



EUROPEAN UNION

UNIVERSITETI "ISMAIL QEMALI"
VLORE
ZYTA E FROJQOLL-ARKIVES

Erasmus+

Enriching lives, opening minds.

2021-2027

554/11-PIGT.

DATA 10.03.2023

Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

¹

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Information in highlight are instructions and should be deleted before signing the agreement.

¹Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2021/2022]	[2021]
End of validity	[2028/2029]	[2027]

* One of the two options should be selected.

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
Kilis 7 Aralık University	TR KILIS01	Ahmet Turanoğlu Tel: +90 348 814 2666 Ex: 1347 Fax. +90 348 813 93 24 erasmus@kilis.edu.tr	Official Erasmus Website: http://erasmus.kilis.edu.tr/EN ECTS Catalogue: http://erasmus.kilis.edu.tr/sayfa/4410/course-catalog
UNIVERSITY OF VLORA "ISMAIL QEMALI"	OID: E10159336	Academic contact: Prof. Assoc. Llambrini Sota Head of the Department of Mathematics Email: llambrini.sota@univlora.edu.al Administrative Contact: Ms. Rezarta Sinanalaj Projects and International Relation Office email: international@univlora.edu.al	General: https://www.univlora.edu.al https://univlora.edu.al/fsht-departamenti-i-matematikes/ https://univlora.edu.al/wp-content/uploads/2023/01/nderk_ombtarizimi_2023.pdf Course catalogue: https://univlora.edu.al/courses-erasmus/

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional) * [total number of students]	Student Mobility for Traineeships (optional) * [total number of months]
TR KILIS01	OID: E10159336	0541	Mathematics	Mathematics	1st , 2nd	3	30 (3 students)	2	20 (2 students)
OID: E10159336	TR KILIS01	0541	Mathematics	Mathematics	1st , 2nd	3	30 (3 students)	2	20 (2 students)

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
TR KILIS01	OID: E10159336	0541	Mathematics	3	15 (3 persons)	2	10 (2 persons)
OID: E10159336	TR KILIS01	0541	Mathematics	3	15 (3 persons)	2	10 (2 persons)

[* Optional columns can be deleted if not applicable. Subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods can be indicated if relevant.]

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR KILIS01	Mathematics	Turkish	English for some programs and courses for	English B1	English B2

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

			exchange students		
OID: E10159336	Mathematics	Albanian	English for some programs and courses for exchange students	English B1	English B2

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR KILIS01	June 15	October 15
OID: E10159336	July 15 th	December 15 th

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR KILIS01	August 20	January 15
OID: E10159336	September 15 th	January 15 th

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KILIS01	erasmus@kilis.edu.tr Tel: +903488142666/1347	http://erasmus.kilis.edu.tr/EN
OID: E10159336	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM-english.pdf

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
TR KILIS01	Academic requirements Other	- Number of ECTS credits completed - Subject area code – ISCED	http://erasmus.kilis.edu.tr/EN
OID: E10159336	Academic requirements	Number of ECTS credits (or equivalent) already completed. 1.Compliance with subject area(s) agreed upon For students: GPA; current level of completion of studies For academic staff: Academic title/degree	https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM--english.pdf
	CV	Required for staff	https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM--english.pdf
	Motivation letter	Required for both staff and students	https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM--english.pdf
	Inclusion measures ⁵	Candidates from less advantageous backgrounds are prioritized in the calls for application. Poof is to be submitted along with the other application docs.	Candidates from less advantageous backgrounds are prioritized in the calls for application. Poof is to be submitted along with the other application docs. https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM--english.pdf
	Other	Application form (required for both students and staff) Verification letters, e.g. employment/study level, language skills, transcripts (required for both students and staff) ID document (required for both students and staff) Teachers can also be appointed/invited by the management of the respective departments/faculties based on strategic consideration (continuous professional development, international recruitment, future project preparation, lectures integrated into the regular study programme of the receiving institution,	https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM--english.pdf

⁵ You may find the implementation guidelines of the Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

		preparation of new study material, etc.)	
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The receiving institution will send its decision within [x] weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
TR KILIS01	- Reduced mobility - Hearing impairments - Visual impairments - ...		erasmus@kilis.edu.tr Tel: +903488142666	http://erasmus.kilis.edu.tr/sayfa/4405/incoming-students/disability-support
OID: E10159336	- Reduced mobility - Hearing impairments - Visual impairments - ...		international@univlora.edu.al	https://univlora.edu.al/

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
TR KILIS01	- Reduced mobility - Hearing impairments - Visual impairments - ...		erasmus@kilis.edu.tr Tel: +903488142666	http://erasmus.kilis.edu.tr/sayfa/4405/incoming-students/disability-support
OID: E10159336	- Reduced mobility - Hearing impairments - Visual impairments - ...		international@univlora.edu.al	https://univlora.edu.al/

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher

Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KILIS01	erasmus@kilis.edu.tr Tel: +903488142666	http://erasmus.kilis.edu.tr/sayfa/4402/incoming-students/accommodation
OID: E10159336	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KILIS01	erasmus@kilis.edu.tr Tel: +903488142666	http://erasmus.kilis.edu.tr/sayfa/4401/incoming-students/visa-and-residence-permit
OID: E10159336	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KILIS01	erasmus@kilis.edu.tr Tel: +903488142666	http://erasmus.kilis.edu.tr/sayfa/4400/incoming-students/medical-and-insurance
OID: E10159336	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
TR KILIS01	Other useful information	erasmus@kilis.edu.tr Tel: +903488142666	http://erasmus.kilis.edu.tr/EN
OID: E10159336	Other useful information	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

Any other information regarding the terms of the agreement (optional)

Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature⁶
TR KILIS01	Prof. Dr. Halil ALDEMİR Vice-Rector		
OID: E10159336	Prof. Dr. Roland Zisi, Rector	10.03.2023	

⁶ Scanned signatures are accepted