora.edu.al/sektori-projekteve/erasmus/

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISC ED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
ALVLORE01	TR BAYBURT 01	06	Management Information Systems	1st	2 Students – 5 months	-
		071	Industrial Engineering			
TR BAYBURT 01	ALVLORE01	061	Computer	1st	3 Students – 5 months	-

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

			Science			
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[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
ALVLORE01	TR BAYBURT 01	06	Management Information Systems	2 staff	2 staff 5 days
		071	Industrial Engineering		
		0311	Economics		

TR BAYBURT 01	ALVLORE01	061	Computer Science	3 staff	3 staff 5 days
		0311	Economics		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
ALVLORE01	TR BAYBURT 01	Albanian all programmes	English for several programs and courses for exchange students	English B1	English B2
TR BAYBURT 01	ALVLORE01	Turkish all Programme s	English for several programs and courses for exchange students	English B1	English B2

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR BAYBURT 01

- Application documents received after application deadlines will not be accepted;
- Application forms and Learning Agreements should be filled in English in capital letters with correct address of University and correct name of responsible Erasmus coordinator;
- Student should send Application Form, Learning Agreements in 3 copies- signed and stamped by Erasmus coordinators with 2 photos to address: Bayburt Üniversitesi Dede Korkut Kampüsü, Eğitim Fakültesi Kat:2 Erasmus Koordinatörlüğü 69000, Bayburt/Türkiye-Students should hold insurance card.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
ALVLORE01	July 15 th	December 15 th
TR BAYBURT 01	September 24 th	February 12 th

2. The receiving institution will send its decision within six weeks.
3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
The agreement will become operative on the date of signature of both universities and shall remain in force for a period of **6 years**. In case of the termination, a notice of at least one academic year should be sent to the partner university. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR Bayburt 01: the following scale is used for all types of evaluations/examinations:

TRBAYBURT01-<http://www.bayburt.edu.tr/statik/sayfa/incoming-students/grading-systems-of-the-institutions.pdf>

ALVLORE01: https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

Grading system _____

ECTS grade	Points (%)	Local grade	Description of the grade	Description of the local grade in Albanian
A	90-100	10	Excellent	Shkëlqyeshëm
B	80-89	9	Very good	Shumë mirë
C	70-79	8	Good	Mirë
D	60-69	7	Satisfactory	Kënaqshëm
E	50-59	6	Sufficient	Mjaftueshëm
E	40-49	5	Passable	Kulueshëm
FX	0-39	1-4	Fail	Mbretës

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
TR BAYBURT 01	Lecturer Şennur Özdemir sennurozdemir@bayburt.edu.tr +90 458 211 11 53	https://bayburt.edu.tr/en/uluslararasi-iliskiler

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
TR BAYBURT 01	Lecturer Şennur Özdemir sennurozdemir@bayburt.edu.tr +90 458 211 11 53	https://bayburt.edu.tr/en/uluslararasi-iliskiler

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
TR BAYBURT 01	Lecturer Şennur Özdemir sennurozdemir@bayburt.edu.tr +90 458 211 11 53	erasmus@bayburt.edu.tr

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
ALVLORE01	Prof. Dr. Roland ZISI Rector	06.06.24	
TR BAYBURT 01	Prof. Mutlu TÜRKMEN Rector		

⁵ Scanned signatures are accepted