Information on Digital Inter-Institutional Agreements

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility between Partner and Programme Countries

Requirements for Inter-Institutional Agreements 2021-2027

IMPORTANT INFORMATION: For the next Erasmus programme, Inter-Institutional Agreements _must_ be renewed using the new online Inter-Institutional Agreement Manager or an equivalent system connected to the Erasmus Without Paper Network. Therefore, _this template is provided for information purposes only and must not be used to renew or create agreements outside of the new online system._ This document gives a preview of the proposed format and content of the new online Inter-Institutional Agreement. When the Inter-Institutional Agreement Manager is released, it will be accompanied by a more detailed data standard, to which all equivalent systems will then need to adhere.

Static information embedded in the system and applicable to all Inter-Institutional Agreements

*The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)
"GHEORGHE ASACHI" TECHNICAL UNIVERSITY OF IASI	RO IASI05	Institutional coordinator: Ana-Maria Șoican, international@tuiasi.ro, www.international.tuiasi.ro Faculty coordinator: lect. Dr. Florina Scarlatache international@tuiasi.ro, +40 232 278 628 Contact person: professor Romeo Ciobanu rciobanu@yahoo.com
UNIVERSITY OF VLORA "ISMAIL QEMALI" PIC:93436152 OID:E10159336	PIC:93436152	Institutional coordinator: Assoc. Prof. Enkelejd Mëhilli Institutional Development and Scientific Research E-mail: mechili@univlora.edu.al Administrative coordinator: Rezarta Sinanalaj Project and International Relations Office E-mail: international@univlora.edu.al Departmental coordinator: • Assoc. Prof. Luljeta Gusha (0713/0715), Dep. of Engineering and Marine Technology luljeta.gusha@univlora.edu.al • Dr. Eljona Proko (061), Dep. Of Computer Science eljona.proko@univlora.edu.al • Assoc. Prof. Flora Qarri (0711), Dep. of Chemistry flora.qarri@univlora.edu.al

Websites	URLs
General	RO IASI05: www.tuiasi.ro, www.international.tuiasi.ro PIC:93436152: https://univlora.edu.al/, https://univlora.edu.al/sektori-projekteve/miresevini/
Faculty/Faculties	RO IASI05: Partner institution: PIC:93436152:
Course Catalogue	RO IASI 05: http://www.international.tuiasi.ro/erasmus-4/course-catalogue-for-erasmus-students PIC:93436152: https://univlora.edu.al/wp-

Calendar

Incoming student nominations must reach the institution by:

	Autumn term [day/month]	Spring term [day/month]
RO IASI05: 01st May	**RO IASI05:** 01st October	
Partner institution: 15th June		
	PIC:934361522: 15th December	

Applications from incoming students must reach the institution by:

	Autumn term [day/month]	Spring term [day/month]
RO IASI05: 15th June	**RO IASI05:** 30th November	
Partner institution15th June		
	PIC:934361522:15th December	

Application procedure for incoming students

Contact details (email, phone)	Website for information
RO IASI05: Doina Tiron, dtiron@tuiasi.ro, +40 232 278628	http://www.international.tuiasi.ro/students/erasmus-with-eu-countries-k103/on-line-application
PIC:934361522: Project and International Relation Office	https://www.erasmus-application.tuiasi.ro/ https://univlora.edu.al/sektori-projekteve/miresevini/
international@univlora.edu.al	

Additional requirements

Requirement	Details	Website for information (if applicable)
Academic requirements	**RO IASI05:** - Number of ECTS completed: minimum 30 ECTS for the previous academic year - Subject area code – ISCED: according to the ISCED Annex - EQF level: UG/ Msc/ Ph.D. Partner institution: (see grade table below)	http://www.international.tuiasi.ro/students/era smus-with-eu-countries-k103/on-line-application https://www.erasmus-application.tuiasi.ro/ https://univlora.edu.al/wp-content/uploads/2021/02/UV-Erasmus-Incoming-Student-Guide-2020-2021.pdf
CV	**RO IASI05:** N/A for SMS, only for SMP Partner institution:	N/A
Motivation letter	**RO IASI05:** N/A for SMS, only for SMP Partner institution:	N/A
Other	**RO IASI05:** Requested documents to be uploaded with the online application:	N/A

Grade table (Partner institution):

Points (%)	Examination (Alphabetical point scale)	Grades	Description of the local grade in Albanian
90-100	A „excellent"	10	„shkëlqyes hëm"
80-89	B „very good"	9	„shumë mirë"
70-79	C „good"	8	„mirë"
60-69	D „satisfactory"	7	„kenaqshë m"
50-59	E „sufficient"	6	„mjaftuesh ëm"
40-49	E „pass"	5	„kalueshë m"
0-39	FX „fail"	1-4	„jokalues"

- Scanned copy of the passport or national identity card
- Scanned copy of the transcript of records with previous years of study
- Document / certificate attesting the level in English (B1 being the minimum required)
- Learning Agreement
- Accomodation form.

PIC:93436 1522:

PIC:93436 1522:

https://univlora.edu.al/wp-content/uploads/2019/06/Rregullore-ICM-e-miratuar.pdf

The institution will send its decision in 2 weeks since the submission of the application, and no later than 5 weeks.

Inclusion and accessibility

The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
RO IASI05: **PIC:93436 1522**	https://campus.tuiasi.ro/en/home/	Doina Tiron, dtiron@tuiasi.ro, +40 232 278628	www.international.tuiasi.ro
- Reduced mobility - Hearing Impairments - Visual impairments	https://univlora.edu.al/	Project and International Relations Office, international@univlora.edu.al	https://univlora.edu.al/

Housing

Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
RO IASI05:	https://campus.tuiasi.ro/en/home/	Doina Tiron, dtiron@tuiasi.ro, +40 232 278628	www.international.tuiasi.ro
- Reduced mobility - Hearing Impairments - Visual impairments PIC:934361 522	https://univlora.edu.al/	Project and International Relations Office, international@univlora.edu.al	https://univlora.edu.al/

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact details (email, phone)	Website for information
RO IASI05: Doina Tiron, dtiron@tuiasi.ro, +40 232 278628	www.international.tuiasi.ro https://campus.tuiasi.ro/en/phases-of-accommodation/
PIC:934361522: Project and International Relations Office, international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2021/02/UV-Erasmus-Incoming-Student-Guide-2020-2021.pdf

Visa

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact details (email, phone)	Website for information
RO IASI05: Doina Tiron, dtiron@tuiasi.ro, +40 232 278628	www.international.tuiasi.ro https://www.mae.ro/en
PIC:93436l522: Project and International Relations	https://univlora.edu.al/wp-content/uploads/2021/02/UV-Erasmus-

Insurance

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact details (email, phone)	Website for information
RO IASI05: Doina Tiron, dtiron@tuiasi.ro, +40 232 278628	www.international.tuiasi.ro The student must send before his arrival a copy of his health insurance by e-mail to dtiron@tuiasi.ro
PIC:934361522: Project and International Relations Office,_international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2021/02/UV-Erasmus-Incoming-Student-Guide-2020-2021.pdf

Additional information

Information on:	Contact details (email, phone)	Website for information
Recognition process	ROIASI05	According to the Regulations of the university
	PIC:934361522	According to the Regulations of the university
		www.international.tuiasi.ro
		https://univlora.edu.al/wp-content/uploads/2019/06/Rregullore-ICM-e-miratuar.pdf
Other useful information	RO IASI05	N/A	www.international.tuiasi.ro
	PIC:934361522	N/A	https://univlora.edu.al/

A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

After creating the profile of the higher education institution and adding the relevant general information, the higher education institution can proceed to generate Inter-Institutional Agreements with their selected partners.

Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) [ISCED]	Subject area name (optional)	Study cycle [short cycle, 1st, 2nd or 3rd] (optional)	Number of student mobility periods — Student Mobility for Studies [total number of months]	Number of student mobility periods — Student Mobility for Traineeships [total number of months]
RO IASIO5 PIC:934361522		0713	Electricity and energy	1st, 2nd	3 x 5 months	6x 3 months
		0715	Mechanics and metal trades	1st, 2nd	3 x 5 months	6x 3 months
PIC:9436615 22	RO IASIO5	0713	Electricity and energy	1st, 2nd	3 x 5 months	6x 3 months
		0715	Mechanics and metal trades	1st, 2nd	3 x 5 months	6x 3 months

[X]   Blended mobility option for students

*By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) [ISCED]	Subject area name (optional)	Number of staff mobility periods — Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training (optional)
RO IASI05	PIC:934361 522	0713	Electricity and energy	5x14 days	3x14 days
		0715	Mechanics and metal trades	5x14 days	3x14 days
PIC:934361 522	RO IASI05	0713	Electricity and energy	5x14 days	3x14 days
		0715	Mechanics and metal trades	5x14 days	3x14 days

Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language(s) of instruction level — Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
RO IASI05	All subjects	English	Romanian	Minimum recommended level: **B1** for English language	Minimum recommended level: **B2** for English language
PIC:9343615 22	All subjects	English	Albanian	Minimum recommended level: **B1** for English language	Minimum recommended level: **B2** for English language

Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
RO IASI05 UNIVERSITATEA TEHNICA "GHEORGHE ASACHI" DIN IASI	Professor Dan CASCAVAL, Ph.D., RECTOR		
UNIVERSITY OF VLORA "ISMAIL QEMALI"	PROF. DR. ROLAND ZISI RECTOR	22.01.2024	

"Inter-Institutional Agreements can also be digitally signed"