



EUROPEAN UNION

Erasmus+
Enriching lives, opening minds.

2021-2027

**Erasmus+ Programme
Inter-institutional agreement
Key Action 1
Mobility of higher education students and staff**

**between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme**

**PROGRAMME 2024 – 2027
2024-1-EL01-KA171-HED-000231459**

**Programme university and country
UNIVERSITY OF WEST ATTICA
GREECE
G EGALEO 02**

**Partner university and country
UNIVERSITETI ISMAIL QEMALI
ALBANIA
E10159336**

UNIVERSITETI "ISMAIL QEMALI"
VLORE
ZYRA E PROTOKOLL - ARKIVËS
NR. 72011 PROT.
DATA 22.07.2025

Information in highlight are instructions and should be deleted before signing the agreement.

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 20[21]-20[27] in:

- KA131 Higher education mobility supported by internal policy funds
- KA171 Higher education mobility supported by external policy funds

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

ONLY
PROTOCOL
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UNIVERSITY OF
CENTRAL

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
UNIVERSITY OF WEST ATTICA	G EGALEO 02	Prof. THEODOROS XANTHOS VICE RECTOR of International Affairs and Extroversion e-mail: vrector-intaffairs@uniwa.gr Fani A. PAPOUTSI Mobility Coordinator E+/ICM Administration Officer e-mail: erasmus@uniwa.gr Regional Coordinator & Institutional Representative Prof. Kosmas Kavvadias Mechanical Engineering Kosmas.kavadias@uniwa.gr	General: https://erasmus.uniwa.gr/en/homepage/ Faculty/faculties: https://www.uniwa.gr/en/studies/schools-and-departments/ Course catalogue: https://erasmus.uniwa.gr/en/erasmus/course-catalogue/
UNIVERSITY OF VLORA "ISMAIL QEMALI" L. Pavarësia, Rr. Kosova	ALVLORE01	Assoc. Prof. Enkelejd Mëhilli Dean of the Faculty of Health mechili@univlora.edu.al Ms. Romina Tahiraj International Relations Sector	General: https://univlora.edu.al/ Faculty/faculties: https://univlora.edu.al/fakulteti-i-shkencave-humane/ https://univlora.edu.al/fakulteti-i-shkencave-teknike/

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

9400 Vlorë, Albania		international@univlora.edu.al	https://univlora.edu.al/fakulteti-i-shendetit-publik/ https://univlora.edu.al/fakulteti-i-ekonomise/ Course catalogue: https://univlora.edu.al/wp-content/uploads/2024/08/UNI-VLORA-COURSES-IN-ENGLISH-LANGUAGE-2023-2024.pdf
[...]			

2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement. *In case of later updates in the mobility data, the partners can also agree to accept informal communication means (e.g. exchanges of emails as written proof).*

Number of student and staff mobility periods

The table serves as a template - the partners are free to adjust it, e.g. to add or delete columns or separate student and staff mobilities.

ACADEMIC YEARS 2025 – 2027

STUDENTS

FROM	TO	Field of education	Field of education clarification	Level of education	Number of mobility periods		
					Student Mobility	Student Mobility	Fewer opportunities
[Erasmus code or city of the sending institution]	[Erasmus code or city of the receiving institution]	[ISCED] ⁷ (optional)	n (optional)	n [EQF] (optional)	[Total number of students]	[Total number of months]	Top-Up

⁷ <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

E10159336	G EGALEO 02	1. Mechanical Engineering dept. 2. Engineering departments 3. All subject areas upon discussion with the coordinators	6 (BSc) 7 (MSc) 8 (PhD)	1	4 MONTHS	850 EUR per month For 4 months 211 EUR For a round trip (constant amount)	-
Optional additional information							
e.g. blended mobility, etc.							

1. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 "Preparation and Support").

The table serves as a template - the partners are free to adjust it, e.g. to separate requirements for students and staff.

Receiving institution [Erasmus code or city]	Field of education (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
G EGALEO 02	X	GREEK	ENGLISH	B2	C1
ALVLORE01	X	ALBANIAN	ENGLISH	B2	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ credit mobility period at their institution. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

Priority Objectives (if applicable)

3. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
G EGALEO 02	Autumn Term: from SEPTEMBER to FEBRUARY	NOVEMBER 30th
	Spring Term: from MARCH to JULY	JUNE 30th
ALVLORE01	Winter Term: from the first week of October till end of February	15th July
	Spring Term: from March till June	15th December

The receiving institution will send its decision within [x] weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

⁹ Please specify the deadline for each term and, if necessary, adapt to a trimester system.

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email)	Website for information
G EGALEO 02	FANI PAPOUTSI (Ms) erasmus.global@uniwa.gr fanpapoutsi@uniwa.gr	https://erasmus.uniwa.gr/en/category/announcements-en/
ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM--english.pdf

Academic and additional requirements

This table should contain a non-exhaustive list of academic and additional requirements. For KA171 partners are invited to agree on the specific inclusion measures.

Requirement	Details	Website for information (optional)
G EGALEO 02		
Academic requirements	Number of ECTS credits (or equivalent) already completed / current level of completion of studies Subject area (ISCED code), EQF level	https://erasmus.uniwa.gr/en/erasmus-icm/students/
CV	full student cv is required for the student final selection	
Motivation letter	Detailing the professional skills and reasons for applying for studies or research	
Nomination Letter	sponsoring or suggesting some the student followed by the minutes of selection and the criteria set for the applications	

Application Form	Filled out throughout and signed by the sending institution's responsible signatory	
Learning Agreement	Official contract between the applicant and the University	
Language Certificate	At least B2	
Scanned valid passport	Please check the validity of the passport (expiration date >9 months of the departure's boarding cards)	
<i>For KA171: Inclusion measures¹⁰</i>	For KA171: Targeted categories of participants with fewer opportunities (see Erasmus+ Programme Guide) To further enhance the inclusion dimension of KA171, partners are encouraged to discuss indicative targets during selection process. The official document for the fewer opportunities top-up and the Application form are available to be filled out. The UniWA, gives priority to students with fewer opportunities who meet any of the categories. Detailed information is uploaded for further convenience.	
Interview	Only for PhD students a 30' interview is required after the sending University's nomination announcement (see appendix).	
Other	Please read APPENDIX below	

¹⁰ You may find the implementation guidelines of the Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy here:

https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

ALVLORE01	
Academic requirements	A detailed information is in the internal regulation of ICM and in the Erasmus+ Incoming students. https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM--english.pdf https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
CV	
Motivation letter	
Inclusion measures ¹	
Other	

4. Preparation and support

The higher education institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the Erasmus+ Student Charter¹¹.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved higher education institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.

ACCOMMODATION

¹¹ The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en.

G EGALEO 02

The University of West Attica does not provide accommodation to its students. The students are free to select any type of accommodation, according to their preferences. However, we suggest to our exchange students to get in contact with some private dormitories in order to find the best possible solution. Students are advised to use well-known websites in order to avoid any scams.

<https://erasmus.uniwa.gr/en/erasmus/student-services/>

ALVLORE01

University of Vlora offers accommodation in its dormitory with the following contacts:

Qyteza Studenti Vlore

trajtimi.studentit.vlore@gmail.com

https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

<https://www.facebook.com/people/Qyteza-Studenti-Vlore/100046352926013/>

- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.

VISA

G EGALEO 02

VISA AND RESIDENCE PERMIT GUIDE FOR ERASMUS+/INTERNATIONAL CREDIT MOBILITY STUDENTS

Visa Types

Schengen Visa Type C: this visa type allows you to stay for less than 3-months period in Greece and/or the Schengen Area.

National Visa Type D: this visa type allows you to stay for more than 3-months and apply for a Residence Permit equal to your duration of studies.

Details: <https://erasmus.uniwa.gr/en/erasmus/visa-info/>

ALVLORE01

https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

G EGALEO 02: <https://erasmus.uniwa.gr/en/erasmus-icm/students/>

ALVLORE01: <https://univlora.edu.al/sektori-projekteve/erasmus/>

The table serves as a template - the partners are free to adjust it, e.g. to add more measures, to replicate per partner HEI etc.

Preparatory & support measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	G EGALEO02	-	
	ALVLORE01	International Relations international@univlora.edu.al Qyteza Studenti Vlore traitemi.studentit.vlore@gmail.com	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf https://univlora.edu.al/ ; https://www.facebook.com/people/Qyteza-Studenti-Vlore/100046352926013/

Language Support	G EGALEO02	-	
	ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Visa	G EGALEO02	FANI PAPOUTSI(Ms) Erasmus.global@uniwa.gr fanpapoutsi@uniwa.gr	https://erasmus.uniwa.gr/en/erasmus/visa-info/
	ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Insurance	G EGALEO02	FANI PAPOUTSI(Ms) Erasmus.global@uniwa.gr fanpapoutsi@uniwa.gr	https://erasmus.uniwa.gr/en/erasmus/visa-info/
	ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Inclusion of participants with fewer opportunities	G EGALEO02	Ms. Kontou Eva e-mail: erasmus@uniwa.gr Tel: +302105385159 Building K1, room 004, ground floor Campus 1 (Egaleo Park), Ag. Spyridonos str, 12243 Egaleo	available infrastructure for: Reduced mobility or hearing/visual impairments, students/staff with children https://erasmus.uniwa.gr/en/inclusion-and-diversity/
	ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/Regulation-ICM-english.pdf
Mentoring	G EGALEO02	Faculty Coordinators	https://erasmus.uniwa.gr/en/erasmus/coordinators-erasmus/
	ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Grant payments	G EGALEO02	FANI PAPOUTSI(Ms) Erasmus.global@uniwa.gr	https://erasmus.uniwa.gr/en/erasmus/visa-info/

		fanpapoutsi@uniwa.gr	
	ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf
Alumni information	G EGALE002	FANI PAPOUTSI(Ms) Erasmus.global@uniwa.gr fanpapoutsi@uniwa.gr	https://erasmus.uniwa.gr/en/erasmus/visa-info/
	ALVLORE01	international@univlora.edu.al	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

5. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed. *[Please specify the recognition tools that will be used, e.g. the European Credit Transfer and Accumulation System.]*

G EGALEO 02	EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS)
ALVLORE01	EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS)

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing Incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than [x] weeks after the assessment period has finished at the receiving HEI. *[it should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

6. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide¹². The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
G EGALEO 02	NA	https://erasmus.uniwa.gr/en/erasmus-icm/students/
ALVLORE	NA	https://univlora.edu.al/wp-content/uploads/2023/01/nderkombtarizimi_2023.pdf

ECTS scale	ECTS Grade	UNIWA scale	ALVLORE01 scale																																								
Excellent	A	8.50 – 10.0	Credits The Albanian Credit System is compatible with the European Credit Transfer System (ECTS) 1 semester = 30 ECTS credits 1 full academic year = 60 ECTS credits Grading system <table><tr><th>ECTS grade</th><th>Points (GPA)</th><th>Local grade</th><th>Description of the grade</th><th>Description of the local grade in Albanian</th></tr><tr><td>A</td><td>95-100</td><td>10</td><td>Excellent</td><td>Shkëlqim i lartë</td></tr><tr><td>B</td><td>90-94</td><td>9</td><td>Very good</td><td>Shkëlqim i ulët</td></tr><tr><td>C</td><td>80-89</td><td>8</td><td>Good</td><td>Mirë</td></tr><tr><td>D</td><td>70-79</td><td>7</td><td>Satisfactory</td><td>Kënaqësi</td></tr><tr><td>E</td><td>60-69</td><td>6</td><td>Sufficient</td><td>Mbushëse</td></tr><tr><td>F</td><td>40-59</td><td>5</td><td>Possible</td><td>Kufijshme</td></tr><tr><td>FX</td><td>0-39</td><td>4</td><td>Fail</td><td>Mungësi</td></tr></table>	ECTS grade	Points (GPA)	Local grade	Description of the grade	Description of the local grade in Albanian	A	95-100	10	Excellent	Shkëlqim i lartë	B	90-94	9	Very good	Shkëlqim i ulët	C	80-89	8	Good	Mirë	D	70-79	7	Satisfactory	Kënaqësi	E	60-69	6	Sufficient	Mbushëse	F	40-59	5	Possible	Kufijshme	FX	0-39	4	Fail	Mungësi
ECTS grade	Points (GPA)	Local grade		Description of the grade	Description of the local grade in Albanian																																						
A	95-100	10		Excellent	Shkëlqim i lartë																																						
B	90-94	9		Very good	Shkëlqim i ulët																																						
C	80-89	8		Good	Mirë																																						
D	70-79	7	Satisfactory	Kënaqësi																																							
E	60-69	6	Sufficient	Mbushëse																																							
F	40-59	5	Possible	Kufijshme																																							
FX	0-39	4	Fail	Mungësi																																							
Very Good	B	7.50 – 8.49																																									
Good	C	6.50 – 7.49																																									
Satisfactory	D	5.01 – 6.49																																									
Sufficient	E	5.00																																									
Marginal Fail	FX	4.00 – 4.99																																									
Fail	F	0.00-3.99																																									

¹² The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

7. Any other information regarding the terms of the agreement (optional)

Appendix

The University of West Attica is committed to promote internationalization as an integral part of its mission/vision. UniWA's strategy will guide the University's efforts to increase the number of participants, enhance the quality of experiences and foster long-term partnerships with HEI's. UniWA's integration strategy is to maintain successful partnerships and nurture new strong relationships, marked by shared success and mutual benefits for the HEI's involved. Having established a strong internationalization strategy by creating an operational structure for the support of the E+ programme, its objective to academic excellence, arouses the need of the formation of an Erasmus Committee which takes decisions regarding the programme's activities throughout and a selection mechanism for student mobilities.

First and second cycle students (BSc and MSc)

Follow each University's criteria of selection with the following minimum requirements,

1. English Language Certificate (B2 Level)
2. academic performance
3. the relevance of the studies between the two HEIs.

The Academic year should be followed according to the academic calendar and the course selection is subject to change within one month from the beginning of the semester.

Third level studies (PhD) and Post-Doctoral students

For the specific study levels, the procedure is the same including an online interview. The interview will be conducted upon the research field (subject area) of the applicant and will last approximately 30 minutes. The Institutional Representative, the Supervisor and the Head of the Erasmus Office, will certify the applicant's proficiency in the English language, as well as the scientific field relevance. This procedure will be followed both by PhD candidates and Post-Doctoral Students. The academic performance will be evaluated once per month, during their studies, with a monthly report of each student's progress. At the end of the study cycle, a final report in testimonial form will be posted on the University's website regarding the student's academic recognition.

Minutes of selection

For every selected mobility, formal proof should be sent within the nomination deadlines for the transparency of the selection procedure. The required certificates used for the selection procedure, must be available, to be submitted to the receiving University, any time of request.

UniWA, opens an official call twice per year for the nominations selection (outgoing Student and outgoing staff).

Incoming Students

The nomination acceptance (incoming students) should follow the deadlines. After the selection announcement, the Erasmus+ committee, decides for the nominations acceptance. The student must have searched and selected the available departments and the course catalogue at the receiving university, to avoid any delays with the procedure. Students **who fail to complete** the study cycle (20 ECTS gain for 3 study months and 30 ECTS for 4 study months) and submit the online EU SURVEY, may be required to partially or fully reimburse the received financial support. After the mobility, the institution has to ensure that it automatically and fully recognizes the outcomes of the learning period abroad.

Incoming staff

UniWA accepts incoming flows within specific time slots, facilitating flows for teaching purposes throughout the academic calendar. The available time slots, are announced on the programme's website (tab – "Staff mobility timeslots"). For late nominations, the partner university should inform the receiving university explaining the purpose of the late nomination. The E+ committee decides about the late acceptance of the mobility. Staff members who fail to submit the online EU SURVEY, may be required to partially or fully reimburse the received financial support.

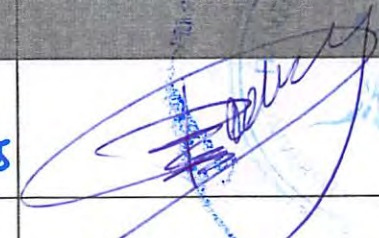
Fees and costs

Among other ECHE principles, the participating HEI has to carry out mobilities for the purpose of studying and teaching only within the framework of prior agreements among institutions, select prospective participants and award mobility grants in a fair, transparent, coherent and well documented way, in line with the provisions of its grant agreement with the National Agency. It should ensure such fair and transparent procedures throughout all stages of mobility and in the process of responding to queries/complaints from participants. **It is pinpointed that no fees are charged in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities.**

8. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2024 will only take effect as of 31 July 2027. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹³
UNIVERSITY OF WEST ATTICA GEGALEO02 ATHENS, GREECE	Prof. THEODOROS XANTHOS VICE RECTOR of International Affairs and Extroversion e-mail: vrector-intaffairs@uniwa.gr	26.2.2025	
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¹³ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation