



UNIVERSITETI "ISMAIL QEMALI"
VLORE

ZYRA E PROTOKOLL - ARKIVËS

NR. 112/1 PROT.

DATA 05.07.2021

Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2022-2027² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organization and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Università degli Studi Giustino Fortunato	I BENEVEN 04	Prof.ssa Fulvia Staiano Erasmus Institutional Coordinator E.mail: international@unifortunato.eu	http://www.unifortunato.eu/corso-di-laurea/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Viale Delcogliano, 12-82100 Benvenuto – Italy phone: +39 0824316057 Fax: 0824351887	
University of Vlora "Ismail Qemali"	Pic: 934361522	Vice- Rector Institutional Development and Scientific Research Phd. Enkelejd Mëhilli mehili@univlora.edu.al Administrative contact: Director of Internal Quality Assurance and Projects Rezarta Sinanliaj international@univlora.edu.al	

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
I BENEVEN 04	Pic: 934361522	01 04 0311	Education Law Business- administration Economy and Finance Management Tourism Management and Sport Economics	1 st , 2 nd	2 x 6 months	To be yearly decided according to mutual interest.

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

		0613	Computer Science			
		071	Engineering			
Pic: 93436152 2	I BENEVEN 04	01 04	Education Law Business-administration Economy and Finance Management Tourism Management and Sport	1 st , 2 nd	2 x 6 months	To be yearly decided according to mutual interest.
		0311	Economics			
		0613	Computer Science			
		071	Engineering			

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
I BENEVEN 04	Pic: 934361522	0421	Law	2 x 7 days	2 x 7 days
Pic: 934361522	I BENEVEN 04	0421	Law	2 x 7 days	2 x 7 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I BENEVEN 04	Pic: 934361522	Italian	English	B1	B2
Pic: 934361522	I BENEVEN 04	Albanian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

University Giustino Fortunato

The International relations office at University Giustino Fortunato will facilitate the reception and integration of students on arrival.

Upon arrival, all Erasmus fellows must go to International Relation Office for registration and assistance. Students will be assigned a tutor to assist in all matters pertaining their stay. The International Relation Office will assist all exchange students in any way they can to provide information on accommodation, services, etc.

Students must arrange for a European Health Insurance Card prior to arrival, a copy of which must be sent to the International Relation Office. An informative session on the university system will be held with Erasmus students at the beginning of each term. Students or staff with reduced mobility or disabilities must inform of their condition and accommodation requirements by email (international@unifortunato.eu) prior to arrival so the university can best prepare their accommodations.

University of Vlora "Ismail Qemali"

University of Vlora "Ismail Qemali" offers infrastructure for incoming students with disabilities: <https://univlora.edu.al/en/sektori-projekteve/erasmus/>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I BENEVEN 04	By August 30 th	By December 30 th
Pic:934361522	By July 1 st	By December 1 st

2. The receiving institution will send its decision within 4 weeks.
 3. A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI.
- A certificate of Completion will be issued by the supervising Professor of the receiving institution at the end of the Traineeship Mobility
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination

clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

I BENEVEN 04

Pic: 934361522

Partner Information about grading system:

30 cum laude	Outstanding
30	Excellent
29-28-27	Very good to good
26-25-24-23	Satisfactory to adequate
22-21 20-19	Poor to barely adequate
18	Minimum passing grade
<18	fail

Point(%)	Examination (Alphabetical point scale)	Grades	Description of the local grade
90-100	A "excellent"	10	"shkelqyeshem"
80-89	B "very good"	9	"shume mire"
70-79	C "Good"	8	"mire"
60-69	D "satisfactory"	7	"kenaqshem"
50-59	E "sufficient"	6	"mjaftueshem"
40-49	E "pass"	5	"kalueshem"
0-39	FX "Fail"	1-4	"jokalues0"

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I BENEVEN 04	international@unifortunato.eu	International Relation Office
Pic:934361522	international@univlora.edu.al	https://univlora.edu.al/en/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

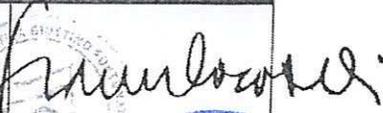
Institution [Erasmus code]	Contact details (email, phone)	Website for information
I BENEVEN 04	international@unifortunato.eu	International Relation Office
Pic:934361522	international@univlora.edu.al	https://univlora.edu.al/en/sektori-projekteve/miresevini/

4. **Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I BENEVEN 04	international@unifortunato.eu	International Relation Office
Pic: 934361522	international@univlora.edu.al	https://univlora.edu.al/en/sektori-projekteve/miresevini/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
I BENEVEN 04	Giovanni Felino Locatelli Legal Representative of Giustino Fortunato University	June 4 th 2021	
Vlore	Prof. Dr. Roland Zisi Legal Representative University "Ismail Qemali" Vlore	05.07.2021	 

⁷ Scanned signatures are accepted