

**Erasmus+ Programme**

Key Action 1

– Mobility for learners and staff –
Higher Education Student and Staff Mobility**Inter-institutional¹ agreement 2022-2024**
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
University of Vlora "Ismail Qemali" ALBANIA	OID: E10159336	Vice – Rector for Scientific Research & Institutional Development Assoc. Prof. Enkelejd Mëhilli mehili@univlora.edu.al Administrative contact: Rezarta Sinanaliaj international@univlora.edu.al Academic contact: Dr. Florian Miti (311) florian.miti@univlora.edu.al Assoc. Prof. Fioralba Vela (410) fioralba.vela@univlora.edu.al	https://univlora.edu.al/sektori-projekteve/erasmus/
Bilecik Şeyh Edebali University, TURKEY	TR BILECIK01	Institutional coordinator: Dr.Görkem ALTINÖRS gorkem.altinors@bilecik.edu.tr Tel: +90 228 2142164 Fax: +90 228 2141017 Administrative contact : Tevide Zügül Bilecik Şeyh Edebali Üniversitesi, Uluslararası İlişkiler Ofisi, Bilecik, Turkey tevide.zugul@bilecik.edu.tr erasmus@bilecik.edu.tr Tel: +90 228 2141408	http://w3.bilecik.edu.tr/erasmus/ http://ebs.bilecik.edu.tr

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISC ED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

OID: E10159336	TR BILECIK01	311	Economics	Short cycle	2*5 months	By individual agreement
TR BILECIK01	OID: E10159336	311	Economics	Short cycle	2*5 months	By individual agreement
OID: E10159336	TR BILECIK01	410	Business and administration	Short cycle	2*5 months	By individual agreement
TR BILECIK01	OID: E10159336	410	Business and administration	Short cycle	2*5 months	By individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
OID: E10159336	TR BILECIK01	311	Economics	5 business days	2*3 days
TR BILECIK01	OID: E10159336	311	Economics	5 business days	2*3 days
OID: E10159336	TR BILECIK01	410	Business and administration	5 business days	2*3 days
TR BILECIK01	OID: E10159336	410	Business and administration	5 business days	2*3 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
OID: E10159336	0812	Albanian	English for several programs and courses for exchange students	English B1	English B2
TR BILECIK01	0812	Turkish	English for exchange students	English B1	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

**C. Additional requirements****OID: E10159336:**

University of Vlora "Ismail Qemali" will engage his Erasmus+ alumni to help the incoming exchanged students during first steps of living and studying at UV. The student buddies will be arranged by University of Vlora upon your arrival. They will socialize and help you with orientation on the universities facilities / faculties and provide support on the city lifestyle. University of Vlora "Ismail Qemali" offers infrastructure for incoming students with disabilities.

<https://univlora.edu.al/sektori-projekteve/erasmus/>

<https://univlora.edu.al/wp-content/uploads/2019/06/Rregullore-ICM-e-miratuar.pdf>

<https://univlora.edu.al/wp-content/uploads/2021/02/UV-Erasmus-Incoming-Student-Guide-2020-2021.pdf>

TR BILECIK01:

The candidates are requested to submit:

- Application Form for Incoming Students, which must be signed by Erasmus coordinator of the sending institution
- Learning Agreement, which must be approved and signed by the relative departmental coordinator and Erasmus coordinator of the sending institution
- Transcript of Records
- Two photographs

The necessary documents must be posted before the arrival of the incoming students to the following address:

Bilecik Şeyh Edebali University
International Relations Office
Gülümbe Campus, 11210, Gülümbe
Bilecik, TURKEY

The incoming students are obliged to inform the International Relations Office of Bilecik Şeyh Edebali University concerning their trip details to Bilecik in advance. In addition, the incoming students should contact the relative department of Bilecik Şeyh Edebali University.

After their arrival, The incoming students must apply to Foreigners Section of Police Headquarters for the residence permit. The incoming students have to get 'Student Visa' before arriving to Bilecik to be able to get residence permit. In addition to 'Student Visa'; The incoming students have to hand 4 photographs to the Foreigners Section. The residence permit costs nearly 190TL (approximately 70 Euros).

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
OID: E10159336	31 July	31 December
TR BILECIK01	15 August	15 December

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information**1. Grading systems of the institutions****OID: E10159336:**

Points (%)	Examination (Alphabetical point scale)	Grades	Description of the local grade in Albanian



90-100	A "excellent"	10	"shkëlqyeshëm"
80-89	B "very good"	9	"shumë mirë"
70-79	C "good"	8	"mirë"
60-69	D "satisfactory"	7	"kenaqshëm"
50-59	E "sufficient"	6	"mjaftueshëm"
40-49	E "pass"	5	"kalueshëm"
0-39	FX "fail"	1-4	"jokalues0"

TR BILECIK01:

<http://ebs.bilecik.edu.tr/default.aspx>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
OID: E10159336	international@univlora.edu.al	https://univlora.edu.al/sektori-projekteve/erasmus/
TR BILECIK01	Tevide Zügül Bilecik Şeyh Edebalı Üniversitesi, Uluslararası İlişkiler Ofisi, Bilecik, Turkey tevide.zugul@bilecik.edu.tr erasmus@bilecik.edu.tr Tel: +90 228 2141408	http://w3.bilecik.edu.tr/erasmus/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
OID: E10159336	international@univlora.edu.al	https://univlora.edu.al/sektori-projekteve/erasmus/
TR BILECIK01	erasmus@bilecik.edu.tr	http://w3.bilecik.edu.tr/erasmus/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.



Erasmus+

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
OID: E10159336	international@univlora.edu.al	https://univlora.edu.al/sektori-projekteve/erasmus/
TR BILECIK01	erasmus@bilecik.edu.tr	http://w3.bilecik.edu.tr/erasmus/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
OID: E10159336	Prof. Dr. Roland Zisi	23.05.2022	
TR BILECIK01	Prof. Dr. Şükrü BEYDEMİR Rector		

⁵ Scanned signatures are accepted