



EUROPEAN UNION

Erasmus+ Programme
Inter-institutional agreement
Key Action 1

Learning mobility for higher education students and staff

**between EU Member States and third countries associated to the
Programme
and third countries not associated to the Programme**

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 20[21]-20[27] in:

• **KA171**

Validity period of the agreement

Timeframe	Academic Year*
Start of validity	2023/2024
End of validity	2027/2028

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

UNIVERSITETI "ISMAIL QEMAL
VLOHË
ZYRA E PROTOKOLL - ARRHAT
NR. 963 PROT.
DATA 13.04.2024

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
UNIVERSITATEA AUREL VLAICU DIN ARAD (AUREL VLAICU UNIVERSITY OF ARAD)	RO ARAD01	Erasmus Institutional Coordinator: Gerlinde Knap, 77 Revolutiei Bvd. 310130 Arad, Romania TEL: +40-257-283010, FAX: +40-257-280070 bpc@uav.ro	General/Faculty/faculties/Course catalogue https://www.uav.ro/interna%C8%9Bionalizare/erasmus/erasmus-incoming-students
UNIVERSITY OF VLORA "ISMAIL QEMALI "	AL VLORE01	Administrative contact: Msc. Rezarta Sinanaliaj Projects and International Relations Office	General: https://univlora.edu.al/

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		international@univlora.edu.al +355695303633	Faculty/faculties: https://univlora.edu.al/fakulteti-i-shkencave-humane/ https://univlora.edu.al/fakulteti-i-shkencave-teknike/ https://univlora.edu.al/fakulteti-i-shendetit-publik/ https://univlora.edu.al/fakulteti-i-ekonomise/ Course catalogue: https://univlora.edu.al/courses-erasmus/
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2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

Number of students and mobility periods

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Trainees hips (optional)* [total number of students]	Student Mobility for Trainees hips (optional)* [total number of months]
RO ARAD01	AL VLORE 01	011 023 041 061 071			1 st /2 nd	3 students	15 months	1 student	2 months
AL VLORE01	RO ARAD0 1	011 023 041 061 071			1 st /2 nd	3 students	15 months	1 student	2 months

Number of staff and mobility periods

FROM [Erasmus code of the sending institution]		Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total]	Staff Mobility for Training (optional)* [total number of days]

						<i>number of staff</i>	
RO ARAD01	AL VLORE01			3 staff	15 days	3 staff	15 days
AL VLORE01	RO ARAD01			3 staff	15 days	3 staff	15 days

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁷ at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
RO ARAD01		Romanian	English	B1	B2
AL VLORE01		Albanian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no

⁷ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR):

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Repartition of the granted Organisational Support between the partners is strongly recommended, but not mandatory. The Organisational Support grant can be shared by the partners on a mutually acceptable basis decided upon by the participating institutions.

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁸
RO ARAD01	Winter Term: from Oct. to Febr.	1 st July
	Spring Term: from March to July	1 st December
AL VLORE01	Winter Term: from Oct. to Febr.	15 July
	Spring Term: from March to July	20 December

⁸ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

The receiving institution will send its decision within [3] weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
RO ARAD01	bpc@uav.ro	https://www.uav.ro/internationalizare/erasmus/erasmus-incoming-students
AL VLORE01	international@univlora.edu.al	https://univlora.edu.al/ https://univlora.edu.al/wpcontent/uploads/2023/01/Regulation-ICM-english.pdf

Selection criteria		
RO ARAD01		
Requirement	Details	Website for information (optional)
Academic requirements	Number of ECTS credits (or equivalent) already completed: 60	
CV	Needed for selection	
Motivation letter	Needed for selection	
Inclusion measures ⁹	Targeted categories of participants with fewer opportunities	

⁹ You may find the implementation guidelines of the Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

Language	a Certificate in English (an official document or one issued by the home university).	
Selection criteria AL VLORE01		
Requirement	Details	Website for information (optional)
Academic requirements	Details are described in: 1. The internal regulation of UV 2. Erasmus+ Incoming students guide.	https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM- - english.pdf
CV		https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Motivation letter		
Inclusion measures ¹⁰		
Language		

6. Preparation and support

The Higher Education Institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the *Erasmus+ Student Charter*¹¹.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

¹⁰ You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

¹¹ The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

RO ARAD01

Preparatory & Support Measures	Contact details (email, phone)	Website for information & arrangements
Accommodation	bpc@uav.ro	http://www.uav.ro/en/students/social-services

Language Support	bpc@uav.ro	https://www.uav.ro/interna%C8%9Bionalizare/erasmus/erasmus-incoming-students
Visa	bpc@uav.ro	https://www.uav.ro/interna%C8%9Bionalizare/international-students
Insurance	bpc@uav.ro	EU Health Insurance Card is required or Private health insurance
Inclusion of participants with fewer opportunities	bpc@uav.ro	<i>Students with disabilities can be accepted after the consultation with the Faculty Coordinator and International Office</i>
Mentoring	bpc@uav.ro	https://www.uav.ro/interna%C8%9Bionalizare/erasmus/erasmus-incoming-students
Grant payments	bpc@uav.ro	https://www.uav.ro/interna%C8%9Bionalizare/erasmus/mobilit%C4%83%C8%9Bi-erasmus-cu-%C8%9B%C4%83ri-nonue-partner-countries
Alumni information	bpc@uav.ro	https://studenti.uav.ro/absolventi/alumni

AL VLORE01

Preparatory & Support Measures	Contact details (email, phone)	Website for information & arrangements
Accommodation	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Language Support	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Visa	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Insurance	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Inclusion of participants	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

with fewer opportunities		
Mentoring	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Grant payments	N/A	
Alumni information	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

the European Credit Transfer and Accumulation System will be used

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

8. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide¹². The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
RO ARAD01		https://www.uav.ro/interna%C8%9Bionalizare/erasmus/erasmus-incoming-students
ALVLORE 01		https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

¹² The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

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9. Any other information regarding the terms of the agreement (optional)

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10. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹³
RO ARAD01	Ramona Lile, Ph.D Rector of Aurel Vlaicu University of Arad		
AL VLORE01	Prof. Dr. Roland Zisi Rector	18.04.2014	

¹³ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation